

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

April 18, 2013

MINUTES

Selectmen: Joel R. Mudgett, Jonathan W. Tolman (absent with prior notice), Edward J. Charest, Christopher P. Shipp (absent with prior notice), Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

I. CALL TO ORDER: Joel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

Ed asked for everyone to participate in a moment of silence to remember those lost and those injured from the bombing at the Boston Marathon.

III. PUBLIC HEARING: Proposed Land Acquisition & Sale: Joel opened the Public Hearing at 7:04 P.M. Carter stated that per RSA 41:14-a, the Selectmen have the authority to acquire or sell land, provided that they first submit any proposed purchase or sale to the Planning Board and Conservation Commission. The Planning Board and the Conservation Commission have reviewed what is proposed and it was approved by both. The first parcel is Map 160 Lot 030, located on Clarks Landing; it is proposed that the Town purchase 3,600+/- square feet for highway purposes. This is to realign the intersection of Blacks Point and Clarks Landing; currently the road encroaches on the land. The encroachment would be cured with this purchase. The owner of Map 160 Lot 030 is open to discussing the transaction. Carter reminded the Selectmen that this is the first of two required Public Hearings, with the second being scheduled for May 2, 2013, 7 P.M. Per the RSA, the Selectmen then need to wait seven days before voting which would be May 16th. The second parcel is Map 121 Lot 027 which is a tax deeded property. The three-year right of redemption for the former owner has expired. This lot is 10,000+/- square feet on Oslo Street and is unimproved. The third parcel is Map 107 Lot 061, 34,000+/- square feet, also tax deeded with the three-year redemption period expired and located on the corner of Evergreen Drive and Heatherwood Drive. It is recommended that they be sold at auction to the highest bidder based on the same policy as used at the last tax deed auction. The abutters will be given the right of first refusal and if they purchase the property will be required to merge it with their lot. Kate Lancor asked if the abutters will be advised and learned that they will be notified. As there were no more questions or comments, Joel closed the Public Hearing at 7:09 P.M.

IV. REVIEW / APPROVAL MINUTES: Russ Made the Motion to approve the Selectmen's Minutes of April 4, 2013 and April 11, 2013 as written. Ed Seconded the Motion. The Motion carried Unanimously.

V. NEW RESIDENTS: Steve P. MacInnis, Bobbiann A. Champagne, Avelyn M. Cash, Randall D. Conwell, John L. Clymer, Maryanne E. Jensen, Martyn V. Bignell, Douglas A. Schweyher, Norman L. Poitras and Gary O. Stohl.

VI. CITIZEN INPUT: 1) None.

VII. NEW BUSINESS:

1. Review for Approval: Payables & Payroll Manifest & Signature File:

DOCUMENT DATE	DOCUMENT	MAP/LOT #
4/8/13	Personnel – Request for Tuition Reimbursement	N/A
4/11/13	Veterans’ Tax Credit – Approved 2013	169-057
4/18/13	Elderly Exemption – Renewed 2013	005-009
4/18/13	Elderly Exemption – Renewed 2013	069-005
4/18/13	Elderly Exemption – Renewed 2013	148-010
4/18/13	Elderly Exemption – Approved 2013	162-009
4/16/13	2013 Religious Exemption – Approved	140-012
4/15/13	2013 Charitable Exemption – Approved	107-057 & 090-001-000-BS0-003
4/16/13	2013 Lee’s Mills Dock Lease	119-023
4/18/13	2013 Yield Tax \$590.86	095-001-001 & 096-001
4/18/13	Payroll Manifest & Signature File, 4/18/13 \$88,294.90	N/A

Joel read the file for April 18, 2013. Russ Made the Motion to approve the Payables & Payroll Manifest & Signature File for April 18, 2013. Ed Seconded. The Motion carried Unanimously.

2. Review for Approval: Lions Club Renovations & Renewal of Lease: Ed suggested tabling this to allow Jon and Chris to discuss the matter. Joel agreed and Mike Lancor, who was present from the Lions Club, was asked if their members could attend the Selectmen’s work session scheduled for April 25th at 4 P.M. Carter advised the Selectmen that the first topic to be discussed during the work session will take about an hour and asked if the Lions Club members could attend at 5 P.M. Mr. Lancor said that Lions Club members would be able to attend and introduced the members that were in attendance: Don Grow, Kate Peranelli, Joe Keegan, Kate Lancor, Pat Strickland and Alice Grezelak. Russ asked and Mr. Lancor replied that the Lions Club has a total of 56 members, with half of them being very active. Tabled by Consensus.
3. Review for Approval: Disposal Agreement, Mikelinich (MBLU 148-005): Ed Made the Motion to approve the Disposal Agreement for Robert Mikelinich of 2 Countryside Lane as described and authorize the Chair to sign. Russ Seconded and the Motion carried Unanimously.
4. Review for Approval: 2013 Charitable Exemption, Castle Preservation Society: Joel reported that the Castle Preservation Society (CPS) has donated \$5,000 to the Town. Carter added that the amount of the gift is the same as last year, but without the restriction, and it will be used on the Ossipee Park Road and Route 171 intersection study. Russ said that he found it hard to believe that the Castle in the Clouds is not a money making organization. He acknowledged that their income was down, and asked where the money was spent. Steve Maguire agreed, stating that the director of the CPS is paid very well. Ed said that the funds go towards the restoration of the Castle, adding that the director has expertise in many areas and has a lot of responsibilities. He felt that his pay was commensurate for anyone with these kinds of responsibilities. Ed Made the Motion to approve the 2013 Charitable Exemption for the Castle Preservation Society. Russ Seconded and the Motion carried Unanimously. Russ complimented Carter on a job

well done. Carter said that the CPS administration is open to communication and has been good to work with.

5. Review for Approval: Board of Library Trustees Alternate Appointments, Richard Geden & Paul Smith: Joel asked Carter why the Selectmen have to appoint alternates to the Board of Library Trustees. Carter replied that RSA 202-A:10 provides that vacancies on the Board of Library Trustees shall be filled per RSA 669:75, by appointment of the Selectmen. The Board of Library Trustees may recommend alternates and the Selectmen may vote to appoint or not. Russ Made the Motion to appoint Richard Geden and Paul Smith as Alternates to the Board of Library Trustees with a one year term. Ed Seconded and the Motion carried Unanimously.
6. Review for Approval: NH Liquor Commission, 520 Whittier Highway: Joel reported that the Police and Fire Chiefs have no objections. The Selectmen by Consensus asked Carter to write a letter to the Liquor Commission on behalf of the Selectmen that the Town has no objections.
7. Review for Approval: NH DOT's Municipal Work Zone Agreement: Joel commented that from this Work Zone Agreement it appears that work will begin on Fox Hollow. He asked about the poles being set and they don't seem to be set back far enough for the proposed work. Carter reported that CR Willeke of DOT will update the Selectmen in May. DOT has agreed to ask the Moultonborough Police first to perform the traffic control. Russ Made the Motion to approve the NH DOT Municipal Work Zone Agreement. Ed Seconded. The Motion carried Unanimously.
8. Review for Approval: Milfoil IMA Agreement – Amendment #1: Carter reported that the two DASH boats are not being fully utilized. The current agreement allows leasing the boats as long as they are used in the three towns' jurisdiction. The agreement needs to be amended to allow a lessee to use the DASH boat outside the jurisdiction of the three towns. Ed Made the Motion to Authorize the Chair to sign Amendment #1 of the Intermunicipal Agreement for the Provision of Aquatic Nuisance Plant Control Between the Towns of Tuftonboro, Moultonborough and Wolfeboro. Russ Seconded. Joel asked about the lessee's responsibility and insurance required. Carter reported that the DASH boat would be subject to a joint inspection, and the lessee would be required to maintain the boat and return it in like condition, normal wear and tear excepted. If a major unit "blows" and was not maintained properly, then it would be the lessee's responsibility. A lessee must be covered and have the same insurance as required by the Town of all contractors/vendors. The Motion carried Unanimously.
9. Review for Approval: 2013 Adopt A Spot: Carter reported that there were no bidders for Sutherland Park and suggested that either he or Scott Kinmond contact the three organizations to see if they would be willing to adopt a portion of the park. Approved by Consensus. Joel commented that this is a wonderful program.
10. Review for Approval: NHMA & NHMMA Grant for Town Fellow (RSA 31-95-b): Carter reported that this is the same program as two years ago with Town Fellow, Mike Branley. The NH Municipal Association and the NH Municipal Managers Association, along with the Town would fund about 1/3 each of the cost, a total of \$6,500. The grant application proposes several projects; assisting the Town Planner with the Master Plan Survey and Charrette and the Sidewalk Study, the creation of a Volunteer Training Handbook and sessions, and two other minor projects. Carter said that the fellowship would be at least 400 hours, and if they do their capstone project, then a total of 600 hours. Russ asked if this time limit could be set in stone. Carter replied that the Selectmen can deny any request for an extension. Adding that Mike Branley's fellowship was extended for tasks that came up which occurred in the middle of his fellowship.

Carter said that because the Town had received a fellowship, he isn't sure that we will be approved for another. Ed Made the Motion to approve the grant application for NHMA & NHMMA Grant for a Town Fellow. Russ Seconded and the Motion carried Unanimously.

11. Review for Approval: Revisit DPW Clerical Classification: Carter said that the Selectmen signed off on this position's classification last week. The DPW Director, Scott Kinmond has requested that it not be phased in, set at Grade VI, and be classified as an Administrative Assistant. He said that it is his and Heidi's recommendation that the job classification stay as Office Clerk, at Grade VI. Joel Made the Motion, as of April 1, 2013, to reclassify the Office Clerk position at Grade VI. He asked Carter how many hours a week and learned that the position has been budgeted for 28 hours a week. Ed Seconded and the Motion carried Unanimously.
12. Review: Tax Lien Levy 2012: Joel and the Selectmen acknowledged that they have been informed of the Tax Lien Levy of 2012.

VIII. OLD BUSINESS: Russ reported that at the last meeting he gave Carter the name of a grant program regarding the study that will be down at the Transfer Station. Russ and Carter agreed that they are not ready for this yet. He added that he felt it important that the Selectmen be clear and firm about what and how far the Town is going to go on this study. Russ informed the Selectmen that he will be speaking at the next Men's Breakfast at the Lions Club on volunteering.

IX. OTHER BUSINESS:

1. Board Liaison Reports: Russ reported that the Planning Board did an on-site inspection of the Rockpile property on Route 109, which he found very interesting.
2. Administrative Update: Carter said that he had nothing to report other than his weekly update, along with the minutes of the two informational meetings this week.
3. Milfoil Committee Minutes, March 21, 2013: Acknowledged.
4. Planning Board Minutes, March 27, 2013: Acknowledged.

X. CORRESPONDENCE:

1. Alden Wambolt, April 2, 2013, Transfer Station Supervisor: Joel reported that Mr. Wambolt's letter commends the Supervisor of the Transfer Station, Scott Greenwood for a job well done. The Selectmen agreed that they appreciate hearing good things about Town employees.
2. Time Warner Cable, Possible Program Changes, April 8, 2013: Joel reported this is their standard letter of possible program changes.

XI. CITIZEN INPUT: 1) Peter Jensen asked if they have received any feedback from FairPoint. Carter said he's received the contact name in Dover, but without any materials. He will touch base with them by the end of the month. Joel recalled that back in 2004 Verizon said they wanted to build an exchange in Town. He thought if FairPoint did that it would make broadcasting the meetings easy. Russ commented that perhaps the Town should consider using a fixed camera and microphones to save money. He asked Hollis Austin about his camera set up and how his videos are downloaded to the web. Paul Punturieri said that it takes him two hours to download the video. Mr. Austin said that with a fixed camera set-up, it can't zoom in on items (such as maps posted on the white board), or allow the audience to see speakers from the

audience. Russ said the question is between cost and quality. Mr. Austin suggested that the Town work with the High School, using an interested student to video the meetings. Ed informed Mr. Austin that they will be meeting in May and will discuss all the options at that time. 2) Hollis Austin commented on the Sidewalk Study meeting held this week, adding that he thought that what is being looked at is more than what the warrant article petitioners intended, which he thought was from the schools to the Library and the Recreation Department. Joel reminded Mr. Austin that more than just the petitioners voted on the question at Town Meeting and there are those who may want something else. Although he is not in favor, the Town approved it. Once the study has been completed, the Selectmen will look at it. Ed added that the results of the study will be placed on the 2014 warrant for the Town to vote on. It is the best form of government. The Sidewalk Study is what the Town asked for. Russ agreed with Ed, adding that during the meeting Carter allowed the people to talk about what they wanted. He added that it is worth looking at other areas, not just Route 25. Mr. Austin felt that not all of the ideas came from the public and thought that the "City Planner" may have a hidden agenda. 3) Peter Jensen said that the addition of sidewalks is mentioned in the Master Plan. People want to be able to walk in the village area. This was a discussion only of where the sidewalks should be. 4) Hollis Austin hoped that the Town did not have a hidden agenda. Joel said that he thought the Town was much more open. Carter corrected Mr. Austin, stating that Bruce Woodruff is a Town Planner and not a city planner as he said, and felt his remark was disparaging. Mr. Austin felt that as Mr. Woodruff had previously worked in a city, he wants to make Moultonborough into a city. Russ agreed with Carter, stating that the Town Planner brings information that the Planning Board needs and wants. Board members don't have to do what is suggested or recommended, only what the law will allow them to do. He added that he didn't feel that Bruce has ever led the Planning Board and the Town is fortunate to have him with his vast experience. Russ felt the Planner wants to be sure that we look at everything; to be sure that something important isn't left out. At the meeting Carter said to the group that if something doesn't fit then get rid of it. Russ said this is not an easy process, working with the state's right of way and private property owners. Carter said that the village area means different things to different people and those that attended the meeting were able to voice their opinions. He added that not everyone will be happy.

XII. NON-PUBLIC SESSION: None needed.

XIII. ADJOURNMENT: Russ Made the Motion to Adjourn. Ed Seconded the Motion.
 Motion Carried Unanimously.
 Joel adjourned the meeting at 8:33 p.m.

Approved

Date:
 Respectfully Submitted
 Hope K. Kokas, Administrative Assistant