

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

November 1, 2012

MINUTES

Selectmen: Joel R. Mudgett, Edward J. Charest, Betsey L. Patten, Jonathan W. Tolman, Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Joel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Betsey Made the Motion to approve the Selectmen's Minutes of October 18, and Work Session Minutes of October 25, 2012. Russ Seconded the Motion. Ed abstained from voting on the Minutes of October 25th as he was not present. The Motion carried.
- IV. **NEW RESIDENTS:** Joan E. Devan, Joseph D. Fall, Brian S. Boudreau, Mary B. Friess, Daniel G. Shangraw, Albert J. Sreter, Lukus E. Tewksbury, Renée L. MacDonald, Benjamin E. Young, Ian M. Bird, Jeremy S. & Candace M. Allen, Denise Siraco, Jesse A. Mazzola, Raymonde J. & Lucien M. Breault, Jeffrey D. Litterst.
- V. **CITIZEN INPUT:** 1) Dorothy Solomon, Carroll County Commissioner introduced herself to the Selectmen and told them she is running for reelection. Since she was first elected in 2008, she felt that she has accomplished a lot with the help of the delegation. During that time the bond passed and the new nursing home was built, which she invited everyone to come and visit. She added that building a new nursing home was not an option as the old building did not meet state regulations. Ms. Solomon was proud of the fact that the county saved \$2 million dollars in the construction due to it being built in a down economy which allowed many cost savings. The new building is energy efficient, using a wood burning pellet furnace and pellets produced in NH, and if reelected, she hopes to implement other energy saving strategies. The Commissioner felt that the increased cost to Moultonborough was minimal (.03 per \$1,000 assessed value). She hopes to find new uses for the old building and hopes to have the NH Cooperative Extension housed there, which will be another savings to the county. Ms. Solomon also proposes to have a veterans' homeless shelter on a lease with the county and funded by VA benefits, etc. Her vision is that it would be a short-term rehabilitation/training center for veterans with a stay to not exceed one year. Joel asked Commissioner Solomon her opinion on the present discussion with the three towns and the County Sheriff's Dispatch. Ms. Solomon replied that she has discussed this with the Sheriff's Office; however she needs to see the numbers before making any judgment. Joel expressed the Selectmen's frustration that although the Town pays 25% of the county's budget, when we asked for dispatch support, the response was that the Sheriff's Department couldn't handle the increased work. Russ asked the Commissioner if Moultonborough pays the highest percentage of taxes in Carroll County. Ms. Solomon replied that wasn't correct, it is based on the Town's assessed value. Russ felt that it was unfair that Moultonborough pays 25% of the budget to support other towns. He cited that the Carroll County Registry of Deeds is the only registry in the state that keeps the recording information off

the Internet. Ms. Solomon reminded him that the registrar of deeds is an elected position and the county cannot dictate how the department will be run. Russ asked about her proposal for veterans' homeless shelter and how this would be funded. Ms. Solomon replied that they would lease the space out, and funds would be from VA benefits and Veterans' Affairs. Ed said that he supported this idea, and his church in Plymouth is working on a shelter for veterans on a smaller scale. Hollis Austin commented that he was glad to hear of the energy cost savings implemented for the new building. Ms. Solomon said that she welcomed any ideas of how to best utilize the old building. Russ felt that as Moultonborough pays 25% of the county budget, then availability to the new nursing home should be based on this percentage. The Commissioner replied that space is available based on need and open to all Carroll County residents. From Mr. Austin's question, Ms. Solomon replied that the county has not considered user fees for services. Peter Jensen suggested that the county should consider the percentage of core services available and then for additional services this would be on an ala carte basis. 2) Eric Corbett introduced himself to the Selectmen and told them that he is running for the District 1 County Commissioner. As a resident of Glen, he has been a small business owner for several years. He agrees with Ms. Solomon that the county needs to re-purpose the old nursing home building, and supports a veterans' homeless shelter, along with housing the NH Extension Cooperative. He would like to explore solar panels for added energy savings. Mr. Corbett felt that the biggest county issue is the animosity of the present board and a change of leadership is needed. Joel asked him about the dispatch question and he replied that he felt that the new sheriff will be open to looking at the situation. Russ told him that the state and county needs to consider a more equitable distribution of taxation. Adding that Moultonborough pays 25% of the budget with no say of how the money is used. Mr. Austin asked Mr. Corbett what his ideas were for the county farm and the old building. Mr. Corbett replied that he felt the farm manager should be given more free rein in the management, as he has been doing a great job with innovative and income producing ideas. Mr. Corbett added that employment training could be provided to veterans using the hospital and the jail as training centers. Mr. Jensen asked him what the two major things he wants to accomplish are. Mr. Corbett replied that he wants to restore integrity and civility on the board and have the old nursing home building occupied and re-purposed within the next four years. The Selectmen thanked Mr. Corbett and Ms. Solomon for coming to their meeting.

VI. NEW BUSINESS:

1. Review for Approval: Payables & Payroll Manifest & Signature File:

| DOCUMENT DATE | DOCUMENT | MAP/LOT# |
|---------------|--|-------------|
| 10/30/12 | New Employee Appointment | N/A |
| 11/1/12 | Yield Tax, \$595.08 | 045-004-001 |
| 11/1/12 | Veterans' Tax Credit | 134-005 |
| 11/2/12 | Memo to Dept. Heads, Boards & Commissions Re Town's Web Site Calendar | N/A |
| 11/1/12 | Payroll Manifest & Signature File, \$90,110.00 | N/A |

Joel read the Payroll/Payables Manifest and Signature File as listed above. He commented that the new employment appointment is contingent upon successful background checks. Ed Made the Motion to approve the Payroll/Payables Manifest & Signature File for November 1, 2012. Russ Seconded. The Motion carried

Unanimously. Carter provided the Selectmen with answers to their two questions from the meeting of October 25th. The bill for the Berry Pond Motel was based on a Human Service client needing shelter that was not available elsewhere. Since that time permanent housing has been obtained. The increase in the electric bill for the Public Safety Building is due to a new electric meter being installed. Carter was told that the bill is accurate. Jon commented that based on this new meter, the bill has tripled. Carter agreed, but he's seen this before, when old meters that are not working properly are replaced with new ones.

2. Review for Approval: Public Hearing, Renaming Ossipee Park Road: Joel commented that the Highway Agent has received emails from residents in that area that the trucks are still going on the wrong road. Ed said he is in favor of a name change and as long as you have two roads that start with Ossipee, the natural instinct will be to take the first road. He added that when the Town did the E911 conversion they changed street names that were too similar to others. Russ asked Carter how long it would take for this change to filter out to all of the GPS providers. Carter said that what he is asking is if the Selectmen want to have a public hearing in order to consider changing the road name. He couldn't estimate how long it would take to filter through all programs, and added that the state's E911 program will make the change quickly. Jon asked if a road sign program was the better option. Carter reminded them that they are still working with DOT on the signage. Betsey felt that it was best to schedule a public hearing and start the process in order to hear from the public how they felt about it. Russ agreed, adding that Ossipee Park Road doesn't reflect what the road is now, but is historical only and safety should come first. Carter suggested holding a public hearing for the first meeting in December, on the 6th. Cristina Ashjian asked Carter, what was the communication and concern he had in his October 22nd Weekly Update. Carter replied that through working with DOT on the high risk roads and the Road Signage Improvement Plan that was loaded on the Town's website, they have had feedback and requests to rename Ossipee Park Road. Ms. Ashjian thought that road signage should be implemented first. Betsey Made the Motion to hold a Public Hearing to rename Ossipee Park Road on December 6, 2012, during the Selectmen's meeting and to begin at 7 p.m. or as close as possible. Ed Seconded. The Motion carried Unanimously.
3. Review for Approval: 2013 Medical Program Renewal Rates: Carter reported that there are increases in both the Matthew Thornton Blue (MTB) and the Blue Choice Tier 2 programs (BCT2), along with dental, and the retirees insurance. Life insurance, long term disability and the Flexible Spending Account (FSA) are unchanged. Jon asked Carter about the increase in MTB and what was the point of changing. Carter explained that for the first year they did see a savings, but were not given any guarantees about increases in the future. Russ asked about the premium holiday and how the Town would receive it. Carter replied that that Primex first proposed the holiday, but then sent a check when asked. He has asked LGC to do the same, but does not have an answer yet. He reminded the Selectmen that they will need to rebate some of this money to the employees and after December's billing they will see how best to do this. Betsey Made the Motion to approve the 2013 Medical, Dental, Life Insurance, Long Term Disability, and Flexible Spending Account Program as detailed in the letter dated October 16, 2012, and authorize the Chair to sign the agreement. Ed Seconded and the Motion carried Unanimously.
4. Review for Approval: LRPC Appointments, Barbara Perry & Herbert Farnham: Betsey Made the Motion to appoint Barbara Perry and Herbert Farnham as members to the Lakes Region Planning Commission with their terms to expire November 26, 2016. Ed

Seconded the Motion. The Motion carried Unanimously. Joel asked if Herb was an alternate and Carter explained that he is an alternate to the LRPC TAC, but a member of the LRPC.

5. Review for Approval: 2013 Dock Lease Fee: Betsey Made the Motion to increase the dock lease fee to \$300 per year. Ed Seconded. Al Hoch asked the Selectmen if there were any plans to build new docks. When he learned that there was not, he said that based on the dangerous condition of the present docks, the fee should be reduced and not increased. Carter said that the Town can't make the docks any bigger without a new DES permit. It was his recollection that the docks were built as permitted, but he will review them again. He added that they were planning on adding braces to stabilize the docks. The Motion carried Unanimously.
6. Review for Approval: Disposal Agreement, Carlson: Betsey Made the Motion to approve the Disposal Agreement for Richard Carlson of 27 Kerrie Court as described on the agreement and authorize the Chair to sign. Ed Seconded and the Motion carried Unanimously.
7. Review for Approval: NH Highway Safety Grant, DWI/DUI Patrols: Betsey asked Carter if these kinds of grants would be included in a revolving fund. Carter replied to get these grants outside of the budget process they were looking at off-duty and grant funds. Russ asked if all grant funds would go into one fund. Carter thought many could, but thought the best practice was to start out small and see how it goes. Russ Made the Motion to approve the MPD's grant application to the NH Highway Safety Agency for Moultonborough's DWI/DUI Patrols, and authorizing the Chair to sign. Betsey Seconded and the Motion carried Unanimously.
8. Review for Approval: Forester Proposals, Timber Harvesting: Betsey asked and Carter confirmed that it was his recommendation to approve the proposal of New England Forestry Consultants (NEFC) to act as an Owner Agent for the Town. Carter added that he reached out to five foresters in the area and three responded with proposals. Jon thought that Forest Land Improvement provided a complete proposal as he walked the land, but his estimate was conservative. Betsey liked the forest management style to properly plan for the future. Jon said you can look at this in two ways. One is the income approach and the desire for income and the other is the management approach and the long term benefit to the Town. It was stated that NEFC pointed out that the timing of the harvest and the objectives for each lot is important. Jon thought that there was a big discrepancy between the initial cruise figures received and the figure received from the Forest Land Improvement forester who walked the land. If a timber harvest can be done during mud season, this is advantageous to the Town as this is when the best bid can be obtained. Mr. Austin asked if they were considering a clear cut or a selective cut. The Selectmen replied that if a harvest is done, then it would be a selective cut. Ed Made the Motion to accept the proposal from Forest Land Improvement. Ed Seconded and the Motion carried Unanimously.
9. Review for Approval: Fund Balance Policy: Carter reported that the only change on this draft is on page 3; to maintain a target level of 10.5% (vs. 11.5% as proposed) as was decided at the Selectmen's Work Session of October 25th. Jon felt that 10.5% was still too high, as he feels the money should go back to the taxpayers. Betsey Made the Motion to adopt the Fund Balance Policy as written in the draft dated October 17, 2012. Ed Seconded. The Motion carried Unanimously.

VIII. OLD BUSINESS:

1. Budget Amendment #4 – Engine 4 Pump Repairs: Carter said he expected to receive quotes by Wednesday and will have the information ready for the next Selectmen's meeting, November 15th.
2. Betsey asked about the letter written to the property owner on Sheridan Road who refused to allow DPW to install a new water service sleeve. Carter said that this property owner would not allow the installation as it would require digging somewhat under their property. He added that they have been problematic over the reconstruction of the road, which is a result of their home being placed too close to the Town's right of way. Betsey commented that the letter that went out and the copy provided to the Selectmen was done somewhat after the fact. She thought that they should have been informed before the letter was sent and perhaps they could have provided some help to the Highway Agent and his cause. Carter said he would relay this information to the Highway Agent and noted that sometimes decisions have to be made in the field. Jean Beadle, a resident of Sheridan Road said that even without paving the road, it is 200% better.
3. Russ asked about the copy of the letter sent to the state and signed anonymously regarding Fox Hollow Road and what was perceived as illegal landfill in a wetland area. Carter said that it has been the Town's practice to not act on anonymous letters, but if desired he could forward it to the CEO for his review. Russ said he would go out and take a look and if he thought it warranted he would sign a letter of complaint.

IX. OTHER BUSINESS:

1. Board Liaison Reports: Russ reported that the Planning Board is looking at Zoning amendments and it has produced a lot of discussion. Jon said that the CIPC met today and there was discussion of accounting practices and the proposed new Police cruiser. He added that Barbara Rando is looking to return to the CIPC as an alternate. Joel reported that the Town declared an emergency for Hurricane Sandy prior to the storm hitting, effective 5 p.m. on Monday and it was rescinded 1:30 p.m. today. Carter added that this had to be in place before the event occurred in order to receive any funds. Joel praised DPW, MFRD and the MPD for doing a good job. He reminded everyone that the Town can't cut trees or do clean up until the NH Electric Cooperative handles the downed electric wires. For safety precautions, just because it appears there is no electrical power in the area, it can't be assumed that electrical wires are dead. Carter said that Chief Bengtson will have a report on the Town's website of the Emergency Management Committee's activities in preparation for and management of the storm. Carter agreed that all of the departments did a good job. He thought that they need to look at providing a warming station where people without power can come and get warm food and charge cell phones, etc. This would be something short of a full blown shelter opening. He added that reinforcing safety precautions about electrical wires should be included. The Town will look to recover whatever costs if at all possible. Carter felt the Town was lucky as the cable internet service did not go down at Town Hall or at the Public Safety Building, but they need to look at using air cards in order to stay connected. In addition there was a surge protection issue at the Public Safety Building that Carter has asked the Town's electrical engineer to look at. When the generator kicked in, half the building was protected and the other half was not. Joel commented that Randall Road, recently converted to gravel, held up well during the storm.
2. Administrative Update: Acknowledged.
3. CIPC Minutes, October 4, 2012: Acknowledged.
4. Milfoil Committee Minutes, October 11, 2012: Acknowledged.

5. Recreation Advisory Board Minutes, October 15, 2012: Acknowledged.
6. Zoning Board of Adjustment Minutes, October 17, 2012: Acknowledged.
7. Planning Board Minutes, October 24, 2012: Acknowledged.

X. CORRESPONDENCE:

1. Time Warner Cable, October 10, 2012, Re: Internal Restructuring: Joel commented that this is a change in name only.

XI. CITIZEN INPUT: Betsey asked is there is a Selectmen's meeting scheduled for November 29th. Carter replied that there is and a budget meeting on Friday, the 30th at 10 a.m.

XII. NON-PUBLIC SESSION: None needed.

XIII. ADJOURNMENT: Betsey Made the Motion to Adjourn. Russ Seconded the Motion. Motion Carried Unanimously.
Joel adjourned the meeting at 8:53 p.m.

Approved

Date:
Respectfully Submitted
Hope K. Kokas, Administrative Assistant