

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

May 3, 2012

MINUTES

Selectmen: Joel R. Mudgett, Edward J. Charest, Betsey L. Patten, Jonathan W. Tolman, Russell C. Wakefield; Hope K. Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Joel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Betsey made the Motion to approve the Selectmen's meeting minutes of April 19 and 26, 2012. Ed Seconded the Motion. The Motion carried Unanimously.
- IV. **NEW RESIDENTS:** Amos L. Parent, Jr., Robert F. Verdonck, Charlene E. Lally, Colby L. Enoch, Justine Cote, Carmen J. O'Mara, Mark R. Polito, Rebecca L. West, James J. Yaun, Rhonda R. Blackey.
- V. **CITIZEN INPUT:** 1) Dick Plaisted on behalf of the Moultonborough Fire Auxiliary requested that they be allowed to raise funds at the Transfer Station on July 7th and 8th, and also Labor Day weekend. Joel informed Mr. Plaisted that this is item #5 under New Business, which they will vote on.
- VI. **NEW BUSINESS:**
 1. **Personnel Announcement:** Joel introduced and welcomed Leonard J. Wetherbee, Jr. as the Town's new Police Chief and conducted the oath of office. Chief Wetherbee assumed his official duties on April 30, 2012. He has been in law enforcement for many years, starting his career with the Concord, MA Police Department and rose through the ranks to serve as their Chief of Police for 17 years, and recently served as the Chief for the Carlisle, MA Police Department. Chief Wetherbee thanked the Selectmen for their vote of confidence and also the Police Chief Screening Committee. In addition, he thanked Sgt. Peter Beede and the members of the Police Department for greeting him with professionalism and all of their help. The Chief stated that the MPD is an excellent core group and he's proud to be a member. Thanks were given to the various members of the Massachusetts law enforcement that travelled north for the ceremony. Chief Wetherbee introduced his wife Annie and thanked her for her support. He quoted former CEO of G.E., Jack Welch, who said that just because you get a promotion, doesn't mean you wear a crown. The Chief said he recognizes that he works for the people of Moultonborough and looks forward to his involvement with the community. On behalf of the Selectmen, Joel thanked Sgt. Peter Beede, expressing their appreciation for filling in as acting chief and all of his hard work. He also expressed thanks to the Chief of Police Screening Committee: Chief Ed Picard, Auburn Police Department; Sheriff Craig Wiggin, Belknap County Sheriff's Department; Sheriff Scott Hilliard, Merrimack County

Sheriff's Department; Pam Breen, Peterborough Town Administrator; Peter Whelley, Moultonborough Citizen at Large; and James Gray, Moultonborough Selectmen's representative. Joel learned that Jim was not in attendance, but presented him with a plaque of the Town's appreciation for his service as a Selectman for the past 6 years. He added that he'd be happy to go to Buckey's to present him with the plaque.

2. Review for Approval: Discharge for Police Chief Screening Panel: Joel said it was now time to discharge the panel, with the thanks of the Selectmen and the community. Betsey Made the Motion to discharge the members of the Police Chief Screening Committee with the thanks of the community. Russ Seconded the Motion. The Motion carried Unanimously.
3. Review for Approval: Donation from Castle Preservation Society: Michael Desplaines, Executive Director and on behalf of the Board of Trustees for the Castle Preservation Society presented two checks of \$2,500 each to the Police and Fire Departments thanking them for their service and assistance to the Castle. Chief Wetherbee and Chief Bengtson, along with Joel accepted the checks. Joel thanked the Castle Preservation Society for their donations.
4. Presentation: Debbie Peaslee, MVNS Director, Community Resource Fair: Debbie Peaslee, on behalf of the Community Service Team (VNS, Human Service, Recreation and the Library), reported that the 2nd annual Community Resource Fair will take place on Friday, June 1st, from 10 am to 2 pm at the Library and the Community Center. She invited the Selectmen to attend. As last year, many vendors and associations will participate, providing information and resources to community members about the service they provide, and opportunities to volunteer, or get involved. Debbie said that the Police Department will be present, and also will direct traffic. She requested that Town Hall employees park at the Public Safety Building as they did last year and that during the week of the event a notice be posted on the front page of the Town's website. Chief Bengtson, as a "vendor" last year, felt that it was a success, well attended, and allowed him to provide information about the Fire Department and the services they provide. Betsey agreed, adding that is when she signed up for Code Red. The Chief said that they received 30 subscriptions to Code Red during the Community Resource Fair. Joel and the Selectmen agreed that they will request employees to park at the Public Safety Building for the day and felt there shouldn't be a problem with posting a notice on the Town's website. Joel thanked Debbie and the Community Service Team for their work on the fair.
5. Review for Approval: Request of Fire Auxiliary, Fund Raising at Transfer Station: Betsey Made the Motion to approve the Moultonborough Fire Auxiliary's request to conduct a fund raiser at the Transfer Station on July 7th and 8th, and Labor Day weekend as long as Supervisor Scott Greenwood gives his approval. Jon Seconded the Motion. The Motion carried Unanimously.
6. Review for Approval: Temporary Overnight Parking, Moultonboro Neck Fire Station: Joel reported that the Town has been asked by Winsor Homes to park two halves of a modular home at the Neck Fire Station overnight on June 13th and June 14th, as they have done in the past. Joel asked if there are any fishing tournaments scheduled for those days as tournament participants have to park at the Neck Fire Station. Hope said she would check (there are none scheduled). Betsey Made the Motion to approve the request of Winsor Homes to park the two halves of a modular home at the Neck Fire Station, over night on June 13th and 14th, as long as there are no conflicts with fishing tournaments, Russ Seconded. The Motion carried Unanimously.

7. Review for Approval: Disposal Agreements (2), Kirker & Richardson: Betsey Made the Motion to approve the Disposal Agreements for Marie Kirker of 245 Gov. Wentworth Highway, and for Wayne Richardson of 188 Gov. Wentworth Highway, as outlined in each agreement. Ed Seconded and the Motion carried Unanimously.
8. Review for Approval: 2012 Castle Preservation Society Charitable Exemption: Betsey Made the Motion to approve the 2012 Charitable Exemption for the Castle Preservation Society. Ed Seconded. Betsey said that it was her hope after meeting with members of the Castle Preservation Society that the donation made today would have been in the form of an annual PILOT. This means that they will have to meet yearly. She thanked the Castle for the donations, explaining that the funds will go towards the budgets of the Police and Fire Departments and are not to be used for special purchases. Russ agreed that this is a gift and not a PILOT. He asked Michael Desplaines, Executive Director about the Library pass and learned that it was a free pass for one family per day to the Castle In The Clouds. Russ then asked how many Moultonborough residents attend. Mr. Desplaines replied that they have no way to check this and couldn't give a number. Russ then asked why the entrance fees on the IRS 990 were different than on the letter presented to the Selectmen. Mr. Desplaines replied that the IRS 990 was for the 2010 tax year (a year behind) and the entrance fees have been raised since then. Russ said that he'd like to see more than just one daily Moultonborough family pass. Mr. Desplaines said that he didn't see a problem in increasing the number of daily Moultonborough passes; however they must have a control on the number entering as they can only accommodate a limited number per day (500+/-). Betsey said that she'd check with the Library to see how they can set this up to insure that only Moultonborough residents/property owners vs. Library card holders have access to a free pass to the Castle. Joel thanked Mr. Desplaines and the Castle Preservation Society for working with the Town on this. The Motion carried Unanimously.
9. Review for Approval: 2012 Lakes Region Conservation Trust Charitable Exemption: Betsey Made the Motion to approve the 2012 Charitable Exemption to the Lakes Region Conservation Trust. Ed Seconded the Motion. The Motion carried Unanimously.
10. Review for Approval: Off. Daniel Ingram End of Probation: Joel reported that Officer Ingram has successfully completed his 9 month probation as of April 18th. Ed Made the Motion to move Off. Ingram to 100% of his salary to pay grade and step XII-1, Betsey Seconded. The Motion carried Unanimously. Jon commented that he viewed a videoed traffic stop done by Officer Ingram and was impressed with his patience during a difficult situation, as he handled himself well.
11. Review for Approval: Off. Jonathan Kleiber, Academy Graduation: Joel reported that Off. Kleiber has successfully graduated from the NH Police Academy Training and has received his certification as a Full Time Police Officer. In Sgt. Beede's memo to the Selectmen, he recommends changing his labor grade to XII-1 and extending his probation for an additional 90 days starting from June 1, 2012. Ed Seconded the Motion. The Motion carried Unanimously.
12. Review for Approval: 2012 Surplus Sale Recommendations: Joel read the successful bidders. Carter, in his memo, recommended withdrawing item #8 from the sale and transferring them to the Fire Department. He recommends items 10 and 14, which were from last year's surplus sale, should be disposed of at the Transfer Station. Items 5, 16, 17, 18, 19, 20, 22 and 23 were first time offerings without any bids and he recommends that they be offered once more at next year's surplus sale. Betsey added that two of the bidders did not comply and Joel added that they weren't the highest bidders on the items.

Russ Made the Motion to approve the surplus as recommended in Carter's memo dated April 30, 2012 and Betsey Seconded. The Motion carried Unanimously.

13. Review for Approval: Award of Heavy Rescue Truck Bid (Tentative): Joel asked the Selectmen if they wanted to purchase this equipment with a performance bond at an added cost. The Selectmen agreed as the Town is not risking any funds up front, that there is no need for a performance bond. Betsey Made the Motion to waive the requirement for a performance bond. Ed Seconded the Motion. The Motion carried Unanimously. Jon asked why only one bid was received. Chief David Bengtson replied that the request for bids was mailed out from a list of 14 possible vendors to 6 vendors. Anyone could make a bid despite not fully being able to meet the specifications. He couldn't answer why only one bid was offered. However, he did learn from the first RFP for the fire boat, that many vendors chose to not bid as they assumed that the Town would only be interested in eastern boats. He suspects that it is the same with the HME vehicles. Joel added that many vendors have plenty of work right now and responding to an RFP can take up to 40 hours to work on the specifications. Glen Davis of Lakes Region Fire Apparatus said that often vendors have been working with a town towards obtaining a new vehicle, and as this RFP just came up, he's seen it where there are only one or two bidders. Joel suggested to the Selectmen to consider having Chief Bengtson be authorized to sign in addition to the Chair, any work orders, one or the other. If the Chief signs then he will be required to provide the Selectmen with the new paperwork and details. Betsey Made the Motion to award the bid to HME for the purchase of the Heavy Rescue Truck for the Fire Department for \$430,300, authorizing the Chair to sign the Sales Agreement, and further authorize the Chair or the Fire Chief to sign any change orders with notification. Ed Seconded the Motion. The Motion carried Unanimously. Joel then explained that for financing the lease, they need to sign a resolution to not exceed \$450,000, which is an additional 5% for contingencies. Chief Bengtson stated that at Town Meeting, it was approved to spend \$100,000 per year for the lease and to not exceed \$500,000 for the purchase. Betsey Made the Motion to authorize the Chair to sign the Financing Resolution to not exceed \$450,000 and Ed Seconded the Motion. The Motion carried Unanimously.

- VII. OLD BUSINESS:** Betsey commented about the citizens' petition that was submitted to the Selectmen at the April 19th meeting, by Penny Morrison, requesting that the Town not fund money towards the MTA for the prom. She added that after the Selectmen made the motion to go into Non-Public session, Ms. Morrison withdrew the petition stating that she didn't want the names to be made public. At that meeting, Betsey said that she wanted the members of the MTA and the Academy students to be aware that people were unhappy about funding prom activities and she planned to give them copies of the petition. Betsey stated that she felt withdrawing the petition at the last meeting was the wrong thing to do, as those who signed were not represented properly by Ms. Morrison.

VIII. OTHER BUSINESS:

1. Legislative Report: Betsey reported that there is progress and action on the CACR-12 amendment to target aid to school. They will meet next week. Betsey encouraged everyone to contact their representatives to vote in favor.
2. Board Liaison Reports: Russ said that there wasn't a Planning Board meeting this week, but asked the Selectmen to review the Road Standards for their upcoming work session.

Jon reported that the CIPC met on April 19th, re-electing Richard Brown as Chair and Peter Jensen as Secretary. They are working on departments' initial requests.

3. Administrative Update: Other than Carter's weekly report, there was nothing to add.
4. Recreation Advisory Board Minutes, April 9, 2012: Acknowledged.
5. Planning Board Minutes, April 11 & 25, 2012: Acknowledged.
6. Trustees of the Trust Funds Minutes, April 17, 2012: Acknowledged.
7. Milfoil Committee Minutes, April 12, 2012: Acknowledged.

IX. CORRESPONDENCE:

1. DTC, Petition to FCC Re Reinstating WBZ-TV Channel, April 19, 2012: Joel reported that this is a copy of the letter from the attorney representing multiple towns in their petition to reinstate the Boston channel WBZ to our area.
2. Cristina Ashjian, Ossipee Park Road, April 20, 2012: Joel acknowledged Ms. Ashjian's letter. Ms. Ashjian commented that progress is being made. Joel added that DOT has been stopping trucks on Routes 109 and 171. Ed felt that the trucks are going up Ossipee Park Road, mistaking it for Ossipee Mountain Road, and suggested that the name be changed to eliminate the confusion. Ms. Ashjian felt that the signage needs to be simplified and wouldn't want to see the road name changed.
3. Time Warner Cable, Possible Program Changes, April 19, 2012: Joel reported that this is their usual letter of possible program changes.

- X. CITIZEN INPUT:** 1) Hollis Austin asked if all police cruisers are equipped with video cameras. Jon replied that patrol vehicles regularly use them and they are moved from vehicle to vehicle. Mr. Austin asked about the cost and Joel replied that they didn't have that figure. Hope commented that they were purchased through grant funds. Mr. Austin then asked if the Public Safety Building has video cameras. He learned that for safety and security purposes the PSB does have video cameras throughout. Again, Mr. Austin asked about the cost. Joel replied that this was done when the building was constructed and suggested he contact Carter to get this figure. Mr. Austin then asked if the Town Hall is equipped with cameras and learned that it is not. There are video cameras at the Highway Garage and at Playground Drive due to vandalism. Mr. Austin said that Town Hall needs to be equipped to video meetings.

- XI. NON-PUBLIC SESSION:** Not needed.

Joel told the Selectmen that they need to adjourn and then to meet on a union matter.

- XII. ADJOURNMENT:** Russ Made the Motion to Adjourn. Betsey Seconded the Motion. Motion Carried Unanimously.
Joel adjourned the meeting at 8:22 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant