

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

April 19, 2012

MINUTES

Selectmen: Joel R. Mudgett, Edward J. Charest, Betsey L. Patten, Jonathan W. Tolman, Russell C. Wakefield; Hope K. Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Joel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW / APPROVAL MINUTES:** Ed made the Motion to approve the Selectmen's meeting minutes of April 5, 2012. Betsey Seconded the Motion. The Motion carried Unanimously.
- IV. **NEW RESIDENTS:** Bridget K. Manning, Stephanie A. DesRuisseau, Benjamin E. Carver, Megan H. & Joshua M. Greenbaum, Jake H. Harris.
- V. **CITIZEN INPUT:** 1) Hollis Austin asked the Selectmen to explain the purpose of the Disposal Agreement. Joel said that it has been a long standing policy, allowing the Highway Department to dispose of material encountered in their daily work, such as street sand, tree limbs and cut wood, fill, to property owners close by to the work site. Scott Kinmond added that any property owner can apply which allows transparency and no favoritism, and leaves the Town harmless from liability of the material being disposed of. The Selectmen give their approval, and usually there is an expiration date. It reduces the department's cost by eliminating transporting the material back to the Highway Department. The Department will use the material if it's suitable for their needs. Mr. Austin commented that many people apply and learned that delivery is based on the proximity to the job. 2) Al Hume asked the Selectmen if they've reconsidered their present policy and will open bids during their usual business meeting. Joel replied that this is an item for their upcoming work session on April 26th. 3) Jim Morrison commented that in his business he's bid on many RFP's and never attended a bid opening. He felt that it was a waste of the Selectmen's time to open bids during their meeting. Joel said that they will discuss it and perhaps they will require two Selectmen to attend bid openings and to be involved in the review. He added that the requirements for the bid on the new fire truck have 170 pages, and this must be gone over line by line.
- VI. **NEW BUSINESS:**
 1. Review for Approval: Disposal Agreements (3), Davis, Chico, King: Betsey Made the Motion to approve the three Disposal Agreements for Rae Marie Davis, Linwood Severns and Becky Chico, and Rick and Jeri King, as described on each agreement. Ed Seconded the Motion. The Motion carried Unanimously.
 2. Review for Approval: MPIC Appointment, Tom Sawyer & Paul O'Neil: Betsey Made the Motion to appoint Tom Sawyer and Rev. Paul O'Neil as Members at Large for the Master Plan Implementation Committee with their term to expire June 30, 2013. The Motion carried Unanimously. Joel added that the Selectmen will discuss the term limits during their work session.

3. Review for Approval: Sick Leave Bank Deposit, Linda Eldridge: Joel reported that Linda is donating 40 hours to the Sick Leave Bank. Betsey Made the Motion to accept Linda Eldridge's deposit of 40 hours and Ed Seconded the Motion. The Motion carried Unanimously.
4. Review for Approval: 2012 Charitable Exemption, Moultonborough Historical Society: Betsey made the Motion to approve the 2012 Charitable Exemption for the Moultonborough Historical Society. Russ Seconded. The Motion carried Unanimously.
5. Review for Approval: 2012 Charitable Exemption, Squam Lakes Conservation Society: Russ Made the Motion to approve the 2012 Charitable Exemption for the Squam Lakes Conservation Society. Betsey Seconded. The Motion carried Unanimously.
6. Review for Approval: 2012 Charitable Exemption, NH Audubon Society: Betsey made the Motion to approve the 2012 Charitable Exemption for the NH Audubon Society. Russ Seconded and the Motion carried Unanimously.
7. Review for Approval: Tuition Reimbursement, Off. Peter John: Joel reported that Officer Peter John successfully completed a graduate course on Terrorism/Strategic Response, earning an 'A' and is requesting tuition reimbursement. Betsey Made the Motion to approve tuition reimbursement to Officer Peter John in the amount of \$500 per the Town's policy. Jon Seconded the Motion. The Motion carried Unanimously.
8. Review for Approval: MTA Annual Spring Into Action Event: Mike Lancor, Superintendent of Schools, spoke on behalf of MTA Coordinator, Jessica Stephens as she was attending a MTA function at the same time. Mr. Lancor requested that the Selectmen approve MTA's request to release \$300 for the annual Spring Into Action and \$4,000 for free limo transportation for those students who signed up transported to and from the prom. The prom is being held at Foster's in Plymouth and Prestige Limo will pick up prom attendees at the Academy at 5 p.m. and transport them to the prom and then return them safely to the Academy by midnight. SRO Jody Baker reported that she met with the prom committee and although the kids do not want an after prom chem free party, as done in the past, they are very excited about the limo transportation. Jon asked if the prom committee had done anything to help raise the money for the limo service. SRO Baker replied that they did not. Russ asked for confirmation and learned that last year's after prom party went well with increased attendance. Scott Kinmond told the Selectmen that he supports MTA's request, as a former Chief of Police and as a father of a senior graduating. He reminded everyone that the funds come from alcohol offense fines which comes back to the Town's general fund and a portion goes into the Community Substance Abuse P&E Cr Fund. Jim Morrison felt that despite having limos transporting the kids to and from the prom, they are still going to get into their cars. Jon commented that he is in favor of this, but would like to see parents engaged. SRO Baker stated that officers will be observing the kids at the Academy before they enter the limos and will observe them when they return. She added that she will stay at school until every student leaves and the kids know that the Town will be heavily patrolled. Scott said that while the risk can never be eliminated, that the transportation is one more control factor, along with the Police Department and chaperones observing. Penny Morrison provided the Selectmen with a copy of the warrant article and an unverified petition signed by 86 people who are not in favor of funding this activity (copy of petition not available as Ms. Morrison took it back after the meeting concluded). Ms. Morrison felt that the warrant article is to prevent drug and alcohol abuse. She felt that the prom is not the Town's responsibility. Mr. Lancor felt that this does meet the warrant's intent, as each limo will be chaperoned, backpacks will not be allowed in any of the vehicles, and other than the provided bottled water, smoking and drinking of anything will not be

allowed. The after prom party still had kids driving at late hours of the night after a long evening. Last year the party ended at 2 p.m., and the kids and chaperones were exhausted. He felt it was better that the kids were home after midnight. Donna Kuethe, Recreation Director, said that it is a horrible thing to learn that a young person that she's known for years has been killed. She added that this is prevention, keeping the kids off of I-93 and home after midnight and the funds come from drug and alcohol fines. Al Hume asked how many kids were now signed up for the prom and learned approximately 80 to 90. When John Anderson asked what the Town's liability was for funding limo service, he learned that the liability would be under the company providing the service. Russ asked what the liability is if they don't provide the transportation. A long discussion occurred between those in favor and those against. Arguments were that this activity was not educational, not teaching students' responsibility and just giving them something without their participating in fund raising. It was suggested that more parents/people should get involved with the MTA before the actual prom season, especially those opposed. Scott Kinmond stated that after 24 years in law enforcement, the hardest thing is to find a mechanism to reach children and the goal is to try and capture the largest portion. He felt that this is educational and preventative, reducing the risk of kids driving. Alcohol related problems exist with many adults and it isn't just a youth problem. Scott added that the students have raised funds and also through ticket sales for the prom. The goal is to reach as many students as you can, it is not fail safe. Betsey commented that she participated in the early days of the MTA, adding that our kids are the Town's most precious commodities. She has been invited by the kids to attend the Spring Into Action and could see the educational portion of it had occurred all year long. Betsey felt that more people need to be involved and she supports the request. Nancy Wright said that next year the grant funding for the MTA coordinator's position will not be available and perhaps this money should go to fund the position. Andy Coppinger, Academy Principal, agreed that something should be done to fund this position, but said that the question tonight is transportation to the prom. He added that the school's clubs fundraise all year long, and there has been pressure from business owners to back off. Mr. Coppinger felt that this was a good use of the money as it reduces the risk for the kids when travelling out of Town. Penny Morrison said that kids are learning that they can get something for nothing and felt it isn't a community problem. Ed disagreed, many of the students don't have the money to pay for tuxedos, dresses, or transportation to the prom, and in the past, he and his wife have helped in this effort. He felt as a community, it is everyone's problem. Russ commented that he remembered last year when Nancy Wright commented that she was surprised to hear that Moultonborough had a teen drug and alcohol problem. He said that the problem exists now and has existed for some time and felt it has increased due to out of state influences. Paul Punturieri said one of his children has a substance abuse problem and no amount of monitoring or control or limo service would prevent him from abusing. He felt it is the parents' responsibility. Mr. Punturieri said that he can see that for a few hours the kids would be safe, but he doesn't want to pay for it. Hollis Austin felt that businesses in Town could perhaps donate towards this effort, as Jessica Stephens is doing for clean water with her business, Cider Bellies. Joel said that he was in support of this and felt that they should review it for next year. Jon felt that transporting and keeping the kids safe is a good idea, but felt that the kids should be involved in fund raising and more parents should be involved in MTA. He agreed that the Selectmen should review and discuss this for the future. Jon Made the Motion to approve the MTA's request for \$4,300 from the Community Substance Abuse P&E Cr Fund. Betsey Seconded the

- Motion and recommended giving members of the MTA copies of the petition in order to increase involvement. The Motion carried Unanimously.
9. Review for Approval: 2012 Litter-Free NH Program: Scott Kinmond reported that he is requesting that the Selectmen approve the Town sign up for the 2012 Litter-Free NH Program, which is supported by the NH the Beautiful/Litter-Free NH. He and Scott Greenwood agreed that this could take place on the same day of the Girls Scouts Green Up & Clean Up community function. Those that participate will receive trash bags and reflective vests to collect litter. Those who are on Town roads can have their bags picked up by the Highway crew and those on private roads can drop their bags off at designated drop off locations. Betsey asked if the trash needs to be separated. Scott said that would be great if possible, but felt that most of the litter is nasty and should be handled as little as possible, with the main goal to clean up the Town. Jon added that this is being discussed at the school. Joel recalled that in the past they had a litter pick up activity with a cook out at Jo-Jo's. Cristina Ashjian thought it was a good idea and suggested that it be done on Ossipee Park Road, which has a lot of litter. She added that LRCT, CG Roxane and the Castle Preservation Society should be asked to participate. Scott acknowledged that residents on Ossipee Park Road collected 7 bags of trash and felt this came from tourists vs. truckers. Nancy Wright suggested that this could be a community service project for seniors to help compensate for the prom transportation. Scott replied that he objected to all kids being grouped as looking for a hand out, as his daughter is hard working, responsible, an athlete, and frugal with her money. Betsey made the Motion to approve the 2012 Litter Free NH Program for Moultonborough. Russ Seconded and the Motion carried Unanimously.
 10. Review for Approval: 2012 Board of Library Trustees Alternate Appointments: Russ Made the Motion to approve the one year appointment for Laurie Whitley and Richard Geden as alternates to the Board of Library Trustees. Ed Seconded the Motion. The Motion carried Unanimously.
 11. Review for Approval: 2012 Lees Mills Dock Leases: Joel reported that they have been working on increasing the lease fee to get it up to market price. Hope reminded Joel that Carter recommended referring this to their work session. Jon added that there is a question of dock sizes and lessee's boats that exceed the size. Referred to the work session.
 12. Review for Approval: Absent Leave: Joel asked and the Selectmen agreed that this be referred to the work session.
 13. Review for Approval: Revised Job Description, Recreation Front Office Clerk: Joel felt that while the position is vacant it is the right time to review it and revise it as necessary. He asked Donna Kuethe if this position would ever be required to drive participants. Donna replied that this would not occur, but they may be required to drive the Town's van. Scott recommended that all Town employees be required to have their driver's license checked. Donna said that she felt that this would be good to add to the job description. She said that they were eager to fill this position, as it is the first person the community comes in contact with and they are going in to their busiest time of year. Betsey Made the Motion to approve the Recreation Front Office Clerk job description as written and adding that a background check and a driver's license check be required. Ed Seconded the Motion. The Motion carried Unanimously.
 14. Review: Carroll County Statement of County Appropriations: Betsey, as the Chair of Carroll County Commissioners, said that \$13,215,222 was the Town's portion of equalized valuation that needed to be raised by taxes. She did report that she talked to the Chair of the Committee regarding the three towns concern with the present funding

mechanism for the Carroll County Dispatch. Joel explained that Moultonborough and the other two towns do not use the county's dispatch, but are still required to pay for it. When they asked to include Moultonborough in the county's dispatch services they were told that this would mean they would need to buy more equipment and add more staff, etc. The three towns are proposing that those towns that use the county dispatch be made to actually pay for it.

VII. OLD BUSINESS:

1. Town House Painting Contract: Jon reported that he, Kathy Garry, Cristina Ashjian and JLT Painting met and looked at the School House and Meeting House to determine the original colors. Using old photos from the 1950's, they found that the School House had been a sage green with red trim. JLT felt that they would tint the primer and it shouldn't need a second coat. The Meeting House had been an off white with gray trim and also would need only one coat. The painter did want to exercise the option to increase the cost to \$500 for the red trim. Jon said that he could see repairs that need to be done in the back of the Meeting House and JLT was fine with having the Town take care of this. Any issues with the trim JLT will take care of. Jon said that JLT has emailed his hourly rate to Carter, and thought that the \$1,500 contingency should cover it. Joel said that he's not signed the contract yet. Betsey asked if they should include a "not to exceed" in the contract. Jon said that he'd be OK with working with Barton Construction who did the work last year. Joel said that he would like to wait until Carter comes back to see if the money in contingency will be enough. Joel asked the Selectmen and found that by consensus they still wanted to award the contract to JLT Painting. Jon asked Scott to have his crew trim the thorn bushes in the back. Scott said that he would look at it adding that he's marked some hazard trees and will coordinate with Kathy Garry, Chair of the Historical Society, regarding the bushes and trees.

VIII. OTHER BUSINESS:

1. Board Liaison Reports: Nothing to report.
2. Administrative Update: Nothing to report.
3. Visiting Nurse Service Board of Directors Minutes, April 3, 2012: Acknowledged.
4. Zoning Board of Adjustment Minutes, April 4, 2012: Acknowledged.

IX. CORRESPONDENCE:

1. Time Warner, April 3, 2012: Joel reported that this is their usual letter.
2. Mildred A. Toczko, April 9, 2012, WMF Holidays: Joel reported that Ms. Toczko's email voiced her concern that the Transfer Station was open on Easter. He added that Scott Kinmond, Scott Greenwood and Heidi worked on this schedule, as the Transfer Station crew wanted to be on the same schedule as the other employees and this is what they came up.

- X. CITIZEN INPUT:** 1) Al Hume said that he was very concerned about the trees that had been cut at the entrance to Hauser Estates Road. Scott Kinmond replied that notices went out to residents on Jacobs and Long Point Road about the upcoming asphalt treatment and the need to cut trees. This is being done to relieve the canopy over roads and eliminate icing on road and free them of obstructions when paving. He added when trees grow and they begin to pull up the

pavement. The corner by Kings Court had diseased beech trees with long branches that were cut back. Mr. Hume said that the Master Plan survey states that scenic beauty is very important. Scott recalled that the entrance to Hauser Estates Road had been taken down several years ago, as the trees were diseased and the plows were hitting them. Joel commented that to keep pavement you must open the roads to the sun. Cristina Ashjian recalled last year's discussion about Sheridan Road and felt that prior to tree cutting, this should be discussed and there should be a balance between the DPW and the community. She added that she had been on the Roads Standard subcommittee and they were asking the Selectmen to create a policy to maintain the Town's beauty. Russ recalled that there was a big uproar about 5 years ago when NH Electric Cooperative wanted to clean up the power lines and people got upset when trees were cut. He added that he didn't hear anyone complain when they didn't lose their electric power in the winter. He felt there is a balance. Mr. Hume said that he didn't think the trees he was talking about were being hit by plows as they were 10' off the road. Ms. Ashjian agreed that hazard trees should be cut back, but not all need to be cut down. Scott agreed that a road standard policy would be a good thing, as that would provide his department with a set rule and guidelines. He reminded everyone that the Town becomes liable if a limb comes on onto a car driving on a Town road. Joel felt that overall the Town's people are happy with what Scott is doing. Ms. Ashjian repeated her request that there be a roads standard policy.

- XI. NON-PUBLIC SESSION:** Betsey Made the Motion for the Selectmen to go into Non-Public Session per 91-A:3 II (a) and (c) and only to reconvene for the purposes of adjournment. Ed seconded. A Roll call was taken: Jon – Aye; Betsey – Aye; Ed – Aye; Russ – Aye, Joel – Aye. The Selectmen went into Non-Public Session at 8:57 pm.

The Board exited Non-Public Session at 9:43 p.m. having voted by a vote of 2/3 or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until - in the opinion of a majority of the members - the aforesaid circumstances no longer apply.

- XII. ADJOURNMENT:** Ed Made the Motion to Adjourn. Russell Seconded the Motion. Motion Carried Unanimously.
Joel adjourned the meeting at 9:45 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant