

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

**Selectmen's Meeting**

**October 20, 2011**

**MINUTES**

Selectmen: Edward J. Charest, Vice Chair, Betsey L. Patten, Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Ed called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:** Lead by the Cub Scout Wolf Den Pack #369. Ed thanked the Scouts and said it was an honor to have them.
- III. **REVIEW / APPROVAL MINUTES:** Betsey made the Motion to approve the Selectmen's meeting minutes of October 6, 2011. Russ Seconded the Motion. The Motion carried Unanimously.
- IV. **NEW RESIDENTS:** Philip P. & Kathy J. Young, Sally A. & William D. Lyon, Karl L. Whiting, Alex L. Bickford, John J. Conforti, Jr.
- V. **CITIZEN INPUT:** 1) Don McGillicuddy asked about the letter from the Town Administrator that changed the Selectmen's mind from going forward on reconstruction of the playing field at Playground Drive. Ed replied that it was not a letter, but a memo outlining the timeline of events, which has been sent to Town Counsel for his review. Russ added that the timeline shows a lot of confusion and conflicting information about the Lions Club and Playground Drive. The reason the outline was done was to have Town Counsel give an opinion of what the vote was and what can be done. It was decided to have Town Counsel review the timeline and get his opinion and they haven't received a response yet. Ed commented that what they are looking for is to determine the Town's intent based on the last vote. He added that after reading the timeline he feels that that they can work on Playground Drive first. Mr. McGillicuddy agreed with Ed, adding that if the question goes to Town Meeting and a field at the Lions Club is approved, he feels the kids will be the ones that suffer, as they will still be playing on the muddy field at the Playground Drive. As a member of the Blue Ribbon Commission, he was surprised that at the last minute the Selectmen changed their mind and chose to not follow their recommendation. Ed stated that the Selectmen greatly appreciated the BRC's work. Mr. McGillicuddy said that if the question goes before Town Meeting, he hoped the Selectmen would support reconstructing Playground Drive first versus building the field at the Lions Club property. While Russ agreed about working on the Playground Drive field first, he said that after reading the timeline and based on Betsey expressing her concern, he agrees that it's not clear if the rest of the Town wants this. They want to be sure that whatever is done is right and legal. Mr. McGillicuddy said that the Town voted against developing the Lions Club property. Russ replied that there have been many votes on this and that's the problem. Betsey commented that her concern is that there is too much speculation on the cost for each and she wants all options presented at Town Meeting with specific costs so people know exactly what they are spending their money on. Mr. McGillicuddy said that the BRC was given hard figures and advised people to review their minutes, \$300,000 for Lions Club and \$265,000 for Playground Drive. 2) Al Hume asked if the intent of having Town Counsel to review the timeline is to determine if the planned actions are

legal. Ed confirmed that was correct. Mr. Hume felt that once the opinion was given, then this document doesn't need to remain confidential. Discussion occurred between the Selectmen regarding attorney/client confidentiality, which is covered under the Right to Know law and if they will choose to release this information. 3) Nancy Wright asked if the Selectmen have ordered further engineering studies. Ed replied that not as far as he knew. Ms. Wright asked if the figures for all fields could be made available. Carter replied that he could provide her with the figures.

## VI. NEW BUSINESS:

1. Review for Approval: Resignation of PT Police Officer Joseph L. Marinucci: Ed reported that part time Police Officer Marinucci in his letter, resigned as of October 5, 2011. The Selectmen accept his resignation with regret and wish him well with his future endeavors.
2. Review for Approval: Holland Hill Cemetery Lot #329: Ed reported that in Claire Ann Kane's letter she is requesting that the Town buy back cemetery lot #329 at the Holland Hill Cemetery, at the original cost of \$250. Betsey Made the Motion to buy back Holland Hill Cemetery lot #329 at the original cost of \$250 from Claire Ann Kane. Russ Seconded the Motion. The Motion carried Unanimously.
3. Review for Approval: MFD & MA Nordic Ski Trail Grooming: Carter reported that the Academy's Nordic Ski Team's snow machine has died which they have used to pull grooming equipment at the Ridgewood Country Club. They have requested to use the Fire Department's machine to groom the trails. The school will provide the staff on the snow machine, along with liability insurance, and will cover any costs for repairs incurred during their use. Betsey Made the Motion to approve the request made by the School to use the Fire Department's snow machine to groom trails for the Nordic Ski Team at the Ridgewood Country Club. Russ Seconded the Motion. The Motion carried Unanimously.
4. Review for Approval: Outsourcing Payroll: Carter reported that it was the ABC's recommendation to explore outsourcing payroll and it was agreed to not start this until they had gone to bi-weekly payroll. This past summer Heidi, Kathy Garry and he met and worked on this. He asked that it be referred to Selectmen's next work session, October 27, 2011. Russ commented that while the Selectmen will consider ABC's recommendation, the Board will make the decision. Jean Beadle, Chair of the ABC, stated that their charge is only advisory. Agreed by Consensus to refer the report to their upcoming work session.
5. Review for Approval: Amendment #4, Task Order – Fox Hollow Intersection: Carter reported that as there is a new state project manager, they are requiring that the size of the retaining wall at 631 Whittier Highway be reduced and use sloped curbing. The cost for engineering and a survey is \$4,700, with the state reimbursing the Town 2/3 of the cost once the project goes into construction. Russ Made the Motion to authorize the Chair to sign the amended task order in the amount of \$4,700. Betsey Seconded the Motion. She asked and learned from Carter that Joel is aware of the amended task order and he will sign it when he returns from his vacation. Carter added that he thought they would be ready for an informational meeting next month. The Motion was carried Unanimously.
6. Review for Approval: Request to Plow Access Road, 68-118 Whittier Highway: Betsey commented that they have been asked to plow this same access road in the past and the Selectmen have denied it. She added that this would set precedent for others to make the same request. Russ confirmed this, adding that he had been a Planning Board member

when this land was developed and the developers were required to make the limited cuts by DOT. This was never meant to be a street and the Town doesn't own it. Betsey Made the Motion to deny Planit Development's request for the Town to plow the access road at Harbor Village, Pine Hill Plaza and Callahan building locations. Russ Seconded the Motion. The Motion carried Unanimously.

7. Review: ABC's Response to the 2<sup>nd</sup> Quarter Financial Report: Jean Beadle reported that the ABC has reviewed the financials for the first six months, submitted questions that were answered and have no further questions. Once the Selectmen review it, it will go on the Town's website.

**VII. OLD BUSINESS:** None.

**VIII. OTHER BUSINESS:**

1. Board Liaison Reports: 1) Betsey reported that they will be meeting on Monday to finalize their report to the Selectmen and have it ready for the upcoming work session. 2) Russ reported that the ABC reviewed the CIPC's draft report and commented that it was a lot of work and a good first step. They are looking forward to reviewing their final report. 3) Ed reported that the Planning Board worked on changes for the upcoming Town Meeting, specifically the Sign Ordinance. Scott Kinmond spoke to them regarding the Roads Subcommittee. Ed added that this is very complicated considering the old and new subdivisions. Presently they are working off of the Selectmen's road ordinance and they hope to have both in alignment.
2. Administrative Update: Carter said that other than his weekly report, he did not have anything new to add.
3. Milfoil Committee Minutes, September 28, 2011: Acknowledged.
4. CIPC Minutes, September 29, 2011: Acknowledged.
5. Zoning Board of Adjustment, October 5, 2011: Acknowledged.
6. Planning Board Minutes, October 12, 2011: Acknowledged.

**IX. CORRESPONDENCE:**

1. Time Warner Cable, October 4, 2011, Program Changes: Ed reported that this was their usual letter of possible programming changes. He was happy to report that by calling Time Warner and complaining about his cable issues, the problem has finally been resolved and was partly due to an electrical issue in his home. He advised that anyone who is having a problem with their cable to call Time Warner to get the problem resolved.
2. Karen Gunderson, October 17, 2011, Recreation Department's After School Program: Ed reported that Ms. Gunderson's email states her concern over the proposed elimination of the Recreation Department's after school program.
3. Rebecca Bryant, October 13, 2011, Town Fellow's After School Program: Ms. Bryant's letter expresses her concern regarding Mike Branley's report on the after school programs in Town. Carter said that Mr. Branley's report will be discussed at the work session on October 27<sup>th</sup>. He added that he is working on scheduling a joint meeting with the Selectmen and SAU in mid November.

**X. CITIZEN INPUT:** 1) Nancy Wright, referring to the *Meredith News* article, that Meredith's school enrollment is declining and asked if the Selectmen will keep this in mind when

considering the school's budget. Ed replied that they will, but advised that one must look at the long term trend (at least five years) before making any changes. Jean Beadle commented that while the Central School's enrollment has declined, the Academy's enrollment stays consistent, and this is a consistent trend. She added that it isn't clear why. 2) Al Hume asked the Selectmen when reporting on issues around Town, that they explain where the property is located. Street numbers do not provide enough information. Ed said he'll pass this along to Joel. 3) Nancy Wright asked if the Selectmen have referred the question about the location of a new playing field to the new Town Planner. Ed replied that he has had a brief discussion with Bruce, but it is too soon to expect him to have an opinion about it. He added that he has been very pleased with Bruce's expertise and knowledge. 4) Hollis Austin asked the Selectmen to consider not filling or eliminating the vacant part-time police officer position. Ed replied that once they receive the Consultant's report on the Police Department they will look at all of the positions.

**XI. NON-PUBLIC SESSION:** None.

**XII. ADJOURNMENT:** Betsey Made the Motion to Adjourn. Russ Seconded the Motion. Motion Carried Unanimously.  
Ed adjourned the meeting at 7:50 p.m.

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Approved

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Date  
Respectfully Submitted  
Hope K. Kokas, Administrative Assistant