

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Work Session

May 26, 2011

MINUTES

Present: Selectmen: Joel R. Mudgett, Chair, Edward J. Charest, James F. Gray, and Betsey L. Patten, Town Administrator: Carter Terenzini.

Absent: Russ Wakefield

I. CALL TO ORDER: The Chair called the meeting to Order at 4:05 P.M.

II. ASSESSING UPDATE:

Gary Karp reported that he had arranged an Assessing 101 presentation for the Selectmen's next work session. He said it was also a nice overview and introduction for the public prior to the statistical update being released. He would like to invite area towns and assessors and with more attendees likely, to move it to the Public Safety Building (approved by consensus). Gary is also working on a "Charitables & PILOT's" presentation for which he has not yet found a format that was directly on point. Some suggestions for sources were made by Betsey and he will keep the BoS advised. For the statistical update we had 102 "qualified" sales which is below our target 2 % sample size. Therefore we will be reaching back to 2010 for sufficient sales. On the petition to BTLA for a revaluation we have submitted the requested information and await their next contact.

III. CHAPTER 79-D EASEMENTS:

Chapter 79-D Easements: Cristina Ashjian gave the Board a review of the second pass through of the proposed revisions to the current policy and the now detailed assessment matrix to be used to establish the percentage of the abatement a property might be eligible for. There was discussion of whether or not the Decision Matrix should be part of the package with one point of view being it was an extraneous to the actual policy and another being that since the BoS was essentially accepting the Heritage Commission's evaluation of the amount to be abated, the policy needed to tie this in formally. There was a brief discussion of some other documents that might be attached to the application "Hand-Out" as well. With no further comments the Town Administrator said the Draft could be on the 6/02 agenda to set a Public Hearing (hopefully 6/16). He did ask that if the Board has any further comments on 06/02 so they could be incorporated and published for that hearing.

IV. BLUE RIBBON COMMISSION:

Erik Taylor was present to review the BRC's recommendations previously submitted but not yet discussed at any length. The first item was the proposed facility with gym, program, office and storage space preferably on or adjacent to school facilities. Carter pointed out that at the Joint BoS/SAU Board meeting the SAU indicated it was awaiting the thoughts of the BoS before proceeding. Erik pointed out that he had been invited to the SAU meeting in June and he too needed the Board's direction and thoughts on the BRC report before he should comment any

further. The consensus was to send a letter to the SAU asking them to explore the location of such a facility. The next item was the recommendation to rehabilitate the soccer field at Playground Drive. It was noted this was now in design. The third recommendation had been to move the VNS & Human Services to the current Recreation facility. It was noted it took the completion of the proposed facility in item #1 to clear the space for this to happen. The matter of Human Services Information Team and improving various web pages was reviewed. The Town Administrator said this was now in progress with Stephanie Pigott as the lead staff member. The next recommendation was to construct certain dividers or acquire other equipment to allow for a more flexible use of the Lions Club programmatically. This item was placed on hold for future consideration. Finally the BRC had suggested they had not seen a need for the Health Care Task force to secure an urgent care facility as recommended in the Master Plan. The consensus was to inform the MIPC this item would be pushed out 5+- years by the BoS.

V. PUBLIC SAFETY BUILDING:

Scott Kinmond gave a report on the various issues that exist at the building (center roof portion failing, parking lot needs reconstructing, slab settlement, frost walls of a lesser depth than anticipated, water infiltration) and the investigation and repairs that had been completed to date. Claims have been filed with the insurer for the contractor and we have listed the roofing with the firm handling the class action suit (as we did with Town Hall). It was agreed that we needed to complete the perimeter drain repair to ensure it was operating properly. Scott suggested it would cost about \$30,000 on just this one item by the time it was completed and he would need to replenish his accounts around the time of the 2nd quarter financial report. The Board acknowledged this.

VI. DPW Policy Manual: Not all members had finished their review and they were asked to do so by 06/02 so that a second Draft could be submitted to them.

VII. Civilian Clothing Allowance: This item was deferred until the full Board could review the various reasons for the decision with those who questioned it.

VI. ADJOURNMENT: There being no further business the Chair adjourned the meeting at 5:25 p.m.

Approved

Date
Respectfully Submitted
Carter Terenzini, Town Administrator