

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

June 17, 2010

MINUTES

Present: Selectmen: Joel R. Mudgett, Chairman, Edward J. Charest, and Betsey L. Patten; and Hope Kokas, Administrative Assistant.

- I. **CALL TO ORDER:** Joel called the meeting to Order at 7:06 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW/APPROVE MINUTES:** Ed made the Motion to approve the Minutes of May 27, 2010 and June 3, 2010 as written. Betsey Seconded. The Motion carried Unanimously.
- IV. **NEW RESIDENTS:** Brian K. Nelson, Gordon J. & Janet L. Brown, Kenneth W. & Lauren E. Bickford, Gabriel D. Baer, Scott R. & Sara R. Bartlett.
- V. **PUBLIC MEETING:**
 1. Citizen Input: 1) Hollis Austin asked the Selectmen if they had an update regarding the Historical Society, which is running low on funds, and the proposal to assist the Milfoil Committee to raise funds. Joel responded that he's heard only rumors about it. Ed added that he's also heard some information. Betsey reported that the Historical Society is discussing assisting the Milfoil Committee in fund raising and using their 5013-C status in order to purchase the DASH units. She added that this proposal has met some opposition. Betsey said that she will talk with the 'E' Board about the legality of doing this, as the Historical Society is a charitable organization receiving a tax exemption. Betsey added that there was never any thought of asking the Town to give money to the Historical Society. Their goal was to help the Milfoil Committee by fund raising through their 5013-C status, allowing donations to be written off, thus increasing the chance of receiving donations. Betsey asked Peter Jensen if the Town is funding the DASH units. Mr. Jensen explained that the DASH units are part of the treatment plan for the milfoil control program. Through the NH Lakes Association, three Towns have applied for a matching funds grant and were awarded more than expected (\$21,300), with a total of \$15,000 coming from the three Towns. He told the Selectmen that the Historical Society approached the Milfoil Committee to do fund raising for them, utilizing their 5013-C status to assist in private donations. Private funds can't go into the Town's trust fund and there would be no place to put it. Betsey stated that she will contact the Chair of the Historical Society. Ed commented that the Selectmen have the responsibility to manage Town funds. Joel concluded that the question is not ready for the Selectmen to consider. 2) Jim Leiterman asked when the public hearing will be held for the soccer fields. Ed replied that the Selectmen have not received the engineer's report and once this occurs it will be scheduled. 3) Hollis Austin told the Selectmen that he heard that the new chipper that was purchased for the Public Works Department was unable to handle the brush to be chipped and a private vendor had to come in and do the work. Highway Agent, Scott Kinmond told Mr. Austin that he was misinformed and what has been reported as an

\$80,000 chipper actually cost only \$30,000. In addition, he told Mr. Austin that the Waste Management Facility has been storing brush over the past year. In previous years it had been burned, however the department has taken a “green” philosophy. The amount of brush at the landfill required an outside vendor with a tub grinder and resulted in producing approximately 157 tons of chips for recycling. Scott commented that the Highway Department couldn’t possibly chip the year’s worth of brush that had accumulated. Mr. Austin then asked for an update on the Public Safety Building. Joel reported that a base line has been established, it will be read in July and the engineers will report to the Selectmen for the first meeting in August. 4) Ed asked Scott about the poison ivy at the Long Island Beach. Scott told the Selectmen that he thought the Shoreland Protection Act would be prohibitive and the Public Works Department is not using any herbicides. He added that if they were to dig it up, it will just grow in another place. Scott added that living in New Hampshire, people should be aware of what the plant looks like and to stay away from it. He will talk with Donna Kuethe about obtaining signs. 5) Hollis Austin commented that the new road signs are working well.

VI. NEW BUSINESS:

1. Review for Approval: Resignation of Part Time Officer of Brian Vanderhoef: Joel reported that Officer Vanderhoef, a long time Town employee is retiring. Joel and the Selectmen accept Officer Vanderhoef’s resignation with regret, thanking him for his years of service to the Town. Joel asked that Carter draft a letter.
2. Review for Approval: Conservation Commission Appointments: Marie Samaha, the Chair of the Conservation Committee, in her memo to the Selectmen, requested that they appoint Robert Patenaude, now an alternate, as a regular member. Paul Stinson’s term expires in July. She requested that he be appointed as an alternate. Betsey Made the Motion to appoint Robert Patenaude as a regular member and Paul Stinson as an alternate to the Conservation Commission. Ed Seconded the Motion. The Motion carried Unanimously.
3. Review for Approval: Disposal Agreement, William Smith: Betsey Made the Motion to approve the Disposal Agreement for William Smith of 22 Rory Lane to receive hardwood and authorize the Chair to sign the agreement. Ed Seconded the Motion. The Motion carried Unanimously.
4. Review for Approval: 2010 Steamboat Rally: Joel reported that the Steamboat Rally will be from September 8th through the 20th and in their letter to the Selectmen, made several requests of the Town. He expressed his concern that they asked that the Town restrict the admittance of dogs to the Lee’s Mill area (except those that are medically required) and their request for 4 sanitary toilets to be serviced daily for 12 days. Betsey commented that the Town does not have an ordinance to prohibit dogs from Lee’s Mills. The Selectmen questioned what they had done in the past regarding the portable toilets. It was decided to table the question in order to get more information.
5. Review for Approval: End of Probationary Period, Stephanie Pigott: Ed Made the Motion to end the probationary period for Stephanie Pigott, Visiting Nurse Service Office Manager, and to place her at full pay, Grade VII, Step 1. Betsey Seconded the Motion. The Motion carried Unanimously.
6. Review for Approval: 2010 Municipal Aggregates Bid Award: Scott told the Selectmen that the request for bids was fully noticed, posted and advertised. On Thursday, June 10th he and Carter opened the two bids that were received, with Hope in attendance. One of the bids is from the Town’s current vendor, meeting all of the requirements. The other

bidder (Ambrose Brothers, Meredith) did not fulfill any of the conditions. Both bids were reviewed by Scott and Carter and they recommend accepting the bid from the Bruce Robinson Company of Tamworth for the three year contract. Betsey asked Scott to explain what a sieve analysis is and also the addendum. He explained that an outside firm takes samples to be sure it meets state specifications. Scott added that he developed the addendum, requiring that a vendor have a certified scale to insure accuracy and also access to the product 24/7 with 4 hours notice for emergency situations. There is no provision for a fuel charge. He added that they've discussed developing a fuel charge provision for the future. Betsey Made the Motion to accept the bid from the Bruce Robinson Company for the three year Municipal Aggregates contract. Ed Seconded the Motion. The Motion carried Unanimously.

7. Review for Approval: 2010 Educational Exemption – Camp Tecumseh: Betsey Made the Motion to approve the 2010 Educational Exemption and PILOT for Camp Tecumseh. She explained that the PILOT agreement is that Camp Tecumseh will provide camperships to boys from Town at no cost. Ed Seconded the Motion. The Motion carried Unanimously.
8. Review: Proposed Planning Board Fee Schedule: The Town Planner, Dan Merhalski in his memo, explained to the Selectmen that the present fees, when compared to the fees charged by 9 towns, were considerably low and hasn't been increased in over 20 years. In addition the Town is now paying to advertise while other towns charge for this. He further explained that the fee for a voluntary merger will be done away with as it doesn't require much staff time. The Planning Board voted unanimously in support of the increases. Betsey commented that she feels these are huge increases and would feel better if they were spread out over at least 2 years. Ed commented that the fees have not been increased in 20 years and the Town is subsidizing these costs. Joel agreed with Betsey, that it is a big jump and it will hurt property owners. Joe Quaresima commented that one way or another, the tax payers are being affected. Joel suggested tabling the question for the next meeting, allowing the whole Board to discuss it. Joel asked if approved, when it would take effect. Dan replied, as soon it is approved. Joel felt that there needs to be some advance notice prior to its effective date. Hope asked the Selectmen if a public hearing needs to take place prior to the Selectmen voting on it. Dan stated that he thought this was the public hearing and Hope told him that it was not advertised or posted. Joel asked that a public hearing be posted for the July 1st meeting. Ed commented that he thought the Town Planner should be involved with the Milfoil Committee to help them with this effort. Dan replied that he will do this if it is the Board's wish. Betsey added that she feels the Town Planner should review the engineer's plans for the Lions Club. Peter Jensen asked what role the Town Planner will take with the Milfoil Committee. Dan replied he'll do whatever the Committee requests and as sanctioned by the Selectmen.
9. Personnel Announcement: Joel announced that the Town has hired Gary Karp as the new Town Assessor and will start July 1st. Mr. Karp has 24 years experience as a real estate appraiser and recently 8 years with the NH Department of Revenue in the Property Appraisal Division. The Selectmen all welcomed Mr. Karp to Town.
10. Fleet Passenger/Cargo Vehicle: Scott explained that for some reason the Town did not receive any bids for the purchase of this vehicle. He added that it was posted at Town Hall and on the Town's website, advertised, and mailed out to vendors, but the Town didn't receive any bids. Scott contacted four vendors: AutoServ of Tilton, Irwin Motors of Laconia, Cantin Chevrolet of Laconia and Meredith Ford. Three of the vendors had vehicles that met the specifications and convert to a cargo vehicle. Scott recommended

accepting the bid from AutoServ of Tilton for a 2010 Dodge Caravan for \$23,430. He added that they budgeted \$25,000. Betsey asked if there is a policy in place that describes who is to use the vehicle. Scott responded that right now it is “first come, first serve”. He added that there are certain times of the year that one department, such as Recreation, needs the vehicle to transport equipment and/or personnel. Scott thought that the vehicle should be left at Town Hall, which is easier for all departments to access. Joel asked if a policy existed regarding cleaning and damage. Scott replied that right now it is on the honor system and the only requirement is that whoever uses it must be sure to leave it with a full gas tank. He offered to create a checklist. Betsey Made the Motion to accept the bid of \$23,430 from AutoServ of Tilton for a 2010 Dodge Caravan and authorize the Highway Agent to sign the paperwork. Ed Seconded the Motion. The Motion carried Unanimously.

11. Betsey asked Scott about the parking situation at Long Island Beach. Scott replied that after the bridge along the left hand side (Tuftonboro side), and by the small beach area where boats tie up, is the only area where there is “No Parking” signs. On the grass area, Scott recommended having parallel parking only, but not on the grass as this is a prime picnic area. He wants to make sure that there is no parking by the small beach area (left side) right by the crosswalk.

VII. OLD BUSINESS:

1. Radio Tower Lease: Tabled.
2. Request for Tuition Reimbursement – Officer Peter John: Tabled as they still have not received the requested information.
3. Public Hearing: Preservation Easement, 339 Whittier Highway, MBLU 135-030: Hope informed the Selectmen that based on her telephone call of today to Mr. Leach he told her that they wish to withdraw their application for the Discretionary Preservation Easement and sent a fax stating this. He will send a letter signed by all property owners to confirm this. Joel asked that it be tabled until they receive the letter.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey reported that the situation is discouraging and repeated what she’d heard: “It’s a wink, and a nod, and a credit card.” She added that they’ve restructured the debt with a longer payout and are borrowing \$25 million from UNH, who are now bonding for funds. Part of the budget is using one-time stimulus money. Betsey said that the state is forecasting that revenues are only down \$209 million, when it is expected to be more like \$300 to \$350 million down. Betsey expressed her belief that the tax payers can’t take any more. The Legislature is on vacation for the summer.
2. Planning Board Update: Ed reported that a few small applications were discussed, but mainly they dealt with the proposed fee scheduled
3. Administration Update: Acknowledged.
4. Milfoil Committee Minutes, May 24, 2010: Acknowledged.
5. Planning Board Minutes, May 26, 2010 & June 9, 2010: Acknowledged.
6. Zoning Board of Adjustment Minutes, June 2, 2010: Acknowledged.
7. Capital Improvement Program Minutes, June 8, 2010: Acknowledged.

IX. PENDING: None.

X. CORRESPONDENCE:

1. Linda N. Punturieri, Re: "Staff Meetings", May 28, 2010: Joel commented that her letter dealt primarily with her dissatisfaction of the sports field at the Lions Club.
2. Time Warner, Re: Programming Changes, June 4, 2010: Joel reported that this is their standard programming letter.

XI. CITIZEN INPUT: 1) Cristina Ashjian provided the Selectmen with posters regarding the Heritage Commission's presentation of the Red Hill Fire Tower on Thursday, June 24th, 7 p.m. at the Library. On Sunday, August 8th the Heritage Commission will hold the Community Landmarks Tour of Historic Inns and Estates of Moultonborough Neck and Long Island. 2) Peter Jensen reported that the Milfoil Committee did not receive the permit from DES to treat the Lee's Mills area, due to not submitting the application in time. They will resubmit the application to treat the area in the fall, which may impact the Steamboat Rally. He has spoken with David Thompson of the Steamboat Association about this and they are willing to work with the Committee. Mr. Jensen was asked if the Lake Host program will work during the Steamboat Rally and learned that the program ends September 6th. Joel commented that in the Weekly Update it was reported that the barrels that have been left out and marked "Milfoil Only" are being loaded with trash. Scott reported that on Monday the barrels are being collected and then set out again for the weekends. He suggested maybe using a "muck bucket" that doesn't look like a trash barrel and maybe that will help people see that it is for the collection of Milfoil.

XII. ADJOURNMENT: Ed Made the Motion to Adjourn. Betsey Seconded.
Motion Carried Unanimously.
Joel adjourned the meeting at 8:30 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant