

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

June 3, 2010

MINUTES

Present: Selectmen: Joel R. Mudgett, Chairman, Karel A. Crawford (7:15), Edward J. Charest, James F. Gray, and James F. Gray; Carter Terenzini, Town Administrator; and Hope Kokas, Administrative Assistant.

I. CALL TO ORDER: Joel called the meeting to Order at 7:02 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW/APPROVE MINUTES: Ed requested to amend the minutes, under Public Meeting, Citizen Input, page 2, where he mentioned that Cristina shared his feelings about the Castle. He stated that he didn't check with Cristina first and it was unfair of him to use her name. He asked to strike Cristina Ashjian's name and have it read that Ed alone expressed concern for the poor condition of the Castle. Ed then Made the Motion to approve the Minutes of May 20th and June 1, 2010 as written. Jim Seconded. The Motion carried Unanimously.

IV. NEW RESIDENTS: Jessica P. Carpenter, Keith A. Walker, Jonathan L. Whitney, Sherill Walther, Gilbert M. & Pamela B. Kaufman, Robert H. & Sally B. Watts, Audrey L. Punturieri, Robert Phippard, Melissa M. Parker, James W. & Beverly J. Nelson, Richard A. Sullivan, Joan M. Willette, Dwayne J. & Ashley E. Mann.

V. PUBLIC MEETING:

1. Citizen Input: 1) Peter Jensen, Chair of the Milfoil Committee, provided the Selectmen with an update of the Milfoil Program. He submitted a map that he just received from DES showing a tentative treatment plan in three phases. Phase I, will treat the worst area in Town, Moultonborough Bay with a tentative treatment time frame for the fall of 2010. Ed asked Mr. Jensen to describe specific areas encompassed. Carter identified Lee's Mills, Krainewood, and Bald Peak as being in this area of Moultonborough Bay. Mr. Jensen told the Selectmen that the Lake Host Program has started and has been well received. He reported that last weekend, 88 boats out of Lee's Mills, 104 out of Long Island Beach were inspected. Harilla Landing is not staffed yet. Joel asked the cost of Phase I. Mr. Jensen replied that he didn't have that figure, but will provide the information as soon as he gets it. 2) Nancy Wright, a member of the Milfoil Committee, asked Mr. Jensen how many acres will be treated and when will the treatment occur. He replied that the Phase I treatment will take place in the fall and he was unsure of how many acres were involved. Ms. Wright then asked if the permits from DES have been received and learned that they have not. 3) Hollis Austin asked Joel if public comment would be allowed during Cartographic's presentation on the online GIS mapping program. Joel replied that he will allow input from the public on a case by case basis, as long as it doesn't turn out to be an argument. Mr. Austin expressed his concern that property owners' information was being displayed on the Internet which is not mandatory

and without their knowledge. Joel replied that property owners can suppress their information from the Internet if they choose.

VI. NEW BUSINESS:

1. Public Hearing: Proposed Increase in Cemetery Lot Sale Prices: Joel opened the Public Hearing to discuss the proposed increases in the cost of cemetery lots. Highway Agent Scott Kinmond, in his memo to the Selectmen at the May 20th meeting, recommended increasing the cost for single and double lots, in order to be more comparable with other towns and with the funds, and to begin preparing to purchase land for another cemetery, as Shannon Brook is the only cemetery with lots left. Linda Punturieri asked why he felt it necessary to increase the cost. Scott replied that he completed a survey in NH of the cost for cemetery lots and found that the average was very high. Funeral homes have recommended doubling the price. He estimated that the last time the rates were increased was 10 to 12 years when Shannon Brook was opened. Carter commented that governments tend to not evaluate costs on a yearly basis and wait an extended period of time, resulting in large increases. He has recommended evaluating revenue items every three years to reduce the big increase. Scott added that the state's RSA mandate that the Town will have a cemetery with available lots, but doesn't say how many or at what cost. He hopes that at budget time that an account will be set up, setting aside cemetery funds towards the purchase of another piece of land. Jim Made the Motion to increase the price of a single cemetery lot to \$250 and a double lot to \$400, effective July 1, 2010. Ed Seconded the Motion. The Motion carried Unanimously. Joel closed this Public Hearing
2. Public Hearing: Preservation Easement, 339 Whittier Highway, MBLU 135-030: Joel opened this Public Hearing regarding the application made by Joanne, William and Joseph Leach for a Discretionary Preservation Easement for Historical Agricultural Structures (RSA 79-D) for their attached shed, barn and carriage house located on 339 Whittier Highway. Carter reported that, Jim Rice, the Interim Assessor spoke with the Leaches today and provided them an estimate of savings realized if the easement were to be granted. Based on this discussion, Mr. Leach told Interim Assessor that he wished to withdraw his application. Carter asked to recess the Public Hearing to the next Selectmen's meeting, and have the property owners submit in writing their request to withdraw the application, if that is their desire. Hollis Austin asked why the property owners were withdrawing their request and learned that the savings realized did not merit placing a 10 year easement encumbering the property. Karel Made the Motion to recess the matter to the next meeting, June 17, 2010. Ed Seconded the Motion. The Motion carried Unanimously.
3. Review for Approval: CAI Contract Amendment Re: On-Line Tax Mapping & GIS: Carter told the Selectmen that a review of the present Internet GIS system provided by SMSGIS was not suitable to build on and add additional layers of zoning, conservation land, hydrants, etc. He asked the Town Planner, Dan Merhalski and the former Assessor, Craig Nichols to review the present system and gather information from other companies about what they had to offer. They spoke with three companies, including SMSGIS. Dan Merhalski told the Selectmen that in his memo he provided them with a breakdown of cost for the three companies (CAI, SMSGIS, PeopleGIS). The present cost is \$4,300 for a limited system that is not capable of adding the layers that the Town wants. Based on the cost and services, it is his recommendation to contract with Cartographics Associates, Inc., reducing the ESRI seats from two to one for a yearly cost of \$3,100, with the first year being free. Tim Fountain of CAI thanked the Selectmen for allowing

him to provide them with a presentation of CAI's GIS mapping system. He explained that in the past, as the Town's cartographer, they were unable to provide this service, but they are now partnering with ESRI and have contracted to receive ARCVIEW. Previously this was not cost effective. Mr. Fountain explained that their system keeps the user grounded to the map, eliminating the need to go to different websites for the information sought. He demonstrated the various features and tools of CAI's GIS Mapping system, which links to Vision Appraisal and the assessment data. Mr. Fountain told the Selectmen that CAI has in the past few years, scanned all of the Town's survey plans and this information can be available through their site. Dan commented that the site will be helpful to property owners who need to do abutter notifications. He added that the goal was to make it user friendly and to not bounce users around. The maintenance and flow of data will stay with CAI. Dan stated that property owners who have requested that their information on line be suppressed will continue to be suppressed. Carter told the Selectmen that one department feels that the suppression of property information leaves them at a disadvantage. However, at this time he did not see the need to ask the Selectmen to revisit the "suppression" policy. In addition, looking towards the future, there will be capability for single file management versus having information scattered from department to department. Karel Made the Motion to approve the three year online GIS contract with Cartographic Associates, Inc. and to authorize the Chair to sign the contract. Ed Seconded the Motion. Hollis Austin asked the Selectmen where the public can see the list of information that is to be included on website. Carter responded that anything maintained by Town departments could conceivably go onto the site, i.e., zoning, wetlands, conservation areas, site plans, culverts, bridges, hydrants, etc. He added there is not a list created and if the Selectmen desire, he can create a list. Joel stated that he feels this is an unnecessary use of time and added that he feels this will be very useful for the Town's departments. Hollis Austin asked what the cost was. Carter replied that at year two with one ESRI seat the cost would be \$2,700. Peter Jensen asked what information is currently available at the present site. Carter told him that all assessment and mapping information is presently available. Mr. Fountain added that with the CAI site, besides the assessing information, they are linked to BING, national topographic information, etc. Jim Leiterman asked who could access this site and learned that it will be available to the public. Hollis Austin asked the Selectmen if the state utilizes the Town's website to establish it as a donor town. Joel replied that this is based solely on the total of property assessments. Karel Made the Motion to approve the contract with Cartographic Associates, Inc. for the On-line Mapping and GIS system and authorize the Chair to sign. Jim Seconded the Motion. The Motion carried Unanimously.

4. Review for Approval: Appointment of Special Labor Counsel: Carter explained that the Town has had a number of personnel matters that require special legal counsel. It was recommended by Town Counsel to seek out specialized legal advice and he had recommended Ann Rice of Laconia. Carter added that Peter Minkow will continue to act as Town Counsel on general matters, while Ms. Rice will handle labor/personnel issues. Ed Made the Motion to appoint Ann Rice as Special Labor Counsel for the Town. Jim Seconded the Motion. The Motion carried Unanimously.
5. Review for Approval: RGGI Funded Energy Analysis by LighTEC (W/Design/Build): Carter reported that funds are available through state agencies and utilities to assist municipalities in their effort to reduce the green house carbon emitted and the high cost of energy. Last year, the Town worked with the NH Electric Cooperative and LighTec with a 50/50 match to reduce cost and energy by installing efficient lighting. The

Regional Greenhouse Gas Initiative (RGGI) is a cooperative effort by ten states and LighTec, Inc. was awarded a grant towards implementation for schools and municipalities. Through RGGI, a free design will be conducted and a grant of \$400 per ton of carbon reduced may be received. It is recommended to start with Town Hall, as \$30,000 was budgeted for this purpose. Karel Made the Motion to approve the LighTec contract and authorize the Chair to sign the contract. Jim Seconded the Motion. The Motion carried Unanimously.

6. Review for Approval: Resignation of Bob Clark, Chair of the Conservation Commission: Joel reported that Bob Clark has resigned as Chair. He added that they accept his resignation with regret and thank him for his service. Joel asked Carter to draft a letter of acceptance.
7. Review for Approval: Request for NH Liquor Commission, Extend Services, Buckey's: Jim abstained from any vote and offered to answer any of the Selectmen's questions regarding his request. Ed asked if he was going to have a tent. Jim told them that he will be putting up a 20x30 tent and has received approval from the Fire Department, with a maximum of 30 people. Ed Made the Motion to send a letter to the NH Liquor Commission in support of the Extended Services for Buckey's Restaurant. Karel Seconded the Motion. The Motion carried Unanimously (Jim abstained).
8. Review for Approval: Resignation of Rebecca L. Bryant, Recreation Advisory Board: Joel reported that Rebecca L. Bryant has submitted her resignation as of October 1st or until two candidates are identified to fill the vacancies. Carter was asked if the Committee has made any recommendations. He responded that he would have to check and based on this, will then advertise the opening for the RAB and the Conservation Commission.
9. Review for Approval: NH Liquor Commission, Request from Castle Preservation Society, Caterer on Premise Liquor License: Joel reported that the Castle Preservation Society is making their annual request to extend services. Jim Made the Motion to send a letter to the NH Liquor Commission in support of the Castle Preservation Society's request for extended services. Ed Seconded the Motion. The Motion carried Unanimously.
10. Review for Approval: Disposal Agreement, Richard & Michele Fausnacht, 347 Winaukee Road: The Selectmen approved the Disposal Agreement by Consensus for Richard and Michele Fausnacht of 347 Winaukee Road.
11. Review for Approval: Moultonborough/Tuftonboro Town Line Perambulation: Karel Made the Motion to accept the 2010 Town Line Perambulation report between Moultonborough and Tuftonboro. Ed Seconded the Motion. The Motion carried Unanimously.

VII. OLD BUSINESS:

1. Radio Tower Lease: Tabled.
2. Lakes Region Conservation Trust, 2010 Charitable Exemption: Joel asked the Selectmen if they wanted to act on this question tonight or at the next meeting, when Betsey is present. Karel and Ed both agreed that this should be acted on at tonight's meeting. Joel recommended approving the Charitable Exemption for 2010 and then ask LRCT's Board to come and meet with the Selectmen to discuss the situation and a possible PILOT. The Selectmen agreed. Joel Made the Motion to approve the 2010 Charitable Exemption for Lakes Region Conservation Trust and invite their Board to meet with the Selectmen to discuss the issue. Jim Seconded the Motion. The Motion carried Unanimously.

3. Request for Tuition Reimbursement – Officer Peter John: Carter asked the item remain tabled as they've not received the requested information.

VIII. OTHER BUSINESS:

1. Legislative Update: No update.
2. Planning Board Update: Ed told the Selectmen that he had no update for this week.
3. Administration Update: Carter added that other than his weekly report, he had nothing further to report. He added that it will be necessary for the Selectmen to go into Non-Public Session for a personnel matter.
4. Zoning Board of Adjustment Minutes, May 19, 2010: Acknowledged.

IX. PENDING: None.

X. CORRESPONDENCE:

1. Time Warner Cable, Re: Programming: Acknowledged.
2. Richard R. Smalley, Re: 34 Hanson Mill Road: Joel reported that the CEO provided a report with the history regarding 34 Hanson Mill Road. Joel asked Carter to send a letter to Mr. and Mrs. Smalley providing them with the information submitted by the CEO.

XI. CITIZEN INPUT: 1) Jean Beadle asked about the LighTec program that the Town and School had last year. In regards to the RGGI, she wanted to know if the School is also participating. Carter replied that he didn't know, but will check with the school. 2) Al Hume asked the Selectmen if they knew the cost to repair the Public Safety Building and asked that the item stay on Old Business in order to receive any updates. In addition, he asked for the cost to make repairs to the parking lot/driveway at the Public Safety Building. Carter replied that benchmarks will be established this Monday for the ambulance bay floor and there will be at least two monitoring reports from now to August 1st. Until they receive the design to make any repairs, they obviously won't have any cost estimates. Regarding the driveway, this will be looked at in the fall, but unsure that there will be the funds needed, as the repair to the building will take precedence. 3) Hollis Austin asked if the Selectmen have a contingency plan if the Fire apparatus must be kept outdoors to make the needed repairs. Joel assured Mr. Austin that if needed a plan will be developed to protect the equipment. Mr. Austin then asked to define a PILOT. Joel explained that it is an acronym for Payment in Lieu of Taxes and it is an agreement between the Town and the exempt property to help offset the Town's costs. 4) Bob Goffredo thanked Carter and Scott Kinmond for the presentation that they gave the Balmoral Association, adding that they did an excellent job. Joel and the Selectmen thanked Mr. Goffredo for the kind words, which are appreciated.

Karel Made a Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II (a) for a personnel matter. Ed Seconded the Motion. Joel called for a roll call: Jim – Aye; Ed – Aye; Karel – Aye; Joel – Aye. The Selectmen went into Non-Public Session at 8:10 p.m.

The Selectmen exited the Non-Public Session at 8:50 p.m., having voted by a vote of 2/3 or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the negotiations of any real estate

transaction, until - in the opinion of a majority of the members - the aforesaid circumstances no longer apply.

XII. ADJOURNMENT: Jim Made the Motion to Adjourn. Ed Seconded.
Motion Carried Unanimously.
Joel adjourned the meeting at 8:51 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant

DRAFT