

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

January 21, 2010

MINUTES

Present: Selectmen: Karel A. Crawford, Joel R. Mudgett, Edward J. Charest, James F. Gray;
Carter Terenzini, Town Administrator; Hope Kokas, Office Secretary.

- I. **CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW/APPROVE MINUTES:** Betsey made the Motion to approve the Minutes of December 17th and December 18th, 2009 as written. Ed Seconded. The Motion carried Unanimously.
- IV. **NEW RESIDENTS:** Carol A. & David A. Bassett, Peter F. & Aranya Carroll, Michael T. & Susan M. Gearty.
- V. **PUBLIC MEETING:**
 1. **Citizen Input:** 1) Peter Jensen, Chair of the Milfoil Committee provided an update to the Selectmen regarding the Milfoil Initiative, adding that he would be submitting a citizens' petition with over 100 signatures and expects to have more before the deadline of February 2, 2010. Their approach is a multi-year plan to address the milfoil infestation. The handout is an overview of the process. Mr. Jensen explained that DES and any vendors will not spend the time and money on developing a specific plan until residents approve what is being requested at Town Meeting. He informed the Selectmen that DES completed partial mapping of the milfoil in 2008 and will be doing more. It is estimated that there still remains $\frac{3}{4}$ of the shoreline that hasn't been mapped, which is the largest area in the state. If the Town votes to approve the funds requested, they will follow the state's rules for disbursement. The Committee has focused on obtaining signatures for the petition discussing the issue face to face. Mr. Jensen told the Selectmen that the Committee is asking for their support and hoped that after they read the Milfoil handout they can support it using this information. Karel asked how they will deal with property owners who do not want their waterfront treated. Mr. Jensen replied that the main reason for them to refuse treatment is because the lake is their main water source. DES recommends not using the lake water for drinking or lawn watering for 30 days, although this time span exceeds the life of the treatment. The Committee will recommend treating these properties in September, which is a time when the plant is growing. During June they will have to resort to hand pulling which is at least twice as expensive. Joel asked what the other towns were doing towards this effort. Mr. Jensen told the Board that Alton, Laconia, Wolfeboro and Meredith either had a plan or working towards it. He added that Moultonborough has the largest infestation. Ed asked if the treatment would enter the aquifer and learned that it will not. DES states that it is safe and affects cell growth in plants and targets milfoil, but it is only effective when it is actually growing. Karel asked why the Committee has increased the proposed funding from \$100,000 to

\$200,000. Mr. Jensen explained that initially they felt the \$100,000 would be sufficient with what they knew at that time. Since then they have learned that less than 1/3 of the mapping has been done. DES will complete the remapping and they expect the areas that needed to be treated will double. He added that if they don't need all of the money it can go back to the general fund. Karel expressed her concern about the increase of the funding amount and felt that the Committee needs to have more specifics. She added that the voters will not react favorably to the plan if the cost is not specific. Mr. Jensen explained that it is a multi-year effort and it is expected that the second year will cost as much as the first year. Karel suggested that the Committee make their request for the first year and come back the second year and make another request. She added that the Selectmen are trying to be fiscally conservative. Mr. Jensen responded that \$100,000 won't treat what is mapped. Members of the Committee were also concerned about the high number, but understand the issue and need. He added that if each area/association makes their request through their citizens' petition the total amount requested will be higher than what the Committee is requesting. When asked if DES will match the Town's funding, Mr. Jensen replied that the state has limited funds for grants and therefore has agreed to fund certain areas, but can't match for all areas. Karel stated that at this point she is not sure she can support the request. Mr. Jensen said he hopes she will explain the need for the eradication, along with her concern about the cost. Bob Clark, Chair for the Conservation Commission, asked if the Board would support a request for \$100,000. Ed responded that he is unsure and needs more time to read and research. He added that the Committee needs to educate the voters, create a specific plan, and get the cooperation of the surrounding towns. Other projects have been turned down because of the scope. Karel commented that it is important that all towns on Lake Winnepesaukee be involved in the effort. Joel said he is in support of the \$200,000 request as the eradication needs to happen. Jim agreed, but is unsure of the \$200,000 and asked what Tuftonboro is doing towards the effort. Mr. Jensen said that at the Milfoil conference, it was not evident Tuftonboro is doing anything. He concluded by thanking that Selectmen for their consideration. 2) Hollis Austin offered his support to the Milfoil Committee, adding they have worked very hard and on this effort. He understands the need to start heavy at first. He then asked if the Selectmen will be cutting the budget due to the recession. Ed commented if the Town votes in the \$200,000 request for the Milfoil Eradication, then no, the budget won't be cut. He added that what the Selectmen are requesting is a bare bones budget. Carter added that it is within \$100 from last year (without petition articles). 3) Bob Clark offered a quote, "The main thing, is keeping the main thing the main thing." He added that for Moultonborough the main thing is the lake, ponds, rivers, and streams. 4) Mr. Austin asked for an update for the recent test pits at the Route 109 property. Carter replied that the 10 to 11 test pits were consistent with the original set and there doesn't appear to be any problem for drainage. Mr. Austin then asked what the Agenda item was for "Appointments to the Conservation Commission". Karel replied that it will be discussed and it is based on appointment terms.

VI. NEW BUSINESS:

1. Presentation: ABC FY 2010 Budget: Jean Beadle, Chair of the ABC told the Selectmen that although they are on the Agenda, the budget is not complete and they will report next week.
2. Presentation: Moultonborough on the Web – Year 1: Carter in a PowerPoint presentation provided the Selectmen with an update for the first full year for the Town's

website from January 1, 2009 to December 31, 2009. There has been an 80% increase for subscriptions and the other numbers remain consistent. At the end of the year there were 50,000 people visiting. Most hits are for the Selectmen's minutes and the Assessor's page for the tax map and Vision Appraisal, with many visitors from many different countries. More Town Committees have been added and the Recreation Department is now a part of the Town's website and their old site is down. They continue to fold in free standing departments toward a one Town one team effort. Carter reported that the Town will be using Virtual Town Hall's survey tool starting February 1st for a "Sense of the Town" regarding converting the Town's fiscal year to July 1. He explained that this is our first attempt and the survey will be up for 28 days. Virtual Town Hall will create two survey tools at no cost to the Town. He displayed how the results will be reported in a graph, but reminded everyone that this tool can't be used statistically, but for information only. Carter informed the Selectmen that residents can now license their dogs through the Town's website. Karel commented that she has received a lot of compliments on the Town's website. The Selectmen all agreed that it has been a success.

3. Presentation: Community Services Team – Quarterly Report: Rae Marie Davis, Human Service Director, Debbie Peaslee, Moultonborough Visiting Nurse Service (MVNS) Director, and Donna Kuethe, Recreation Director, members of the Community Services Team provided the Selectmen with an update. Ms. Davis reminded the Selectmen that they've been meeting for the past 18 months. The team was created to address more services for the Town's seniors. As the Human Services Director she works with seniors who are on a fixed income and their Social Security doesn't cover all of their bills, such as new eye glasses. A referral could be made to the Lions Club or to the MVNS in order to meet a medical need, or Fuel Assistance. She may assist the person in becoming involved in the senior activities at the Recreation Department. If a safety issue exists a referral will be made to the Fire or Police Department or even to the Code Enforcement Officer. Ms. Davis added that they are open to suggestions to add services and provided the Selectmen with informational pamphlets. Ms. Peaslee added that the MVNS is working with other Town departments to meet seniors' needs. Ms. Kuethe provided the Selectmen with a PowerPoint presentation that explained the One Team One Common Focus concept, explaining that the initial goal was to improve services to Moultonborough families and seniors, detailing the many new programs that the Recreation Department is offering from the monthly Senior Social to Tai Chai classes. The Selectmen thanked all involved in the Community Services Team and encouraged them to keep up the good work. Carter informed the Selectmen that the second survey tool will be used to gather information on programming. Paper copies of the survey will be available around Town and at Town Meeting.
4. Review for Approval: An Order creating a Capital Improvements Committee: Carter reminded the Selectmen that the draft that is provided came from the Selectmen's workshop and defines the purpose and intent, definitions, composition and term. The Committee is to have 5 members with 2 alternates. That grouping is to be made up of 1 Selectmen, 1 ABC member, 1 Planning Board member, and 2 residents at large. The terms of elected members shall end annually upon the date of the Town Election. At large members and alternates shall serve a 3 year term to end on June 30th of a given year. Carter added that upon approval, this will dissolve the Municipal Needs Committee and the Recreation Strategic Planning Team. Ed Made a Motion to approve the Capital Improvements Program Committee. Joel Seconded the Motion. The Motion carried Unanimously. Carter informed the Selectmen that to date they have had one person

volunteer to serve on the Committee, Barbara Rando, a member of the Municipal Needs Committee. Ed Made a Motion to nominate Barbara Rando to the Capital Improvements Program Committee with a term to expire 2012. Joel Seconded the Motion. The Motion carried Unanimously. Ed will ask the Planning Board to make a recommendation for a Committee member and Jean Beadle of the ABC will do the same. Joel asked that Carter reach out to both members of the former the MNC and the RSPT to see if any wished to serve on the Committee as at large or alternate members. Carter will also place an ad asking for volunteers.

5. Review for Approval: Appointments to the Conservation Commission: Carter told the Selectmen that a previous Board of Selectmen created the 5 member board without defining the number of alternates and recommended that the Selectmen made it a fixed number. Presently there are 2 alternates and the Commission is asking for 7. Karel asked Chair Bob Clark why they wanted 7 alternates. Mr. Clark explained that per the Master Plan, they will have several topics and wants to assign an alternate to each. Ed and Joel voiced their support. Carter commented that without a fixed term it is hard to keep track. Karel recommended starting with 5 alternates and if needed the Conservation Commission can come back and ask for more. Ed Made the Motion to establish the fixed number of alternates for the Conservation Commission at 5. Jim Seconded the Motion. The Motion carried Unanimously.
6. Review for Approval: Disposal Agreement, William B. Boulton: Joel Made the Motion to approve the Disposal Agreement for William B. Boulton. Ed Seconded the Motion. The Motion carried Unanimously.
7. Review for Approval: Application for Permanent Sign Permit, 391 Whittier Highway: Karel reported that the CEO recommends approval as it meets the ordinance. Jim Made the Motion to approve the Application for Permanent Sign Permit, 391 Whittier Highway. Ed Seconded the Motion. The Motion carried Unanimously.
8. Review for Approval: Application for Permanent Sign Permit, 15 Glidden Road: Karel reported that the CEO recommends approval as it meets the ordinance. Ed Made the Motion to approve the Application for Permanent Sign Permit, 15 Glidden Road. Joel Seconded the Motion. The Motion carried Unanimously.
9. Review: Citizens' Petition, VNA-Hospice: Karel asked that it be placed in the Warrant file.
10. Review: Citizens' Petition, Salvation Army: Karel asked that it be placed in the Warrant file.
11. Review: Tax Collector's Memo, HB 1335: Karel reported that in Susette Remson's memo she reports that the House Bill 1335 purpose is to reduce the interest rate on delinquent taxes, which would reduce the interest income by approximately \$45,000. She is asking the Selectmen to once again write a letter of non-support for this bill to the Legislature. Carter suggested and it was approved that he writes a letter on behalf of the Selectmen to the Town's states representatives.
12. Review for Approval: End of Probation – Scott Greenwood: Based on Highway Agent Scott Kinmond's recommendation and six month evaluation, Ed Made the Motion to end the probationary period for Scott Greenwood, Supervisor of the Town's Waste Management Transfer Station and that he receive 100% of his salary retroactive to November 28, 2009. Joel Seconded the Motion. Ed added that he's noticed that there has been an improvement in the atmosphere at the Transfer Station and everything is looking great. The Selectmen all agreed.

VII. OLD BUSINESS: None.

VIII. OTHER BUSINESS:

1. Legislative Update: No update available.
2. Planning Board Update: Ed reported that last week they had the Public Hearing for the proposed ordinances which resulted in a hearty discussion. There will be another Public Hearing on Wednesday, January 27, 2009 at 5:00 p.m. Joel expressed that it is upsetting to him that they again scheduled this hearing at 5:00 p.m., making it difficult for working people to attend. Ed acknowledged his concern.
3. Administration Update: Carter reported that other than his weekly update that the borings were done today on Paradise Drive and unfortunately they went through a waterline, which was being repaired and should have been back in service. The Town Manager of Wolfeboro has asked Moultonborough and Tuftonboro to attend a meeting to look at the 3 towns acquiring a vacuum harvester for milfoil, which will require a diver to operate it. The meeting is scheduled for Wednesday, January 27th, 2 p.m. at our Town Hall and asked that one Selectmen and one member of the Milfoil Committee attend. Ed volunteered to attend the meeting. Carter also reported that Meredith Town Manager, Phil Warren found the signed Intermunicipal Agreement for the ambulance service contract. He asked the Selectmen to review the Intermunicipal Agreement and also the Stewarts' contract and give their edits/changes to him and he will distribute them to all of the towns in February with a joint meeting in March. In addition, he pointed out that the Intermunicipal board is to be made up of 2 members of the Board of Selectmen. Currently the Fire Chief serves. Ed Made the Motion to appoint Joel to the Intermunicipal Agreement Board. Jim Seconded the Motion. The Motion carried Unanimously.
4. Planning Board Minutes, January 13, 2010 & Public Hearing January 13, 2010: Acknowledged.
5. ABC Minutes, December 22, 2009 & January 5, 2010: Acknowledged.
6. Milfoil Committee Minutes, January 4 & January 13, 2010: Acknowledged.
7. Public Library Board of Trustees Minutes, December 3 & December 14, 2009: Acknowledged.

IX. PENDING: None.

X. CORRESPONDENCE:

1. Time Warner Cable, January 8, 2010: Karel reported that Time Warner is notifying the Town that they have been unable to come to agreement with programmers and broadcasters which may result in some cable channels being dropped.

Karel asked the Selectmen who the dedication should be for the Annual Report. Ed suggested that it be dedicated to the three recently retired employees, Brownie Jones, Francis Horne, and Wayne Richardson. The Selectmen agreed by Consensus.

- XI. CITIZEN INPUT:** 1) Hollis Austin asked the Selectmen if they had an average number of seniors that attend the senior programs. Carter replied that it ranges anywhere from 2 to 12 and they are working hard to build and expand the programs. Karel added that if only 2 are served that it is important and worth the effort. Mr. Austin suggested reaching out to the members of the informal senior group to see if they had any ideas.

Ed Made a Motion for the Selectmen to go into Non-Public Session per 91:A:3 II (a) for a personnel matter. Joel Seconded the Motion. Karel called for a roll call: Jim – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 8:38 p.m.

The Board exited Non-Public Session at 9:40 p.m. having voted by a vote of 2/3 or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until - in the opinion of a majority of the members - the aforesaid circumstances no longer apply.

XII. ADJOURNMENT: Ed Made the Motion to Adjourn. Jim Seconded. Motion Carried Unanimously. Karel adjourned the meeting at 9:41 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Office Secretary