

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

December 3, 2009

MINUTES

Present: Selectmen: Karel A. Crawford, Joel R. Mudgett, Vice Chair, Edward J. Charest, James F. Gray; Betsey L. Patten; Carter Terenzini, Town Administrator; Hope Kokas, Office Secretary.

I. CALL TO ORDER: Karel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III. REVIEW/APPROVE MINUTES: Joel made the Motion to approve the Minutes of November 19, 2009 6 p.m., November 19, 2009 7 p.m., and November 20, 2009 as written. Betsey Seconded. The Motion carried Unanimously.

IV. NEW RESIDENTS: Rockwell Tenney, William T. & Elaine D. Keating, Stephen R. Nolin, Laura M. Conrad, Patricia V. & Kenneth R. Belliveau.

V. PUBLIC MEETING:

1. Citizen Input: 1) Jim Morrison asked the Selectmen for the status of the Capital Improvement Program. Carter replied that it was re-drafted to a policy and will be worked on during the budget workshop and should be ready for action before the end of this year. 2) Hollis Austin asked the Selectmen for an update regarding the test pits on the Lions Club property. Carter stated that 10 to 11 pits were done, with 6 in the area of the proposed recreational fields, just to the east of the gazebo, 1 in the area where the gazebo is to be relocated, with several further out. He added, that in keeping with the Selectmen's promise, they have first dug new test pits to be sure that it is possible that the overall site can be appropriately drained. The results have been received by the engineer and the Selectmen have not received their recommendation yet. Carter informed the Selectmen that the Academy's Construction Mentoring Group met today, as they have taken on the challenge to move the gazebo, which is a meaningful project. Betsey asked and Carter confirmed that this is the same group that constructed the canoe launch at Sutherland Park. 3) Al Hume commented that today he walked by the field at the Lions Club and that it was saturated. He asked if the Selectmen planned on calling in the Conservation Commission and the Wetlands Boards to take a look at it. Carter replied that if needed the Town will confer with either or both at the appropriate time. Mr. Hume stated that as part of the Recreation Board spoke to the school's athletic director regarding locating the recreation fields on the field at the landfill area by the Transfer Station, which he felt would accommodate 2 soccer fields and a baseball field. He added that if this were done, it would eliminate the wetland problem. Carter sent a letter to him stating that Harry Blood, the Athletic Director cannot endorse using the landfill site for many reasons. Mr. Hume asked for an explanation. Joel responded that part of the problem would be fencing off the whole area to keep kids and people out of the Transfer

Station, making it a very restrictive area. And, if this were done, then the area would require security when the Transfer Station is closed, but the gate is open for a game to be sure people are not disposing of trash. Joel stated that he would definitely not want his grandchildren playing in such an area. Betsey agreed, adding that the landfill might be needed in the future for expansion of the Transfer Station. She added that during open hours, parking for the playing fields would be greatly restricted. Ed stated that he too would not want children playing there, as the long term effects of the landfill, in his mind are unknown. Discussion occurred regarding the delisting of the landfill site, and potential changes to DES' regulations. 4) Hollis Austin asked if there is a potential of the landfill being hazardous. Karel replied that to the Selectmen's knowledge, that there is no hazard. Mr. Austin asked Joel if he had seen the Lions Club field today. Joel responded that the fields at Camp Robindel are also saturated after all of the rain we've had. 5) Peter Jensen asked if the plan for the fields includes installing drainage. Karel replied that this is correct. 6) Mr. Austin asked the Selectmen if they can guarantee that there will be no drainage from the fields on to abutting neighbors. Betsey replied that this is a violation of DES regulations. Ed commented that they've all seen instances where an unintentional disturbance occurred which resulted in the drainage being re-routed. The Selectmen agreed that they can't guarantee that it will never happen, but will take the necessary action with the intent of preventing it from happening. 7) Al Hume asked if the engineers will provide the Selectmen with an anticipated cost. Karel and Joel replied that they have to before the Town can proceed.

VI. NEW BUSINESS:

1. Review for Approval: LGC 2010 Employee Benefit Program Renewal Rates: Karel commented that the cost has increased 16.4%. Ed commented that across the country, the cost of health care is out of control. Karel suggested that for next year, they look into the Town and school system going in together to see if combined it would result in a lower cost. Carter reminded the Selectmen, that last year the cost was down 1% and it is important to look at the big picture versus one year at a time. LGC, in an effort to keep costs down, has adopted three pharmacy benefit cost saving initiatives. He added that at this point in time the Town is not in a position to shop around and reminded them that he and Heidi will be conducting a complete review of the program with an eye toward 2011. He recommends that the Chair be authorized to sign the benefit program for 2010. Joel Made the Motion to approve the LGC 2010 Employee Benefit Program and authorize the Chair to sign the contract. Ed Seconded the Motion. The Motion carried Unanimously.
2. Review for Approval: MFD's Community Notification System Recommendation: Chief Bengtson told the Selectmen that the program that he recommends is web based and contact is made by dialing an '800' number, which will then call landline phones, cell phones, fax machines, PDA's – 16 various methods. The notification process takes 15 minutes. Telephone numbers will be gathered from the White Pages and the E-911 database. Property owners can also subscribe to receive and choose up to 3 forms of notification. This would be done through a link on the Town's web site and could be available to short term renters/guests. Karel commented that the Town would need to notify residents of the system and if they use a cell phone only, to take the necessary steps via our web site. The Chief stated that it is a 6 year contract and he recommends contracting with Emergency Communications Network, Inc. using the CodeRed system, at a total cost of \$48,000. He also recommended the add-on weather module for \$2,500. Both are within budget estimates. Although not the lowest bidder, they were most

- compliant with the specifications, offering flexible options. This system is currently used by 5 towns in NH and by the Grafton County Sheriff's Department. Betsey asked if the telephone numbers would be secure. Chief Bengtson told the Selectmen that the phone numbers are kept secure. Betsey made the Motion to accept the bid from Emergency Communications Network, Inc. for the amount of \$10,500 per year for the 6 year contract and authorize the Chair to sign the contract. Jim Seconded the Motion. The Motion carried Unanimously. Chief Bengtson told the Selectmen that once approved and their receiving notification, they can have the system working in 15 days on an initial basis.
3. Review for Approval: DPW's Request for Transfer of Account Funds, 2009 Road Projects: Karel stated that in Highway Agent Kinmond's memo, he is requesting that funds be transferred to cover the added expenditures of the 2009 Road Projects. He requests that \$20,000 be transferred from the General Highway Sand & Gravel account and \$42,000 be transferred from the General Highway Salt account and be transferred to the Highway Maintenance – Repairs & Maintenance account. Betsey Made the Motion to transfer \$20,000 from the General Highway Sand & Gravel account and \$42,000 from the General Highway Salt account, with the total of \$62,000 transferred to the Highway Maintenance – Repairs & Maintenance account. Joel Seconded the Motion. The Motion carried Unanimously.
 4. Review for Approval: DPW's Recommendation Re Snowmobile Club's Request: Karel stated that in Scott Kinmond's memo to the Selectmen he does not recommend allowing the Snowmobile Club to move their trail to Berry Pond going through Sutherland Park. The reasons given are: Sutherland Park was constructed for foot traffic and not motorized vehicles; using the 8' opening in the 2 stone walls would make the trail maneuvering difficult and risk damaging the slope and stone walls; the area is wet and use by the Snowmobile Club would exaggerate the seasonal wetness; and unsafe conditions as this area is last to freeze and first to thaw. In Scott's memo, he states that he notified Greg Dearth of his recommendation. By Consensus, the Selectmen agreed to deny the Snowmobile Club moving their trail in order to access Berry Pond through Sutherland Park.
 5. Review for Approval: Citizens' Petition Green's Basin & Hanson's Cove Milfoil Treatment: Karel asked that the petition be placed in the 2010 Warrant file.
 6. Review for Approval: Application for Permanent Sign Permit, 1195 Whittier Highway: Karel reported that the CEO states that the application complies with the Ordinance. Betsey Made the Motion to approve the Application for Permanent Sign Permit, 1195 Whittier Highway, R. M. Hammond Excavation. Joel Seconded the Motion. The Motion carried Unanimously.
 7. Review for Approval: Heritage Commission, RSA 79-D & RSA 79-E: Karel reported that in Cristina Ashjian's letter to the Selectmen, the Heritage Commission is offering their assistance and advice regarding RSA 79-D (Discretionary Preservation Easement) and 79-E (village revitalization easement), which the Town needs to create. Ed, a member of the Heritage Commission, added they would be working with the Selectmen with the goal of preserving historical property in Town. The Selectmen approved by Consensus.
 8. Review for Approval: DPW's Request for Transfer of Account Funds, Lees Mill Boat Ramp: Karel reported that in Scott Kinmond's memo, he reports that the cost for the Lees Mills Boat Ramp project will cost approximately \$140,000. To cover the cost, Scott is requesting that the Selectmen transfer \$40,000 from the General Highway – Salt account and transfer it to the Highway Maintenance – Repairs & Maintenance account. Carter informed the Selectmen that Scott is comfortable making these transfers. Betsey

Made the Motion to transfer \$40,000 from the General Highway – Salt account and transfer it to the Highway Maintenance – Repairs & Maintenance account. Joel Seconded the Motion. The Motion carried Unanimously. Carter added that with the approved transfers, there are now sufficient funds to award the contract for the reconstruction of the Lees Mills Boat Ramp. He added that attached to Scott's memo, is the engineer's recommendation to accept the bid from M.E. Latulippe of Ashland, which was the second lowest bidder. Carter explained that the lowest bidder did not have experience in constructing boat ramps. He added that the biggest variable is in removing the material and Latulippe's estimate was the best. Carter requested that a motion be made to accept the bid from M.E. Latulippe to not exceed \$120,000 which includes contingencies and \$20,000 for engineering and authorize the Chair to sign the contracts. Ed Made the Motion to accept the bid from M.E. Latulippe to not exceed \$140,000, which includes contingencies, and authorize the Chair to sign the contract. Joel Seconded the Motion. The Motion carried Unanimously.

9. Review for Approval: Application for Permanent Sign Permit, 1070 Whittier Highway: Karel reported that the CEO recommends approval as they are redoing an existing sign, which complies with the Ordinance. Betsey Made the Motion to approve the Application for Permanent Sign Permit, 1070 Whittier Highway. Ed Seconded the Motion. The Motion carried Unanimously.

VII. OLD BUSINESS: None.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey reported that the county met on November 30th and approved by an 11-3 vote, the new nursing home for \$23,000,000. She stated that she voted in favor of the new nursing home, adding that the pod style is a healthier environment for our seniors. This will add .14 per \$1,000 of assessed value for the 2011 tax year. The County has placed requests for bids and will be breaking ground early in 2010.
2. Planning Board Update: Ed reported that they've had two work sessions and have finalized three ordinances which are now being reviewed by Town Counsel and then they'll have public hearings on the ordinances during the holidays.
3. Administration Update: Carter reported that other than his weekly update, he has no other information. He asked Ed to remind him to reach out to the Town Planner to be sure that dates for the Planning Board's public hearing(s) doesn't conflict with the Paradise Drive neighborhood meeting.
4. Planning Board Minutes, November 18, 2009 & November 24, 2009: Acknowledged.

IX. PENDING: None.

X. CORRESPONDENCE:

1. Time Warner Cable, November 23, 2009: Karel reported that this is an update of programming due to expire and all subscribers of Time Warner will be receiving this information.

XI. CITIZEN INPUT: 1) Steve Maguire asked Carter to provide more information about the reconstruction of Paradise Drive. Carter told Mr. Maguire that the engineers have done a walk over, surveyed for drainage and have completed the necessary borings. He further explained that

the purpose of doing borings is to identify soils and to reduce the unexpected and increased costs. During the neighborhood meeting they will provide information about correcting the road, required right of ways, drainage issues, etc. It is planned to have a neighborhood meeting during the holidays in an effort to reach out to seasonal property owners. Notification letters will go out by mail and will be posted on the Town's website and those with subscriptions will receive an email. 2) John Anderson told the Selectmen that he feels that the Highway Agent was misinformed as to where the proposed Snowmobile Club trail would go. He added that they've flagged the area, which was mentioned in Greg Dearth's letter. Karel suggested that Mr. Anderson speak with the Highway Agent and ask him to reconsider his recommendation. 3) Hollis Austin asked if the Selectmen have placed a cap to keep the budget at last year's level. Karel replied that they have just started the process and it is too early to say.

- XII. ADJOURNMENT:** Ed Made the Motion to Adjourn. Betsey Seconded.
Motion Carried Unanimously.
Karel adjourned the meeting at 8:04 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Office Secretary