

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH. 03254**

**Selectmen's Budget Workshop**

**November 20, 2009**

**MINUTES**

Present: Selectmen: Karel A. Crawford, Edward J. Charest, Joel R. Mudgett, Jim Gray, Betsey Patten; Carter Terenzini, Town Administrator

Also Present: Advisory Budget Committee: Jean Beadle, Ed Marudzinski, and Kathy Garry

The Chair called the meeting to order at 10:12 a.m.

**3<sup>rd</sup> Quarter FY 2009 Financial Report:** Heidi Davis reviewed the 3<sup>rd</sup> Quarter Report for FY '09. The ABC & BoS will review and respond with any questions. The Town Administrator asked for those within two weeks so the staff could respond.

**FY 2010 Recommended Budget:** The Town Administrator gave an overview of the FY '10 budget as to its organization, major initiatives and a "Head to Head" comparison with FY '09. This budget, when adjusted by certain "wash" accounts (i.e. COBRA) and expired grants (i.e. Transfer Station), at the time of being compiled is up 0% or \$110. One department's final request had subsequently been received and could push these totals up.

The Town Administrator and Ms. Davis reviewed the proposed account consolidations that had previously been recommended with the FY 2009 budget and subsequently supported by the ABC and BoS. The Town Administrator pointed out that such conversions were always problematic and the best time to do this is effective with the new accounting year (January 1, 2010). Thus he and Ms. Davis needed a clear sign of the Board's action, and a final budget, by the middle of December in order to have the best chance of successfully implementing any such conversion.

**Public Works:** Scott Kinmond presented an overview of the evolving Department of Public Works and then began a line by line review of his budget. Collectively FY '10 is down about \$20,000 on a base of \$2.53 million. He did note that if we did not follow through with the purchase of a new back hoe we would need to set aside \$10k+- for repairs to the current back hoe.

In discussing the expansion of the mechanical services, it was noted that the Town Administrator had not recommended certain equipment that we could add and grow into if the BoS decides to go this proposed route. (Note: Page 65; Account # 06850, the Town Administrator recommended needs to be reduced by \$6,200 to reflect one piece of equipment not being recommended.) Mr. Kinmond suggested that this money be reprogrammed to Engineering Services within his department.

The Board recessed at 12:15 p.m. and reconvened at 1:05 p.m.

In reviewing the two contract services, duplication was noted. (Note: Page 67 Care of Trees: Account # 09050, \$19,000 duplicates the \$17k and \$2k on Page 63 in Account # 01170). The Administrator noted that this would fortunately offset the increase proposed by the late submitting department noted in his presentation.

In discussion of dealing with snow and ice Mr. Kinmond was asked to put together an overview of the new approach to sand/salt Magic-O and costs versus the previous approach which relied more heavily on straight application of salt. He was also asked to review the base rates and fuel surcharge for Mowers and Plowers to make sure the base rate reflected true base costs while the fuel surcharge was more reflective of any periodic spikes in fuel costs.

In reviewing the Road Program Mr. Kinmond asked that some way be found to not specifically identify streets which were to be reconstructed. Often we did not get to all of the streets if bidding or conditions did not permit and he found this was a disappointment to those streets which did not get reached. He asked for an opportunity to again present the Road Surface Management System at the Road Hearing as this was what was driving his recommendations and he wanted the community to get a better understanding of the process.

A motion by Mr. Gray, seconded by Mr. Charest to adjourn at 2:50 p.m. All in Favor

Respectfully Submitted,

Approved: December 3, 2009

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Carter Terenzini, Town Administrator

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Karel C. Crawford, Chairman