

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

November 19, 2009

**MINUTES**

Present: Selectmen: Karel A. Crawford, Joel R. Mudgett, Vice Chair, Edward J. Charest, James F. Gray; Betsey L. Patten; Carter Terenzini, Town Administrator; Hope Kokas, Office Secretary.

- I. **CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE:**
- III. **REVIEW/APPROVE MINUTES:** Ed made the Motion to approve the Minutes of November 5, 2009 as written. Joel Seconded. The Motion carried Unanimously.
- IV. **NEW RESIDENTS:** James J. & Lisa M. Fleming, Lisa M. LaPerle, Tricia B. Littlefield, Jeremy J. Phillips, Dean G. Hartz.
- V. **PUBLIC MEETING:**
  1. **Citizen Input:** 1) John Anderson asked if agendas were available and learned that they were available in the back of the room. 2) Hollis Austin told the Selectmen that he attended the Heritage Commission's presentation regarding the restoration of the Kona Clock Tower. Mr. Austin recommended attending the Heritage Commission's presentation as they are very informative. He then asked for an update regarding the meeting that took place this week on the proposed nursing home from the Carroll County Commissioners. Karel replied that the Selectmen have been attending seminars at the LGC Conference and they were unable to attend this meeting, but she expected that Betsey would provide an update when appropriate. Mr. Austin recommended inviting Mr. Zimmerman from Tuftonboro to the Selectmen's meeting regarding his proposal for the county nursing home and adding information to the Town's website. Betsey responded that there is a meeting for the Commissioners on November 30<sup>th</sup>, which she will be attending. She added that they will need to evaluate Mr. Zimmerman's \$14.4 million dollar proposal. What is presently proposed is based on a pod model versus the corridor model from Mr. Zimmerman. The pod model has many positive benefits for the residents. Betsey added that if anyone is interested she suggests that they view Carroll County's website. 3) Steve Maguire asked for an update on the Paradise Drive reconstruction plans. Carter told him that the survey is complete and the engineers are now walking it. Betsey added that upcoming road projects will be discussed during tomorrow's budget workshop. 4) Peter Jensen provided a milfoil update to the Selectmen, telling them that the Committee met and is formulating a plan to present to the voters at Town Meeting. She added that three of the Committee members are participating in the Concord Milfoil Summit and they are working towards legislation. Betsey added that she has met with Dan Merhalski, the Town Planner about the milfoil issue and she feels he should be involved. 5) John Anderson told the Selectmen that he would answer any questions regarding the #3 in Correspondence.

**VI. NEW BUSINESS:**

1. Karel announced that the Selectmen were in attendance at the LGC's Conference this week and the Town was awarded first place for the 2008 Town Report. She thanked all of the staff for their work to prepare all of the documents for the Town Report prior to it being printed.
2. Review for Approval: Personnel Announcement: Karel announced that the Town has hired Craig A. Nichols as the new Assessor to replace Brownie Jones who is retiring. Craig is highly qualified with four years in the Property Appraisal Division of the NH Department of Revenue, Vice President of Avitar of New England, and also as the Weara Town Assessor. He will be starting on December 1<sup>st</sup>. Karel added that they welcome Craig and invite residents to come in and introduce themselves. The Selectmen wish Brownie well in his retirement after many years of loyal service to the Town. Ed Made the Motion to discharge the Assessor Screening Panel, with the thanks of a grateful community. Betsey Seconded the Motion. The Motion carried Unanimously.
3. Review for Approval: Recycling Equipment Grant Application: Carter informed the Selectmen that there are two grant applications, one for no more than \$2,500 for two balers and one for \$1,500 for used oil collection. He asked the Selectmen to authorize him to sign the grants. Ed Made the Motion to approve the grant application for no more than \$2,500 for the balers and \$1,500 for used oil collection and authorizing Carter to sign the applications. Joel Seconded the Motion. The Motion carried Unanimously.
4. Review for Approval: Application for Permanent Sign Permit, 78 Whittier Highway: Betsey Made the Motion to approve the Permanent Sign Permit application for 78 Whittier Highway, Fitness Edge as recommended by the CEO. Joel Seconded the Motion. The Motion carried Unanimously. John Anderson told the Selectmen that the Wellness Center would also be going into that complex and was confused that their sign permit was not included. He learned that each business must submit an application even though they are sharing the sign posts.
5. Review for Approval: Vision Appraisal Contract Amendment (2009-2013): Carter reported the contract has been amended reducing the overall amount by \$10,000. This is a result of the hearing process which over the past years has been fine tuned requiring less time from Vision. This was negotiated in an effort to accommodate the new Assessor's salary. Carter added that he felt they would be able to find other areas to reduce the Assessing budget in a few areas. Betsey Made the Motion to approve the Vision Appraisal Contract Amendment for 2009-2013, reducing the Valuation Update Hearings portion from \$30,000 to \$20,000 per year for 2010, 2011, 2012, 2013. Joel Seconded the Motion. The Motion carried Unanimously.
6. Review for Approval: Disposal Agreement, Don LeMien: Betsey Made the Motion to approve the Disposal Agreement for Don LeMien of 406 Whittier Highway. Joel Seconded the Motion. The Motion carried Unanimously.
7. Review for Approval: 2010 Steamboat Rally, September 8, 2010: Karel told the Selectmen that she was approached by a resident who was walking their dog by Lee's Mills and was told during the Steamboat Rally by their staff that she was not allowed to walk her dog in that area. Bob Clark told the Selectmen that his wife was told the same thing. Karel asked Carter to talk to David Thompson regarding this issue and to table the question.

8. Review for Approval: Disposal Agreement, Joanne & Herbert Farnham: Betsey Made the Motion to approve the Disposal Agreement for Joanne & Herbert Farnham, 11 Ossipee Mountain Road. Ed Seconded the Motion. The Motion carried Unanimously.
9. Review for Approval: Request to Discontinue 200+/- L.F. of Caverly Road: Carter requested that the issue be referred to the Planning Board and Highway Department for their review. Angela Webster of Associated Surveyors told the Selectmen that during a previous subdivision the Planning Board at that time requested a new entrance be constructed for Caverly Road, as the old one was unsafe with limited sight distance. The request to discontinue 200 +/- feet is to correct this and add the small triangle to Peter Morrill's lot as he is the owner to both parcels. Mr. Morrill is asking that the Selectmen sponsor an Article to discontinue the old portion of Caverly Road between Severance Road and the new entrance at which time Mr. Morrill will merge Lot 14 with the triangle. If the Selectmen are in favor of discontinuing this portion of Caverly Road, Carter recommended referring the question to the Town Planner to report back to the Selectmen no later than December 11<sup>th</sup>. Ed Made the Motion to refer the question of discontinuing 200 +/- feet of Caverly Road to the Planning Board and Department of Public Works for their recommendations. Joel Seconded the Motion. The Motion carried Unanimously.
10. Review for Approval: Action on Street Sign Bids: Carter reported that in Scott Kinmond's memo to the Selectmen, he stated that he reviewed the one and only bid from Paquette Signs of Meredith and found that the bid addendums were not addressed or bid upon as prescribed. He recommended that Paquette's bid be rejected and that the Town purchase the sign panels and accessories from the NH Correctional Industries Sign Shop to not exceed \$15,000 and be carried over to the 2010 for payment as the project materials are delivered. Betsey Made the Motion to reject the bid from Paquette Signs and to purchase the street signs with accessories from the NH Correctional Industries Sign Shop to not exceed \$15,000 and to be carried over to 2010. Joel Seconded the Motion. The Motion carried Unanimously.
11. Review for Approval: Acceptance of Tax Deeds: In Susette Remson's memo to the Selectmen, she reported that only two properties were tax deeded and she requested that the Selectmen accept the deeds and authorize her as the Tax Collector to record them on behalf of the Town. Betsey Made the Motion to accept the tax deeds for parcel 288-008-000-LOC-009 and 121-027-000-000-000 and authorize the Tax Collector to record both at the Carroll County Register of Deeds. Joel Seconded the Motion. The Motion carried Unanimously.

**VII. OLD BUSINESS: None.**

**VIII. OTHER BUSINESS:**

1. Legislative Update: Betsey reported that the proposed legislative bills are being printed and will be ready by December 11<sup>th</sup>. The Legislature will go into session in January. She told the Selectmen that she has filed a bill to ban rafting boats in Braun Bay.
2. Planning Board Update: Ed reported that he was unable to attend the workshop as he was attending the LGC Conference.

3. Administration Update: Carter reported that besides his weekly update, he has the sealed bids for the Lee's Mills Boat Ramp Replacement. Karel opened the bids and reported them as follows:
  - 1) M.E. Latulippe Construction, Ashland, NH, \$109,025
  - 2) James Piscopo, Winnisquam, \$109,660
  - 3) North Hampton Excavators, North Hampton, \$131,252.80
  - 4) DBU Construction, Epsom, NH, \$119,025
  - 5) NE Earth Mechanics, Inc., Pittsfield, \$122,356.60
  - 6) Hiltz Construction, Inc., Ashland, \$115,050.25
  - 7) RM Piper, Inc., Plymouth, \$119,915
  - 8) Nelson Communication Services, Inc., Conway, \$107,326
  - 9) Wyman & Simpson, Wyman, ME, \$162,164
  - 10) GW Brooks & Sons, Inc., Freedom, \$133,576

The bids will be given to the Town's Engineer for review and recommendation.

4. Public Library Board of Trustees Minutes, October 1, 2009: Acknowledged.
5. Zoning Board of Adjustment Minutes, November 4, 2009: Acknowledged.
6. Planning Board Minutes, November 10, 2009: Acknowledged.

**IX. PENDING:** None.

**X. CORRESPONDENCE:**

1. Letters in Support of Milfoil Treatment Funding in Suissevale: Gerry & Donna Bagni, Tim & Val Woisin, John & Karen Silipigno: Acknowledged.
2. Time Warner, November 4, 2009: Karel reported that the letter they received regarding pricing for 2010 will be sent to all customers of Time Warner.
3. Greg Dearth, Moultonborough Snowmobile Club, November 14, 2009: Carter recommended referring the Snowmobile Club's request to change the trail from the Berry Pond Motel to Berry Pond through the Sutherland Park to the Department of Public Works for their review and recommendation. The Selectmen by Consensus approved that the question be referred to the DPW for review and recommendation.
4. Michael S. Perko, Federal Communications Commission, November 6, 2009: Karel asked that the letter be forwarded to citizens who expressed concern.

**XI. CITIZEN INPUT:** 1) Al Hume asked when the Department of Public Works would be presenting the department's future plans. Carter replied that the Highway Agent will make his presentation at tomorrow's budget meeting.

Ed Made the Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II (a). Jim Seconded the Motion. Karel called for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 7:50 p.m.

The Board re-entered Public Session at 8:22 p.m. having voted, by greater than 2/3 majority to seal the minutes, as divulgence of the information discussed would likely affect adversely the reputation of a person other than the members of the public body, and to keep such minutes sealed until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

**XII. ADJOURNMENT:** Joel Made the Motion to Adjourn. Betsey Seconded.  
Motion Carried Unanimously.  
Karel adjourned the meeting at 8:24 p.m.

---

Approved

---

Date  
Respectfully Submitted  
Hope K. Kokas, Office Secretary

DRAFT