

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

**Selectmen's Meeting**

**May 14, 2009**

**MINUTES**

Present: Selectmen: Karel A. Crawford, Chairman, Edward J. Charest, James F. Gray, Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Office Secretary.

**I. CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. REVIEW/APPROVE MINUTES:** Joel Made the Motion to approve the Minutes of May 7, 2009, and Joint Work Session BOS, SAU, BOLT & ABC Workshop Minutes of May7, 2009 as written. Betsey Seconded. The Motion carried Unanimously.

**IV. NEW RESIDENTS:** Melissa R. Fuoco, Richard G. Hutchinson, Pamela W. & Stephen J. Pelligrino.

**V. PUBLIC MEETING:**

1. Citizen Input: 1) Al Hume asked the Selectmen to report about last week's Non-Public session and if those minutes were sealed. Karel replied that by Unanimous vote, the minutes of Non-Public Session of May 7, 2009 were sealed until the matter is resolved. 2) Hollis Austin asked the Selectmen to provide information regarding the recent electrical repair to the Public Safety Building and if the Town has heard from the original contractor. Joel stated that the problem was as a result of a couple of wires arcing which burned a hole in the conduit. The Town is working with the contractor.
2. Request for Non-Public Session Per RSA 91-a:3 II (a) (b) (e)

**VI. NEW BUSINESS:**

1. Opening of Bids: Surplus Equipment Sale, Possible Action: Karel opened the sealed bids for the surplus equipment and announced the bidder's name and the amounts: Jeremy Hiltz Excavating, 1986 Komatsu 450 Loader \$13,513; Dig & Does, Dresser 830 Motor Grader, \$10,550; David Thompson, 1986 Komatsu 450 Loader, \$4,000; Patrick Forest, 2002 Impala, \$1,505.50. There were no bids for the lot of pagers/radios/AADs. The bids were given to Scott Kinmond, the Highway Agent for his review and recommendation.
2. Opening of Bids: Moving Equipment, Possible Action: Karel opened the sealed bids and announced the bidder's name and amount bid for the Town's purchase of two pieces of

equipment: 1) 2009 Ford F350 cab and chassis with dump body, plow package and slide in sander, with an alternate bid for a Ford F550 cab and chassis; 2) 2009 Motorized Grader, all wheel drive, with accessories, with a lease/purchase agreement. Bidders were required to provide a trade in allowance for both. Hillsboro Ford: 2009 F350 \$28,979 cab, chassis and dump only; F550 \$34,258 as specified. Irwin Motors: 2009 F350 \$28,718 cab, chassis, dump; F550 \$34,017. Chadwick Baross: All Wheel Drive Grader \$256,900, lease amount \$4,852/month, with \$18,000 trade in for the Dresser Grader \$22,000 for the loader. Nortrax, LLC: All Wheel Drive Grader, \$252,000, \$4,680.47 lease, \$20,000 trade in for the loader, \$17,500 for the grader. The bids were given to Scott Kinmond, the Highway Agent for his review and recommendation.

3. Opening of Bids: Municipal Aggregates, Possible Action: Karel opened the bids for the request for bids of 1 ½" crushed bank run gravel, 2,000 tons, and winter sand, 4,640 tons. Bruce Robinson Co., crushed bank \$9.50/ton delivered, \$6.90/ton picked up; \$7.50/ton sand delivered. Al Coleman & Sons: gravel \$9.25/ton delivered, \$6.70/ton picked up (no sand bid). G. W. Brooks & Son: \$12.85/yard winter sand only. Ambrose Brothers: Winter sand \$9.00/ton delivered, gravel \$10.50/ton delivered, \$6.90/ton picked up. Plourde Sand & Gravel, gravel \$15.23/ton delivered, \$5.91/ton picked up, winter sand \$15.39/ton delivered, \$5.91 picked up. The bids were given to Scott Kinmond, Highway Agent for his review and recommendation.
4. Presentation: Report of the Town Engineer Screening Committee: Scott Kinmond provided a copy of the Committee's summary and recommended three candidates to the Selectmen for their consideration and to interview. Scott thanked the members of the committee, Ed Ambrose, Peter Jensen, Don LeMien, and Barbara Rando for their work, which consisted of approximately 22 hours for each member. Scott informed the Selectmen that they met five times, learning the rating process and the score sheet. The Committee reviewed ten firms and met with six. Each firm gave their presentation and were then scored by the members. The three firms recommended to the Selectmen are: K.V. Partners, LLC, Gilford; Provan & Lorber, Inc., Contoocook and Littleton; Underwood Engineers, Inc., Concord and Portsmouth. Scott asked the Selectmen to dissolve the Committee if they felt that they met their charge. Karel, on behalf of the Selectmen thanked Scott and the members of the Committee, adding that they made the Selectmen's job easier through this process. Ed Made the Motion to dissolve the Town Engineer Screening Committee. Jim Seconded the Motion. The Motion carried Unanimously. Carter added that he will inform the Committee members of the interview date(s) and time if they would like to observe.
5. Action: Consideration of Various Volunteer Applications: Karel reported that they received several letters of interest for the opening(s) on the Conservation Committee, Recreation Advisory Board, Emergency Management Committee, Heritage Committee and the Capital Improvement Committee. She added that the Selectmen need to establish the Heritage and the Capital Improvement Committee, which they will work on at their scheduled work session, May 28, 2009. The Selectmen agreed by consensus to refer all of the letters of interest to each committee for their recommendation. They also expressed their appreciation to all those who submitted their letters of interest to serve the Town.
6. Action: Review & Accept the Refund of Funds – Andrew Marshall, Eagle Scout Project: Karel reported that Andrew Marshal, who is working on his Eagle Scout Project, had

earlier requested funding from the Town towards assisting his effort to build a bench at Lee's Mill. Besides funding from the Town, he planned on raising the majority of funds needed. In Andrew's letter he reported that he raised \$490 and is returning \$141.71 of the \$150 the Town had contributed. In his letter he expressed his gratitude to the Town for its financial support of his project. Karel and the Selectmen agreed that they were very impressed with Andrew and accept his check of \$141.71. They expressed their gratitude to Andrew and the Eagle Scout Troop #142 for their contributions to the community.

7. Action: Review for Approval, NH Highway Safety Grant Award, MPD – Laptop Computers: Karel asked Chief Kinmond to explain why the grant was revised. He reported that because one of the cruisers was being taken out of the fleet, they modified their request from a video set up to an in-cruiser laptop. The Chief added now all marked cruisers are equipped with laptop computers.
8. Action: Review & Accept Letter of Resignation, Police Chief Scott Kinmond: Karel reported that Chief Kinmond has submitted his letter of retirement after serving the Town for twenty years, ten and a half as the Chief. As his new role as Road Agent, he looks forward to his continuing to serve the Town. His retirement is effective September 15, 2009. In addition, Chief Kinmond requests that he be involved in the selection process for his successor. The Selectmen expressed their appreciation for Chief Kinmond's service and by Consensus, accept his letter of retirement.
9. Action: Review for Approval, Buy Back of Cemetery Lots, Gerald & Mary Merklinger: Karel reported that it is the Town's policy to buy back cemetery plots, at the original purchase price. The Merklingers purchased a two grave plot at \$250, located at the Shannon Cemetery. Approved by Consensus.
10. Action: Review for Approval, Charitable Exemption, West Wynde Retirement: Betsey Made the Motion to approve the 2009 Charitable Exemption for West Wynde Retirement. Joel Seconded the Motion. The Motion carried Unanimously.
11. Action: Review for Approval, Charitable Exemption, LRGHealthcare: Betsey Made the Motion to approve the 2009 Charitable Exemption for LRGHealthcare. Joel Seconded the Motion. The Motion carried Unanimously.
12. Action: Review for Approval, Charitable Exemption, Taylor Home: Ed Made the Motion to approve the 2009 Charitable Exemption for the Taylor Home. Betsey Seconded the Motion. The Motion carried Unanimously.

**VII. OLD BUSINESS:** None.

**VIII. OTHER BUSINESS:**

1. Legislative Update: Betsey reported that she received the press release from the Josiah Bartlett Center that if the House budget is approved, it will suspend the 40 year old Revenue Sharing Program. If this budget goes through this will mean that the Town will not receive approximately \$24,813 and the school will lose approximately \$220,000. Betsey expressed her opposition to the House's proposed budget and will let her feelings be known. In addition, Susette Remson, the Tax Collector has informed the Selectmen of the bill to reduce the interest rate charged for late tax payment, from 12% to 8%, and 18% for tax deed properties to 12%, which would result in approximately a loss of

\$25,000 of revenue. It isn't clear when this would take effect, requiring the Tax Collector to keep two sets of books and the need to obtain an additional software program. Betsey commented that although the bill may help delinquent tax payers, it adds the extra cost to those who pay their taxes on time. Ed stated that there are tax payers who repeatedly wait the two years and the last day before their property is tax deeded, before paying anything and he doesn't feel that they should be rewarded by reducing the interest rates. He added that it isn't fair that the extra cost should be passed on to those who struggle to pay on time. The Selectmen have signed a letter to Senator DeVries expressing their opposition to HB 351.

2. Planning Board Update: Ed reported that they met and reviewed a couple of boundary line adjustments, and the issue of R.B.R. building a building without a site plan.
3. Administration Update: Carter replied that he has nothing extra to report beyond his weekly update to the Selectmen.
4. Zoning Board of Adjustment Minutes, May 6, 2009: Acknowledged.

**IX. PENDING:** None.

**X. CORRESPONDENCE:** None.

**XI. CITIZEN INPUT:** 1) Al Hume, speaking for the Recreation Advisory Board, asked the Selectmen to consider coming before their Board in order to provide them information about their new charge (relating to facilities). Karel asked Mr. Hume to go back to the RAB to see if the members can attend a Selectmen's meeting in order to address the question. Mr. Hume replied that he would do so. Ed suggested the June 11<sup>th</sup> meeting.

Carter informed the Selectmen that the Highway Agent has requested that the Selectmen consider accepting the bid from Patrick Forest for the 2002 Impala of \$1,505.50 which is greater than the proposed trade in allowance. Jim Made the Motion to accept the bid of \$1,505.50 from Patrick Forest for the 2002 Impala. Ed Seconded the Motion. The Motion carried Unanimously. In addition, Carter asked Scott Kinmond to make his recommendation for the purchase of the truck. Scott reported that the bid from Irwin Motors for the Ford F550 was only \$177 more than the budgeted and recommended it over the F350 based on the F550 being heavier and more rugged. Jim Made the Motion to accept the bid from Irwin Motors for the Ford 2009 F550, \$55,177. Betsey Seconded the Motion. The Motion carried Unanimously.

Ed Made the Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II (a), (b) and (e). Joel Seconded the Motion. Karel called for a Roll Call: Jim – Aye; Betsey – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 7:51 p.m.

Betsey Made a Motion to come out of Non-Public Session and to seal the Non-Public Session Minutes until resolved. Ed Seconded the Motion. Karel Called for a Roll Call: Jim – Aye; Betsey – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 8:56 p.m.

- XI. ADJOURNMENT:** Ed Made the Motion to Adjourn. Joel Seconded.  
Motion Carried Unanimously.  
Karel adjourned the meeting at 8:57 p.m.

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Approved

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Date  
Respectfully Submitted  
Hope K. Kokas, Office Secretary

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