

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

May 7, 2009

MINUTES

Present: Selectmen: Karel A. Crawford, Chairman, Edward J. Charest, James F. Gray, Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Office Secretary.

I. CALL TO ORDER: Karel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. REVIEW/APPROVE MINUTES: Joel Made the Motion to approve the Minutes of April 16, 2009, Workshop Minutes of April 16th and 30, 2009 as written. Ed Seconded. The Motion carried unanimously.

IV. NEW RESIDENTS: John D. & Mary Beth Crandall, Francis P. Nigro, Rohland W. & Susan G. Thompson, Thomas H. Smith, Anna J. Chesley, Joseph P. Conforti, Thomas B. & Dora J. Foley, Ronald E. Shaw, Duncan A. Gillis, Jeremy L. Dimeo, Lawrence C. Richards, Larry R. Tilton, Dori A. Corbett, Joyce Thorman, Mario C. & Catherine C. Teran, Joan M. Black, Craig J. Luhrmann, Zachary R. Burrows, Dawn Belleau Dennison, Allen R. & Susan M. Hoch, Jeffrey B. Clairmont, Sharon L. & Bruno L. Coppola, Nicole Dempsey.

V. PUBLIC MEETING:

1. Citizen Input: 1) Jane Fairchild asked the Selectmen to clarify the process of appointing volunteer members for the various committee vacancies. Karel stated that the Selectmen have just received all of the names and will begin to review them. They hope to make nominations at next week's meeting. Nancy Wright asked if this would be done during public session. Karel replied and the Selectmen agreed that they will make the nominations in the usual way, during public session. 2) Jim Morrison asked for an update on the work on the Pathway and the Public Safety Building. Karel replied that the Pathway Committee met today. Carter added that the test strips that were put in last year didn't survive the winter mainly due to the road salt. The Committee is working on another possibility and it will take at least a month before bringing it to the Selectmen for their consideration. Karel commented that she is very pleased with the cleaning of the Pathway. Carter reported that the Public Safety Building's repairs have been made to the conduit and the immediate problem of water entering the building has been corrected. They have contacted the original contractor and working towards their cooperation. 3) Nancy Wright asked the Selectmen to report on the construction of the playing fields. Carter replied that this is on hold until the Town contracts with a new engineering

company. 4) Eagle Scout Brad Wilson of Troop 142 reported that his Eagle Scout project at Holland Hill Cemetery is complete. He presented to the Selectmen his letter of appreciation and is turning over the completed project to the Town. He reported that he became an Eagle Scout on March 25th. The Selectmen congratulated and thanked Brad for his service to the community and expressed their appreciation for the Eagle Scouts and their hard work. Brad's father, Trey Wilson thanked the Selectmen and the Town for working with his son and the Eagle Scout program. 5) Al Hume asked if the minutes for the scheduled Non-Public Session would be available within the 72 hours timeline. Carter replied that they would be, however the Selectmen may choose to seal the minutes. He added for this particular situation he will recommend that they be sealed. 6) Hollis Austin presented his letter to the Selectmen and read it into the Minutes (attached) his request that a statement be placed in the spring newsletter and on the Town's website informing property owners that they may suppress their personal information from Vision Appraisal and SMSGIS websites. Karel asked if there was a notice displayed in the Town Hall and if there was a form created. Hope replied that there is no form, as property owners need only to write a letter making the request with the signature of all of the property owners. She added that the notice is displayed in the public area of the Administration office. Hope informed the Selectmen that when the public finds that property information has been suppressed online, they call Assessing and receive whatever information they want. Karel asked Carter to post a notice on the website.

2. Request for Non-Public Session 91-A:3 II (a) and (b) (8:00 p.m.)

VI. NEW BUSINESS:

1. Presentation: Quarterly Report of Community Services Team: Deb Peaslee, Director of the Moultonborough Visiting Nurse Service, on behalf of the Team provided the Selectmen with a quarterly report. The two other members of the Team are Donna Kuethe, Recreation Director, and Rae Marie Davis, Human Service Director. Ms. Peaslee informed the Selectmen that the Team meets monthly and has planned Senior Social activities through December and will have flyers going out. In addition the VNS goes to the Senior Center twice a month for blood pressure checks. On May 5th, Bev Person gave a presentation on Simple Gardens, which covers nutrition, recreation and financing. Betsey asked about the participation numbers and learned that they are still low. Ms. Peaslee added that it takes time for the word to get out. Karel wondered if it was a matter of a lack of transportation. Ms. Peaslee responded that anyone who has a question or needs a ride should contact any of the three departments to receive information. The Selectmen thanked the Team for their efforts.
2. Action: Review for Approval, Carevoyant Software Program, Visiting Nurse Service: Deb Peaslee requested the approval of the Carevoyant Software Program that will provide the VNS with electronic point of care. Funds from the Trust are being used to pay for the hardware and software. Ms. Peaslee added that the monthly licensing fee will be coming from the VNS budget. Betsey Made the Motion to approve the Carevoyant Software Program and authorize the Chair to sign. Jim Seconded the Motion. The Motion carried Unanimously.
3. Action: Review for Approval Spring Newsletter: Carter informed the Selectmen that the Tax Collector gave her approval of the draft newsletter. Betsey asked if one of the

headers could be replaced with the suppression notice. Karel suggested using the spot that has “please recycle” for the notice. Carter said that he will try, but finding room in the newsletter will likely mean cutting something else and asked for their understanding in what could be accomplished. By Consensus, the Selectmen approved the spring newsletter to be mailed with the tax bills.

4. Action: Review for Approval, Resignation of Edward W. Marudzinski, ABC Committee: Karel stated that the Selectmen acknowledged Mr. Marudzinski’s letter and will refer it to the upcoming joint School Board and Selectmen meeting.
5. Action: Review for Approval, Resignation of Gary Haracz, ABC Committee: Karel stated that the Selectmen acknowledged Mr. Haracz’s letter and will refer it to the upcoming joint School Board and Selectmen meeting.
6. Action: Review for Approval, MPD Statewide DWI Hunter Patrol & Tire Deflation Grant Awards: Karel acknowledged the awarding of both of the grants and expressed the Selectmen’s appreciation of the Police Department’s efforts to apply and receive grant funding.
7. Action: Review for Approval, Request for Launch Permit, Wally’s Marine Service: Karel stated that this is a yearly request from Wally’s Marine allowing them to access boats that need service. Betsey asked if the Town will be charging a fee. Karel replied that this isn’t the same situation and no fee applies. Approved by Consensus.
8. Action: Review for Approval, Moultonborough United Methodist Church, Religious Exemption: Betsey Made the Motion to approve the Religious Exemption for the Moultonborough United Methodist Church. Joel Seconded the Motion. The Motion carried Unanimously.
9. Action: Review for Approval, Bank of America/Loon Preservation Committee, Charitable Exemption: Ed Made the Motion to approve the Charitable Exemption of the Bank of America/Loon Preservation Committee. Joel Seconded the Motion. The Motion carried Unanimously.
10. Action: Review for Approval, Disposal Agreements, Clinton, Kessler, Cotnoir, St. Peter: Betsey Made the Motion to approve the Disposal Agreements for Stephen Kessler, Donald St. Peter, Stuart K. & Susan Clinton, and Andre Cotnoir. Joel Seconded the Motion. The Motion carried Unanimously.
11. Action: Review for Approval, Vadar Systems, Inc., 2009-2010 Contract: Carter informed the Selectmen that the contract requires the Town Administrator’s signature and requested authorization to sign the contract. He added that he will advise Vadar that for the next contract year to have the Chair sign. Betsey asked and Carter replied that Heidi Davis will be the Project Manager. Betsey also asked if the Town contracts for payroll services, how this affect Vadar’s contract. Carter replied that the earliest contracting for payroll services will occur during the next budget cycle and not during this contract. Betsey Made the Motion to approve the contract with Vadar Systems, Inc., and authorize the Town Administrator to sign the contract. Ed Seconded the Motion. The Motion carried Unanimously.
12. Action: Review for Approval, Application for Permanent Sign Permit, Lakes Reg. Conservation Trust: Karel reported that she spoke with Mr. Oliver of the Lakes Region Conservation Trust regarding their request to place a parking directional sign on the Town’s right of Way on Red Hill Road, which is a violation of the Town’s ordinance. Upon Betsey’s suggestion that the sign be placed on private property, Karel replied that

the closest would be the Woodman property, but would not be visible from the road. The Selectmen agreed that they understand LRCT's problem, but do not want to violate the ordinance. Betsey Made the Motion to deny LRCT's Application for Permanent Sign Permit on Red Hill Road. Jim Seconded the Motion. The Motion carried Unanimously.

13. Action: Review for Approval, Award of Adopt A Spot Locations for 2009: Karel reported that all of the garden spots have been adopted. Hope added that Jeremy Mills has agreed to adopt the southern island of the Town Hall parking lot. Carter suggested and the Selectmen agreed to not require previous Adoptees to present their plan to the Selectmen for approval, making the process easier. Approved by Consensus.
14. Action: Review for Approval, Request for Funds, Moultonborough Taking Action: Betsey Made the Motion to approve the MTA's request for \$800 to fund the annual "Spring Into Action" event to be held at the Academy, Friday, May 29th, said funds to be released from the Community Substance Abuse P&E CR Fund. Ed Seconded the Motion. The Motion carried Unanimously.
15. Action: Review for Approval, FY 2008 Road Projects, Insurance Claim and Needed Actions: Carter reported that that this contract is for two items. The first is the project close out of the 2008 Road Projects and the second is for the accident that occurred on Ossipee Park Road. LBG wants to do a series of cores to determine if the crack in the pavement is only on the surface or if the base pavement has been fractured. The total is \$12,600 and the Town will recoup \$3,600 from the insurance company. Betsey Made the Motion to authorize the Chair to sign the contract with Louis Berger Group. Joel Seconded the Motion. The Motion carried Unanimously.

VII. OLD BUSINESS: None.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey provided the Governor's website for anyone wishing to give him their comments: www.governor.nh.gov/contactus.htm. She added that they've been working on same sex marriage bill, medical marijuana, and retirement for municipal employees that are in active service.
2. Planning Board Update: No update.
3. Administration Update: Carter replied that he has nothing extra to report beyond his weekly update to the Selectmen.
4. Moultonborough Public Library Board of Trustees Minutes, March 5, 2009: Acknowledged.
5. Joint Loss Management Committee Minutes, March 17, 2009: Acknowledged.
6. Planning Board Minutes, March 25, 2009 & April 22, 2009: Acknowledged.
7. Moultonborough Visiting Nurse Service Board of Directors Minutes, April 14, 2009: Acknowledged.

IX. PENDING: None.

X. CORRESPONDENCE:

1. Peggy Ames, Ames Farm/Launch Requests: Joel reported that after the April 16th meeting, Administration received a call from Ms. Ames and as a result he spoke with her regarding the comment made by Karel that Ames Farm had reopened their launch, when in fact this was not the case. Joel stated that Ames Farm's Launch is not open. Karel noted that the *Meredith News* has also printed a retraction.

XI. CITIZEN INPUT: 1) Bob Graffito asked the Selectmen if the property owners on Middlebrook Canal need to request a permit from the Town to harvest milfoil. Betsey replied that they need to contact DES for a permit. Karel added that if they are seeking Town funding, they must submit a citizen's petition to be have a warrant article for Town Meeting. Steve Maguire asked if the Town will do anything. Karel replied that if approved at Town Meeting the Town will contribute and added that a citizen's petition is needed in order for the question to be considered. Betsey added that their association needs to get together to hire a contractor to treat the milfoil with chemicals. Karel asked that they give her their names and telephone numbers and she will put them in contact with Karyn Nelson, who is very knowledgeable about the treatment of milfoil.

Ed Made the Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II (a) and (b). Jim Seconded the Motion. Karel called for a Roll Call: Jim – Aye; Betsey – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 8:07 pm.

Joel Made a Motion to come out of Non-Public Session. Betsey Seconded the Motion. Karel Called for a Roll Call: Jim – Aye; Betsey – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 8:51 pm.

Betsey Made a Motion to seal the minutes of the Non-Public Session until the matter is resolved. Joel Seconded the Motion. The Motion carried Unanimously.

XI. ADJOURNMENT: Jim Made the Motion to Adjourn. Ed Seconded. Motion Carried Unanimously. Karel adjourned the meeting at 8:52 p.m.

Approved

Date

Respectfully Submitted
Hope K. Kokas, Office Secretary