

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

April 16, 2009

MINUTES

Present: Selectmen: Karel A. Crawford, Chairman, Edward J. Charest, James F. Gray, Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Office Secretary.

I. CALL TO ORDER: Karel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. REVIEW/APPROVE MINUTES: Joel Made the Motion to approve the Minutes of April 9, 2009 as written. Ed Seconded. The Motion carried unanimously.

IV. NEW RESIDENTS: None.

V. PUBLIC MEETING:

1. Citizen Input: Wally Cummings asked the Selectmen why there wasn't notification to the public regarding the change of hours at the Waste Management Transfer Station. He told the Selectmen that today he arrived at the Transfer Station with a load of trash to learn that the hours did not change from winter to summer hours, as in the past two years. Mr. Cummings also asked if any employees have been laid off due to the change in hours. Karel replied that the decision was made during the budget process and notification was placed on the Town's website and property owners receive notification when they come in to purchase their 2009-2010 permit. She added that attendants work a five day work week, with Wednesday and Thursday off, and there haven't been any layoffs. Mr. Cummings asked the Selectmen to take additional steps to inform the public. Carter stated that although they thought the notification was sufficient, he will insure that additional notification is made.

VI. NEW BUSINESS:

1. Action: Bid Opening - Adopt A Spot: Karel announced that she will open the bids from volunteers who desire to create and maintain a garden area in Town. Carter added that last year's participants will have first right to the spot they adopted last year.
 - 1) Al Hume – same as last year, Waste Management Facility;
 - 2) Pine Ridge Lawn & Landscape, LLC – same as last year, in front of Town Hall;
 - 3) Dion's Plant Place – same as last year, upper island at Town Hall;
 - 4) Moultonboro Lions Club – same as last year, Phase II of Sutherland Park;

- 5) Karen Nigzus – same as last year, Playground Drive Rock;
- 6) Miracle Farms – same as last year, Route 25 Town Line & Public Safety Building;
- 7) Donnybrook Home Services, LLC – originally requested the Library as last year, but now not available: 1st choice Town Hall, 2nd choice Route 25 and Center Harbor town line, 3rd choice Waste Management Facility;
- 8) Jeremy Mills, a new participant – 1st choice Route 25 and Center Harbor town line: 2nd choice Playground Drive: 3rd choice Public Safety Building.

Karel and the Selectmen expressed their appreciation and looked forward to the beautiful gardens throughout town. She added that Carter will work with Donnybrook Home Services and Jeremy Mills to identify their Adopt a Spot.

2. Action: Personnel Announcement - Transfer Station: Karel announced that the Selectmen have hired Ken Filpula as a Waste Management Facility attendant to fill the vacancy. Mr. Filpula has begun working and the Selectmen welcome him.
3. Action: Review & Approve Advertisement Municipal Aggregates: Karel announced that the Town is advertising invitation for bids for the Highway Departments' purchase of crushed bank run gravel and winter sand. Sealed bids will be accepted until 4:00 p.m., Thursday, May 14th. The invitation is on the Town's website, *Meredith News* and *Carroll County Independent*, various websites, and has been mailed to vendors. Betsey asked the Selectmen to reconsider how agenda items are stated as it could be assumed that the approval has been made prior to the meeting. Joel suggested the following phrase: Action: Review for Approval. The Selectmen agreed by consensus to make this change on the agenda and to approve the advertisement for the invitation to bid on the Municipal Aggregates.
4. Action: Review & Approve NHEC Rebate Agreement and LighTec Contract Award: Carter informed the Selectmen that the bulk contract has been reduced by \$3,500 due to changes in the proposed lighting in a few Town buildings. He added that this change has a modest change on the overall electric savings of \$10,000 per year. Carter requested authorization for him to sign the rebate with the NH Electric Cooperative, which will cover half of the cost. In addition the Chair needs authorization to sign the overall contract. Joel Made the Motion to authorize the Chair to sign the LighTec Contract. Betsey Seconded the Motion. The Motion carried Unanimously.
5. Action: Review Update on Telephone Audit & Bidding: Karel reported that the Town went through a recent telephone billing audit, identifying billing errors, and will save the Town approximately \$1,550. Carter added that the Town will also be reimbursed for back billing errors. IDEaCOM will receive 50% of future savings and billing reimbursements. The next step is to put out an invitation to bid for a package of telephone services for the Town, including disaster recovery.
6. Action: Review & Authorize Chair to Sign MPD's Amended Application, NH Highway Safety Grant: Betsey Made the Motion to authorize the Chair to sign the amended application. Ed Seconded the Motion. The Motion carried Unanimously.
7. Action: Review & Approve End Probationary Period – Officer Jared Beaulieu: Karel reported that in Chief Kinmond's memo to the Selectmen, he recommends ending the probationary period for Officer Jared Beaulieu, at 100% pay status, grade XI-1 as of April 9, 2009. Betsey Made the Motion to end the probationary period for Officer Jared Beaulieu, at 100% pay status, grade XI-1 as of April 9, 2009. Joel Seconded the Motion. The Motion carried Unanimously.

8. Action: Review, Approve & Authorize Chair to Sign Disposal Agreements – M. Fullerton, R & N Slaughter: Karel explained that the Disposal Agreement allows property owners to receive various disposed of items such as road debris, downed tree limbs, etc. Joel Made the Motion to approve and authorize the Chair to sign the Disposal Agreement for Rex and Nelsa Slaughter and for Mark Fullerton. Betsey Seconded the Motion. The Motion carried Unanimously.
9. Action: Review & Approve Launch Request – NH Bass Casters: Karel reported that the NH Bass Casters is requesting approval to use the Town's launch sites at Lee's Mills and States Landing, April 29th, 35 boats. Betsey added that they submitted the group's insurance information and the required \$150 fee. Joel questioned if a tournament group uses two launch sites if the Town should charge \$150 per site, versus per tournament. Hope responded that she was instructed that the fee was per tournament, adding that this group initially requested several dates, but upon hearing of the fee decided to start with the first date only. The Selectmen agreed that the policy needs to be defined. Betsey Made the Motion to approve the NH Bass Casters Launch Request for States Landing and Lee's Mills, April 29, 2009. Ed Seconded the Motion. The Motion carried Unanimously.
10. Action: Review & Approve Charitable Exemption – Squam Lakes Conservation Society: Betsey Made the Motion to approve the Charitable Exemption for the Squam Lakes Conservation Society. Joel Seconded the Motion. The Motion carried Unanimously.
11. Action: Review & Accept Letter of Resignation – Jennifer Frohock: Karel reported that Ms. Frohock, a Dispatcher for the Police and Fire Departments has. The Selectmen accepted her resignation with regret and wish her well in her future endeavors. Karel added that the position is being advertised.
12. Action: Review & Approve Request for Tuition Reimbursement – Officer Peter John: Joel Made the Motion to approve Officer Peter John's request for tuition reimbursement per the Town's policy. Ed Seconded the Motion. The Motion carried Unanimously.
13. Action: Review & Approve Ossipee Park Road Repairs (Tractor Trailer Accident): Carter reported that due to the tractor trailer accident on Ossipee Park Road and denial of the claim from Primex (Town's insurer), it is necessary for the Town to make the needed repairs and submit the costs to the truck company's insurance company. The cost to make the repair is \$10,600 and Lyman & Sons, the original contractor will do the work. A change order from the original contract is needed and the Chair needs to be authorized to sign. In addition, the cost for engineering and coordination of the job is \$3,500 from the Lewis Berger Group, which also is a change order from the existing contract, requiring the Chair's signature. Karel asked that copies of the contracts and bills be given to Chief Kinmond. Joel Made the Motion to authorize the Chair to sign both change orders for the repair of the Ossipee Park Road. Ed Seconded the Motion. Joel asked that a copy of the quotes also be given to the truck company's insurance company before issuing the change order on the contract, to allow them to review it. Carter stated that the vendor is anxious to get the work done, but he will send it out tomorrow as requested. Joel added and Carter agreed that the guardrail should be repaired as soon as possible and hold off on the asphalt. The Motion carried Unanimously.

VII. OLD BUSINESS: None.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey reported that the House did not meet this week and the Senate is reviewing the bills that they sent to them. She added that there is a proposed bill to change the interest charged on tax liens, which would have a negative revenue impact on the Town and create an accounting problem for the Tax Collector.
2. Planning Board Update: Ed reported that they did not meet this week as Judy Ryerson was out of Town and Natt King was unable to attend the meeting.
3. Administration Update: None.
4. Advisory Budget Committee Minutes, March 24, 2009: Acknowledged.

IX. PENDING: None.

X. CORRESPONDENCE: None.

XI. CITIZEN INPUT: Cristina Ashjian asked the Selectmen if the tractor trailer accident on Ossipee Park Road and the reported drug charges was the reason Primex denied the Town's claim. Karel replied that was not the reason for the denial. An unnamed person in the audience asked the Selectmen to report how many fishing tournaments took place last year and how many were scheduled for this year. Joel replied that there were approximately 25 fishing tournaments last year. Hope reported that so far, there have only been three approved launch requests, as the newly imposed \$150 fee has discouraged the use of Town launches. Hollis Austin asked if any of the Selectmen attended any of the "Tea Parties" that took place throughout the state. The majority of the Selectmen reported that they were working and they did not attend. Ed asked Carter to report on the progress of the Heritage Commission. Carter replied that he hasn't had the opportunity to work on the ordinance, but will work on it shortly.

XI. ADJOURNMENT: Joel Made the Motion to Adjourn. Betsey Seconded.
Motion Carried Unanimously.
Karel adjourned the meeting at 7:33 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Office Secretary