

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

April 9, 2009

MINUTES

Present: Selectmen: Karel A. Crawford, Chairman, James F. Gray, Joel R. Mudgett, Betsey L. Patten (entered 7:30 pm); Carter Terenzini, Town Administrator; Hope K. Kokas, Office Secretary.

I. CALL TO ORDER: Karel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. REVIEW/APPROVE MINUTES: Joel Made the Motion to approve the Minutes of April 2, 2009 as written. Jim Seconded. The Motion carried unanimously.

IV. NEW RESIDENTS: William A. & Brandy N. Enis, David L. & Lindsey M. Holman, William C. Jr. & Linda L. Crabtree, Mark G. Shippee, Joshua S. Brooks, Karley D. Henry.

V. PUBLIC MEETING:

1. Central New Hampshire Special Operations Unit Presentation to Chief Scott Kinmond: Chief Shaun Mulholland of the Allenstown Police Department and the Central NH Special Operations Unit addressed the Selectmen in order to recognize Chief Scott Kinmond for going above and beyond the call of duty, as the former President of the Central NH Special Operations Unit. Chief Mulholland stated that Chief Kinmond was responsible for the expansion of their unit which is now the largest in the state, covering 37 towns and cities. He presented Chief Kinmond with a plaque recognizing his many years of service to the Special Unit. The Selectmen congratulated Chief Kinmond for this achievement and also thanked Chief Mulholland for making the trip.
2. Citizen Input: Jim Morrison addressed the Selectmen stating he disagrees with the change in the meeting format, keeping public input to the beginning and the very end of their meeting. He added that the Selectmen have the right to make the change, but asked when it was discussed and decided, as stated in the draft of the April 2, 2009 Meeting Minutes. Karel responded that the question was presented and decided during that meeting. Russ Wakefield commented that as a former Selectman, this idea had been discussed for many years. The intent was to reduce the length of the meeting, although they did not want to discourage public input. The discussion wasn't official. He added that this isn't anything new and many towns have adopted this policy. As a result, Joel Made the Motion to Amend the Minutes to reflect that the question of changing the format of the Selectmen's meeting was discussed and to strike "Karel announced that in an effort to streamline the Selectmen's meetings, The Board has decided that starting next

week, public input will be allowed...” replacing it with, “Karel asked the Selectmen to consider reformatting the meeting, allowing public input...” Jim Seconded the Motion. The Motion carried Unanimously.

Hollis Austin asked the Selectmen if they planned on inviting Jeb Bradley, candidate for the state Representative for the upcoming special elections, adding that Judge Bud Martin has appeared before the Selectmen twice. Karel replied that Judge Martin asked to appear before the Selectmen both times and he was not invited, but welcomed just the same. Jeb Bradley may also request to be on the Agenda and they would welcome him also. Mr. Austin asked about the work shop minutes, noting that the content was brief compared to the Selectmen’s minutes. Karel replied that Carter takes the minutes and they are not meant to be a transcript. Mr. Austin also asked if the Selectmen would read into the minutes the revised Planner job description. Karel stated that it is a lengthy document which she doesn’t care to read and suggested that Mr. Austin review his video tape, as he attended and videoed the meeting. She briefly reviewed the major changes made in the job description and added that there would be time for him to ask questions about it at the end of the meeting.

Jim Anderson asked the Selectmen to provide him with information regarding item #4 on the Agenda regarding seeking bids. Karel read Carter’s memo that sealed bids will be accepted for two vehicles until May 14, 2009, 4:00 p.m.: 2009 Ford F350 cab and chassis with dump body, plow package, with an alternate bid on a Ford F550 cab and chassis; 2009 motorized grader.

VI. NEW BUSINESS:

1. Action: Review & Approve Request for Joint Loss Management Committee, Spring Training: Karel reported that the JLMC is requesting to hold the annual spring training on April 30, 2009, closing all Town offices from 1:45 p.m. to 4:00 p.m. Approved by Consensus.
2. Action: Review & Approve Planner Job Description: Joel stated that he is happy with the final draft. Joel Made the Motion to accept the Planner Job Description as written. Jim Seconded the Motion. The Motion carried Unanimously.
3. Action: Review & Approve Floater/File Clerk and Transfer Station Supervisor Job Descriptions: Karel stated that these job descriptions are for Francis Horne’s position at the Transfer Station, for a floater office clerk position of 16 hours per week, seasonal laborer, and a per diem dispatcher for the Police and Fire Department. Approved by Consensus.
4. Action: Review & Approve Advertisements – Personnel, Invitation for Bids & Surplus Sales Advertisements: Carter asked the Selectmen to review and approve the advertisements for the above positions, adding that he will place them on Craig’s list and also on the municipal association website. In addition, the Police Department has asked the Selectmen to reconsider the trade in for the new Crown Victoria. It was requested and approved to trade in the 2005 Crown Victoria, but that vehicle is in better condition than the 2002 Impala. The MPD is requesting to trade in the Impala at a quoted price of \$1,400, which is less than the \$2,200 for the Crown Victoria. Approved by Consensus.

5. Action: Review & Approve Religious Exemption – First Missionary Baptist Church: Karel stated that this is the yearly request to exempt the property from taxes. Joel Made the Motion to approve the 2009 Religious Exemption for the First Missionary Baptist Church. Jim Seconded the Motion. The Motion carried Unanimously.
6. Action: Review & Approve Charitable Exemption – Audubon Society of NH: Joel Made the Motion to approve the 2009 Charitable Exemption for the Audubon Society of NH. Jim Seconded the Motion. The Motion carried Unanimously.
7. Action: Review & Approve Charitable Exemption – Huggins Hospital: Joel Made the Motion to approve the 2009 Charitable Exemption for the Audubon Society of NH. Jim Seconded the Motion. The Motion carried Unanimously.
8. Action: Review & Approve Charitable Exemption – Lakes Region Conservation Trust: Joel Made the Motion to approve the 2009 Charitable Exemption for the Lakes Region Conservation Trust. Jim Seconded the Motion. The Motion carried Unanimously.
9. Action: Review & Approve Disposal Agreements (4) – S. Kinmond, R. Haven, I. Nyberg, E. Wakefield: Jim Made the Motion to approve the Disposal Agreements for Scott Kinmond, Ronald Haven, Isaiah Nyberg and Ed Wakefield. Joel Seconded the Motion. The Motion carried Unanimously.
10. Action: Review & Approve Proposal Former Landfill & WMF – Louis Berger Group: Carter explained that this is the contract with LBG for 2009 and is a continuation of the delisting program for the landfill. He added that this cannot wait for the new engineering contract. The cost is \$4,250. Joel Made the Motion to authorize the Chair to sign the 2009 contract with Louis Berger Group. Jim Seconded the Motion. The Motion carried Unanimously.
11. Action: Review & Approve Temporary Use Permits – 528 Whittier Highway: Karel stated that the request is for outdoor sales for July 4th, July 25th, August 1st and August 15th. She added that the Police and Fire Chief have reviewed the request and recommend approval with the following stipulations: “1. Tables shall not block exits of cottages; 2. Increased vehicle parking should not be permitted to impede the access of emergency vehicles or create a hazard for vehicles traveling on Route 25 or entering or exiting Marvin Road. Poor sight lines exist for west bound traffic on Route 25 in this area. 3. If tents are to be used, a life safety code inspection shall be required.” Joel Made the Motion to authorize the Chair to sign the approval for the two Temporary Use Permits, 528 Whittier Highway, July 4th, July 25th and August 1st with the above stipulations as written. Jim Seconded the Motion. The Motion carried Unanimously.
12. Action: Review & Appoint Health Officer & Deputy Health Officer: Karel asked Carter and he replied that Don Cahoon has expressed his willingness to continue as Health Officer. Karel asked who had been the Deputy Health Officer and Hope replied that the former Town Administrator, Chuck Connell filled this role. Jim Made the Motion to appoint Carter Terenzini as the Deputy Health officer. Joel Seconded the Motion. The Motion carried Unanimously.
13. Action: Review Carroll County Statement of County Appropriations & Revenue As Voted: Karel reported that they received the Carroll County appropriations and revenue. The total appropriations are \$22,852,676, total revenues \$9,679,189, and the amount to be raised by taxes is \$13,173,487.
14. Action: Review & Approve Request of Moultonborough United Methodist Church Easter Sunrise Service, Long Island Beach, 6 AM: Approved by Consensus.

15. Karel reminded the Selectmen that they will be meeting with the ABC during a work session scheduled for Thursday, April 16, 2009, 4:00 p.m. The ABC would like to meet with school and library officials for May 7th. Karel asked Carter to contact both to see if this date is possible.

VII. OLD BUSINESS: None.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey explained that she had just come from Concord and was very discouraged that the House passed a capital gains tax, inheritance tax, taxes on gambling, increase in the tobacco tax to .35, increase in rooms and meals tax to 8.75%, increase in motor vehicle and boat registration fees, increase in subdivision fees, increase for inspection stickers, and the “bathroom bill” passed. She added they did not increase the fines for speeding. Betsey commented that the votes were purely partisan and she is very discouraged about the tax and spend attitude.
2. Planning Board Update: No update.
3. Administrator’s Update: Carter reported that Mr. Ambrose and Mr. Lemien have agreed to sit on the Engineering Search Steering Committee, which will be meeting on next Tuesday. He added that information will be available on the Town’s website.

IX. PENDING: None.

X. CORRESPONDENCE:

1. Cristina Ashjian – Heritage Commission, April 1, 2009: Karel reported that in Ms. Ashjian’s memo to the Selectmen she informed them of several upcoming meetings and her excitement and desire for the Heritage Commission to have members appointed and begin its work.

XI. CITIZEN INPUT:

1. Jean Beadle asked Betsey to talk about the capital gains tax. Betsey stated she will get the information to Ms. Beadle, adding that she hopes the Senate will kill it.
2. Joel Asked Chief Kinmond to report about the electric problem at the Public Safety Building. The Chief reported that Andy Daigneau has had three vendors look at it and give preliminary estimates. The options are to try and isolate and identify the problem or replace all three conduits. The cost ranges anywhere from \$11,000 to \$27,000 and still they won’t know what the problem is and any added costs until they get into it. Jim asked if there are any electrical plans for the building and learned that there aren’t any. The Town can save some money by providing sand and gravel to refill the excavated area. The Chief reported that as long as the vendor does the placement of the fill and compacting, they will have the total responsibility to guaranty the work. Carter added that he will meet with Chief Kinmond and Andy to bring a recommendation to the Selectmen as to whether place a request for bids, a waiver, etc. Jim asked for them to look into if the Town has any recourse from the former contractor. Nancy Wright asked the Chief to explain problem. He explained that the conduit enters through the basement wall and has been leaking water into the electrical panel, so much so, that they had to

shut down one line. The problem is likely from the conduit pipe being broken or separated with a short.

3. Russ Wakefield asked Betsey to comment on why the House passed the inheritance tax, but voted down the increase in speeding fines. She commented that the vote based on party lines.
4. Nancy Wright asked Betsey to comment on the Carroll County budget. Betsey stated that there was a decrease in the proposed budget and thanked the Selectmen for their letter requesting that the increase be kept under 6%. She added that the County has received Medicaid stimulus money for the nursing home and they expect additional funding. They still don't know what the cost will be to build a nursing home and the committee will be meeting to begin the process.

XI. ADJOURNMENT: Joel Made the Motion to Adjourn. Jim Seconded.
Motion Carried Unanimously.
Karel adjourned the meeting at 7:59 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Office Secretary