

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

**Selectmen's Meeting**

**March 12, 2009**

**MINUTES**

Present: Selectmen: Karel A. Crawford, Chairman, James F. Gray, Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Office Secretary.

**I. CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. REVIEW/APPROVE MINUTES:** Joel Made the Motion to approve the Minutes of March 5, 2009 as written. Jim Seconded. The Motion carried unanimously.

**IV. NEW RESIDENTS:** Norma L. Burbank, Craig R. Dunn, Sr., Carolyn Feddersen, Gerard A. Blais, Peter J. Lyons, Tawyna L. Calzada, Nathan F. Lacey, Michael S. & Karla D. Wagner, Timothy A. & Elissa L. Cahoon, Brennan L. Gray, David Bovill, Nick A. Savage, Britney M. Wakefield, Kyle R. & Jennifer A. Clifford, Tara L. Elliott, Michael F. & Cynthia H. Degumbia, Stephen Viano, Al J. Solomon, Kyle K. Lincoln, Mark D. & Deborah L. Grotheer, Randall S. Thibault, Ernest T. Madore, Jr., Kenneth L. & Joan Burnett, Robin L. Cheney, Shane J. Hayes, Cayla M. Dunlap.

**V. PUBLIC MEETING:**

1. Al Hume offered his congratulations to Jim and Joel for being re-elected to the Selectmen's office, adding that he thought it was an ethical campaign.
2. Nat King, Vice Chair of the Planning Board, told the Selectmen that last night the Planning Board reviewed the draft for the proposed Town Planner. As a result he was asked to address the Selectmen on two points. The Planning Board requests that the job description title stay as Town Planner versus the proposed Director of Development and the title of the department remain as Land Use. Betsey stated that the Selectmen made the decision to do the actual hiring, and if a problem arose that can't be resolved by the Land Use Boards, the Selectmen would take over as a final recourse. She added that she talked with Judy Ryerson and they will prepare a short job description for Town Meeting. Betsey stated that the main focus is on the Land Use Boards while keeping the Town Administrator informed of weekly activities. Karel further explained that the Selectmen are looking for a team effort and not micro-management of the Planner. Carter said that he will, with the Planning Board's input, have a final version of the job description completed for the March 26<sup>th</sup> work session and will then advertise the position. It was agreed that the Land Use Boards will screen all of the applications and make their recommendation of a final group for the Selectmen to interview.

**VI. NEW BUSINESS:**

1. Action: Review and Award Contract for Custodial Services - Town Buildings: Carter informed the Selectmen that he and Andy reviewed the bid that was received. He corrected his comment from last week that the savings from this contract versus the previous three year contract was 7%, but it actually is 14%. The previous three year contract was \$133,500 and the bid that was received for the upcoming three year contract is \$114,858. Carter stated that Joyce Janitorial Service is a known contractor and they recommend the Selectmen accept the bid and authorize the Chair to sign the contract. Joel Made the Motion to accept Joyce Janitorial Service's bid of \$114,858 for the three year custodial contract. Betsey Seconded the Motion. The Motion carried Unanimously.
2. Action: Request of MTA for Lock-In" Funding (\$900): Karel commented that this will be the second year of the Lock-In event for high school students. Betsey Made the Motion to approve the request and release \$900 from the Community Substance Abuse P&E CR fund for the Lock-In event scheduled for April 17, 2009. Jim Seconded the Motion. The Motion carried Unanimously.
3. Action: Request of T. Rizzo to purchase land on Sheridan Road: Carter explained that Mr. Rizzo would like to purchase one of the tax deeded parcels reviewed in the fall that the Selectmen, upon advice of staff, decided to retain as it is on a Town right of way. It is a small .27 acre parcel. Carter recommended that the Selectmen keep the parcel. Betsey Made the Motion to retain the parcel known as Map 027 Lot 006 and authorizing Carter to send a letter to Mr. Rizzo of the Selectmen's decision. Joel Seconded the Motion. The Motion carried Unanimously.

**VII. OLD BUSINESS: None.**

**VIII. OTHER BUSINESS:**

1. Legislative Update: Betsey informed the Selectmen that it was a quiet week without any significant decisions or votes being made. She suggested that anyone who is interested visit the [nh.gov](http://nh.gov) website under Legislative Branch for the upcoming topics. Betsey will be attending the county budget meeting on Monday. As a delegate member, she received a letter from Conway, requesting that the county budget not exceed 2%, which she shared with the Moultonborough Board of Selectmen in order to let the Town voice its opinion. She added that the county had initially proposed a 23% increase in the budget with a 24% increase from property taxes. Through subcommittee meetings the amount is now down to 8% for the proposed budget with 13.5% being raised by taxes. The Selectmen have reviewed the letter received from Conway and have produced their own letter to be sent to the four county delegates for this district, requesting that the proposed budget is no greater than 5%, with copies going to the Boards of Selectmen of Tuftonboro and Wolfeboro.
2. Administration Update: Carter informed the Selectmen that the Adopt A Spot notice has been advertised and posted on the Town's website. Previous participants will have first choice of spots and applications are due by April 9, 2009. Carter announced that through the recent stimulus package, Carroll County Transit Authority was awarded funding to purchase 8 buses. He added that additional funding will be needed to operate the busses

and asked Betsey, when working on the County budget, to advocate for the funding. Betsey asked Carter to get her more specifics to take to the County.

**IX. PENDING:** None.

**X. CORRESPONDENCE:** None.

Betsey Made the Motion to go into Non-Public Session per RSA 91-A:3 (a). Joel Seconded the Motion. A roll call was taken: Jim – Aye; Betsey – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 7:24 pm.

Joel Made the Motion to come out of Non-Public Session. Jim Seconded the Motion. A roll call was taken: Jim – Aye; Betsey – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 7:56 pm.

Joel Made the Motion to seal the minutes of the Non-Public session until the matter is resolved. Betsey Seconded the Motion. The Motion carried Unanimously.

**XI. ADJOURNMENT:** Betsey Made the Motion to Adjourn. Joel Seconded. Motion Carried Unanimously. Karel adjourned the meeting at 7:57 p.m.

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Approved

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Date

Respectfully Submitted  
Hope K. Kokas, Office Secretary