

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

February 19, 2009

**MINUTES**

Present: Selectmen: Karel A. Crawford, Edward J. Charest, Joel R. Mudgett; Carter Terenzini,  
Town Administrator; Hope K. Kokas, Secretary.

- I. **CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE**
- III. **REVIEW/APPROVE MINUTES:** Joel Made the Motion to approve the Minutes of February 12, 2009 as written. Ed Seconded. The Motion carried unanimously.
- IV. **NEW RESIDENTS:** Enna M. Bradley, Kevin D. Fisk, Shelly L. Clark.
- V. **PUBLIC MEETING:**  
  
8:00 Non-Public Meeting, RSA 91-A:3 II (b)
- VI. **NEW BUSINESS:**
  1. **Action: Review & Approve, MTA's Request for Funding, Chem-Free After Prom Event:** Karel commented that this will be the second annual Chem-Free After Prom Event and it is funded through the Community Substance Abuse P&E CR fund. School Resource Officer Jody Eichhorn spoke to the Selectmen, requesting they fund the \$5,000 for the event, stating that it was very well attended last year. The Selectmen all agreed that it was a very worthy event. Ed Made the Motion to approve MTA's request for \$5,000 to fund the Chem-Free After Prom Event. Joel Seconded the Motion. The Motion carried Unanimously.
  2. **Action: Review & Approve Revised Job Description – Facility Attendant:** Carter explained that he has made two changes to the job description under minimum qualifications required. The new job description requires that a facility attendant, "Have or acquire, prior to commencement of work, an Interim NHDES Level 1 Solid Waste Certification." The second change would require that a facility attendant, "Have, or acquire within one year of appointment, a NHDES Level 1 Solid Waste Certification and an NHDAMF Weighmaster certification." Joel asked who would be responsible for paying for the training necessary to meet these requirements. Carter replied that once an employee is hired the Town would pay for the training needed to acquire the Level 1 and the Weighmaster Certification. Karel commented that the employee will know that receiving these certifications are mandatory in order to maintain their employment. Joel Made the Motion to approve the changes to the Facility Attendant job description. Ed Seconded the Motion. The Motion carried Unanimously.
- VII. **OLD BUSINESS:** None.

**VIII. OTHER BUSINESS:**

1. Legislative Update: None (Betsey absent).
2. Planning Board Update: Ed stated they will meet next week.
3. Administration Update: Carter sought the Selectmen's approval to again post the Town's election highlights on NH Public Radio's website and bulletin board. He added that last year, Moultonborough received a high number of "hits". As they limit the number of warrant articles that can be posted, Carter suggested posting Article 8 – Heritage Commission; Article 9 - Proposed Community Revitalization Tax Relief Incentive; Article 11 – Highway Agent Duties; Article 12 – Acceptance of Credit Cards; Article 15 – Redefine Municipal Building Fund; Article 16 – Construction Playing; Article 21 – Reconstruction of Fox Hollow Intersection. Carter added that the Public Notice for the upcoming elections will be advertised in the local newspapers and also is posted on the Town's website. The Selectmen by consensus gave their approval.
4. Moultonborough Planning Board Minutes, February 11, 2009: Acknowledged.

**IX. PENDING:** None.

**X. CORRESPONDENCE:**

1. Anna DeRose, January 31, 2009: Karel acknowledged Ms. DeRose's email, adding that she is under the false impression that the Selectmen are proposing to build a Community Center.

Joel Made a Motion to go into Non-Public Session per RSA 91-A:3 II (a) & (b) dealing with hiring and receipt of a complaint lodged against a Town employee. Ed Seconded the Motion. Karel requested a roll call to come out of Non-Public Session: Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 7:08 p.m.

Joel Made a Motion to come out of Non-Public Session. Ed Seconded. Karel requested a roll call to go into Non-Public Session: Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 7:25.

Joel Made a Motion to seal the Non-Public Session until the matter is resolved. Ed Seconded the Motion. The Motion carried Unanimously.

**XI. ADJOURNMENT:** Joel Made the Motion to Adjourn. Ed Seconded.  
Motion Carried Unanimously.  
Karel adjourned the meeting at 7:26 p.m.

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Approved

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Date  
Respectfully Submitted  
Hope K. Kokas, Secretary