

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

**Selectmen's Workshop**

**January 22, 2009**

**MINUTES**

Present: Karel A. Crawford, Joel R. Mudgett, Jim F. Gray, Betsey L. Patten, [Ed Charest arrived at 1:05 p.m. and Carter Terenzini, Town Administrator

Also Present: Advisory Budget Committee: Jean Beadle and Gary Haracz

The Chair called the meeting to order at 8:30 a.m.

**Recreation:** The Town Administrator reviewed the results of the Route 109 and Playground Drive improvement plans and the phasing thereof. He noted the building footprint now could accommodate the full Community Services team and the Lions Club building could be re-used in the final build out (While it was very serviceable for storage, workshop, and such it was not envisioned it could be reasonably refurbished as "program" space.) He also described it as a full ten to fifteen year build out and noted all elements would have a proven demand before being proceeded with. Tom Howard reviewed the total budget for the first two years as \$450,000 with \$300,000 in the first year, \$130,000 of volunteer effort and stimulus money hoped for in year 2 as well as a Land Water Conservation Fund grant of \$20,000. The Town Administrator pointed out that if any of that did not materialize they might be back to fill the gap with Town dollars. The current plan needed \$100k of new town dollars with the rest coming from those already "banked". Donna Kuethe reviewed the States Landing study.

**Calendar:** The group set February 9th as the Public Hearing date for the Budget/Roads/Warrant, 7 p.m. On February 12th they will deal with the actual Warrant within their business meeting. On February 19th they will hold the SB2 Public Hearing, again within the Business meeting. They asked the Town Administrator to reach out to Mike Lancor to see if the School Board can attend in order to make it a common hearing.

**Roads:** After extensive discussion on Fox Hollow, it was agreed to include it as a stand alone warrant article. The Road Program will be included as proposed, but it will be brought down to \$37,000 by deleting \$5,000 from each of the Pavement Management System/Geographical Information System & Safety Audit items.

**Office of Development & Inspectional Services:** Natt King spoke on behalf of a Town Planner with a review of the Planning Board's thoughts relative to the position's scope/role. Peter Jensen spoke on the coordination aspect of this position and how it needs to interface with the various other boards and staff. Betsey reviewed her opposition to the original proposal that the Planner would supervise the CEO. The Town Administrator, referring to the minutes of 01/09, said we had dropped that original scope and a consensus had been reached of a more intermediate ground. The Planner would still, however, need sufficient information on various development and code areas to act in a coordinator role. He referred to the role that the Human Services Director played in pulling together the Community Services team without being the direct supervisor of any other participants/staff. There was discussion of whether to include it in the budget versus have it as a stand alone. Natt said the Planning Board would support either approach and it was so agreed by consensus to let it stand alone.

**Town Clerk:** There was a discussion of hours for the staffing of the third clerk position and what the board felt it was comfortable with. It settled upon 24 hours once it was learned that the Town Clerk had agreed that the office would be opened on Thursdays.

At 12:12 p.m. the group recessed for lunch and at 1:00 p.m. it reconvened.

**Capital:** There was an extensive discussion of the Capital Fund, the need to reclassify the use of the Building Fund and an overall budget recap. The monies to match the NH Electric Cooperative grant for the lighting upgrade were moved over to the tax levy side of the ledger. After substantial discussion the consensus was to support the package recognizing the difficulty in recasting the Building Fund to allow for the anticipated withdrawal. Betsey expressed concern that the hoped for stimulus monies might not be realized.

**NHMA January Membership Meeting:** None could attend and the consensus by the Board was to have the Town Administrator act on the Town's behalf. With the possible exception of the gas tax, which we receive a share of and the Board was not in full agreement on, the TA would not intervene on behalf of any proposed tax increases. With the exception of cuts which could fall onto the Town (General Assistance, DRA, DOT funding) the TA would not intervene in opposition to any specific budget cutting proposals.

At 1:55 p.m. a motion was made by Joel, seconded by Betsey, to adjourn. All in Favor.

Respectfully Submitted,

Approved: February 5, 2008

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Carter Terenzini, Town Administrator

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Karel C. Crawford, Chairman