

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

December 4, 2008

MINUTES

Present: Selectmen: Karel A. Crawford, Edward J. Charest, James F. Gray, Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Secretary.

- I. **CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE**
- III. **REVIEW/APPROVE MINUTES:** Joel Made the Motion to approve the Minutes of November 20, 2008 as written. Betsey Seconded. The Motion carried unanimously.
- IV. **NEW RESIDENTS:** John R. & Diana F. Goode.
- V. **PUBLIC MEETING:**
 1. **Brad Wilson, Eagle Scout Project:** Betsey informed the Selectmen that Brad just spoke to her and he isn't ready to present his project to the Selectmen, but will reschedule in the near future.
 2. Al Hume complimented the Town's new website and asked if the Selectmen would consider putting the Town's checkbook on it. He stated that the Town of Sandwich will be doing this. Betsey asked Mr. Hume to provide the Selectmen with details on the process.
 3. **8:00 Non-Public, Personnel Matter**
- VI. **NEW BUSINESS:**
 1. **Action Re: Communication from LGC Re: Setting Maximum Contributions for FSA:** Carter asked that this item be tabled and he will provide the Selectmen with an update at next week's meeting. Approved.
 2. **Action Re: Dennis Davey, Contribution to Sick Leave Bank:** The Selectmen acknowledged Mr. Davey's contribution of sixteen hours to the Employee Sick Leave Bank.
 3. **Action Re: Request for Permission for Bon Fire, Recreation Dept., Winter Solstice Party:** Karel asked if the Fire Chief was aware and learned from Hope that Chief Bengtson approved as long as the Selectmen gave their approval. Approved by Consensus.
 4. **Action Re: Request to Redeem Tax Deeded Properties, David Nickerson, MBLU #'s 018-033, 018-029, 018-028, 018-022:** Karel asked and Carter confirmed, that one of these lots, when tax deeded, required a clean up at a cost to the Town of approximately \$5,000. Carter added that Mr. Nickerson is within the three year redemption period. Karel suggested and the Selectmen agreed that a letter be sent to Mr. Nickerson to include the clean up costs in addition to the penalties for all four lots. Joel added that the redemption time limit be included in the letter. Approved.

5. Action Re: Request for Town to Buy Back Cemetery Lots, Charles W. Kerner, III: Karel stated that it is the Town's practice to buy back unwanted cemetery lots at the same price that it was purchased. She explained that non-residents may purchase cemetery lots but at the same cost of the town where they reside. Karel added that the two lots are in the Middlesex Cemetery and will be available. Approved by Consensus.
6. Action Re: Kaitlyn Hull, End of Probation, November 17, 2008: Karel reported that the Selectmen were notified that Ms. Hull has successfully completed her probationary period and is to receive 100% of her pay retroactive to November 17, 2008.
7. Action Re: Internal Transfer of Budgetary Funds: Karel explained that there is an override in the Town Clerk's budget for salaries, which is due to the state finally implementing a mandatory program, requiring additional staff time. Joel Made the Motion to approve of the transfer of funds to the Town Clerk's salary line items per the Administrator's recommendation outlined in his weekly update. Betsey Seconded the Motion. The Motion carried Unanimously.
8. Action Re: Funds for Fox Hollow Related Survey: Carter reported that in order to be ready for the spring, he'd like to get as much done during 2008 as possible and begin the surveying before the snow prevents outdoor work. The cost is approximately \$5,000 which includes engineering expenses and to come from the State Aid to Roads fund. Betsey asked if there is any criterion to using the SAR fund. Carter reported that they have researched the question and as long as the work pertains to Town roads they are within the boundaries. Carter requested authority to sign the contract. Joel Made the Motion to approve \$5,000 towards surveying and engineering for the Fox Hollow intersection and authorizing Carter to sign the contract. Betsey Seconded the Motion. The Motion carried Unanimously.

VII. OLD BUSINESS:

1. Establishment of a Heritage Commission: Karel acknowledged Cristina Ashjian's letter of interest to create and serve on the proposed Heritage Commission. She also acknowledged Jane Fairchild's email of support for the commission. Karel expressed her feeling that prior to the Selectmen approving and creating the commission, she would like to wait until after the Master Plan presentation on December 10th. Betsey agreed that she too would like to receive a recommendation from the Planning Board and the Master Plan Committee. Karel and the Selectmen agreed to table this until next week's meeting. Bruce Worthen expressed his interest of serving on the Heritage Commission to the Selectmen, and he recently emailed his intent to the Selectmen's office. Ms. Fairchild stated that the Planning Board is aware that they have made this proposal and reminded the Selectmen that the Master Plan Committee will be dissolved after December 10th and their group doesn't want to lose momentum. Carter informed the Selectmen that the grant writing work shop that Ms. Ashjian referred to at last week's meeting was canceled by the state at the last minute due to funding. Ms. Ashjian reported that the NH Preservation Alliance is scheduling grant writing workshops in February and March.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey reported that she was sworn in this week and the rules are in place. The Legislature will start in February reviewing the state's funding promises, which will be difficult as funding is drying up. She added that gambling, and a sales and

income tax are three funding mechanisms the state may be considering. Betsey encouraged anyone with any funding ideas to contact her. She feels that the state won't be able to afford the cost of education relying on property taxes alone. Joel suggested that the state assess a tax for water that is bottled in NH and sold out of state. Al Hume asked if the proposed constitutional amendment for aid to needy towns is a dead issue. Betsey stated that she feels it will be brought up again.

2. Planning Board Update: Ed reported that with the death of Burt Watson, the Master Plan information may be delayed.
3. Administration Update: Acknowledged. Carter asked the Selectmen for their support to write a letter to the Town's senator and senator elect, and also President Elect Obama regarding his proposed economic stimulus package for the county's infrastructure, asking for assurances that the money will trickle down to towns versus staying at federal and state levels. Betsey suggested that Governor Lynch also receive the letter. Approved by Consensus.
4. Planning Board Meeting Minutes, November 12, 2008: Acknowledged.
5. Zoning Board of Adjustment Meeting Minutes, November 19, 2008: Acknowledged.
6. Advisory Budget Committee, Meeting Minutes, November 6, 10 & 25, 2008: Acknowledged.

IX. PENDING:

1. Karel asked Carter to follow up on the complaint they received regarding the David Nave property. He said he would check with the Code Enforcement Officer.

X. CORRESPONDENCE:

1. Frederick Van Magness, November 18, 1008: Karel reported that Mr. Van Magness is writing about the Town proposing to charge a fee for use of its boat launch sites for commercial groups and non-residents. Mr. Van Magness was under the impression that Center Harbor residents would have access to the Town's boat launches. Karel clarified that this is incorrect and he was misinformed.
2. Jane Fairchild, November 21, 2008: The Selectmen acknowledged Ms. Fairchild's letter of support for the proposed Heritage Commission.
3. Center Harbor Selectmen, November 17, 2008: Karel reported that Center Harbor will be holding a Public Informational Hearing for the replacement of High Haith Bridge. She added that the Town has offered to pay to replace the dry hydrant by the bridge which also serves Moultonborough residents.
4. Catherine A. Stanley, November 24, 2008: Karel asked that the letter be referred to the Assessor. Carter will send a letter to Ms. Stanley acknowledging her correspondence and it has been referred to the Town Assessor.
5. Cristina M. Ashjian, November 25, 2008: Acknowledged.

Joel Made the Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II (a). Jim Seconded the Motion. Karel asked for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 7:35 p.m.

Ed Made the Motion for the Selectmen to come out of Non-Public Session and to seal the Non-Public

Minutes until the matter(s) is resolved. Betsey Seconded the Motion. Karel asked for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 7:55 p.m.

XI. ADJOURNMENT: Joel Made the Motion to Adjourn. Jim Seconded. Motion Carried Unanimously. Karel adjourned the meeting at 7:56 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Secretary

DRAFT