

**OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

October 9, 2008

**MINUTES**

Present: Selectmen: Karel A. Crawford, Edward J. Charest; James F. Gray; Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Secretary.

- I. **CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE**
- III. **REVIEW/APPROVE MINUTES:** Betsey Made the Motion to approve the Minutes of October 2, 2008 as written. Ed Seconded. The Motion carried unanimously.
- IV. **NEW RESIDENTS:** Jason A. & Lisa M. Arnstein, Beryl M. Davis, III, Carol A. Blaney, William G. Near, Jasmine M. Chase, Katherine E. Voke, Samuel B. Catalano.
- V. **PUBLIC MEETING:**
  1. **Bud Martin, Candidate for NH Senate District 3:** Judge Martin introduced himself to the Selectmen, informing them that he has been a resident of Sandwich for 20 years and has been a judge for family and children matters. He stated he's committed to representing the 17 towns in District 3 and keeping the lines of communication open. Judge Martin added that the economy will be his focus. He received the questionnaire sent to him by the Selectmen and provided each with a copy of his answers to their questions. He stated that he is in favor of a constitutional amendment for targeted aide to needy towns and not in favor of a statewide property tax. Karel asked him about his stand on a mandatory seatbelt law. Judge Martin stated that he is in favor of a mandatory seatbelt law; citing that protecting the public outweighs the loss of freedom. When asked what political party he is affiliated with, he replied that he is a Democrat, but is fiscally conservative, especially on social issues in an effort to protect privacy. Judge Martin was asked by a member of the audience his feelings about parental rights. He replied that the system works to support children. Karel thanked Judge Martin for coming before them.
  2. Al Hume, as an Alternate to the Recreation Advisory Board, asked the Selectmen what they were doing to replace former RAB member Cynthia Robinson. Carter answered that the vacancy along with several others has been advertised in this week's newspaper. Mr. Hume questioned why the Selectmen haven't just appointed an alternate to fill the board seat. Karel stated that the Selectmen have not received any recommendation from the RAB Chair. She added that it is the Selectmen's responsibility to appoint members to the RAB and other boards and will wait to review the response from the advertisement and the Chair's recommendation.
  3. Barbara Rando asked the Selectmen what the Town's policy is regarding political candidates campaigning at the Waste Management Facility. Karel replied that permission must be sought from the Selectmen and solicitation for funds is prohibited. Ms. Rando expressed her concern about where candidates are standing and the possibility of their getting hurt or being in the way. Discussion occurred between the Selectmen as to their

understanding of the Town's policy, whether or not they should be allowed to be inside of the WMF gate or outside. Betsey Made the Motion to prohibit political candidates campaigning on Town property, except that allowed by State Statutes at the polling place on Election Day. Ed Seconded the Motion. The Motion carried.

4. John R. White, candidate for the District 4 seat in the House Representatives introduced himself to the Selectmen. He added that he did receive the Selectmen's questionnaire and will return it to them soon. He is also in favor of a constitutional amendment for targeting aide to needy towns and for a mandatory seat belt law. He has worked in the auto safety industry and is very knowledgeable in this area. Mr. White added that he is glad he attended the meeting, because he was going to request the Selectmen's permission to campaign at the WMF.
5. Non-Public Session, Personnel Matter

## VI. NEW BUSINESS:

1. Presentation: Building & Grounds Re NHEC Energy Analysis: Andy Daigneau introduced Jim Grady of LighTec, Inc. to present his findings of the electricity energy audit conducted. Mr. Grady informed the Selectmen that his company, partnering with NH Electric Cooperative, works mainly with municipalities and schools. He provided the Selectmen with the present cost of electricity for lighting all of the Town's buildings, \$19,233 yearly. With the proposed improvements, using new technology for lighting, the yearly cost is projected to be \$9,140. The cost for these improvements is \$57,263 and could be eligible for NHEC's rebates of approximately \$28,000, thereby reducing the overall cost to \$28,000 ±. NHEC has available Smart Start Financing, with a low interest rate, if needed. Karel asked if NHEC must first approve of the proposed changes and rebates before starting the project. Mr. Grady replied that she was correct and they must agree to participate and the rebate amounts. Andy informed the Selectmen that already he has taken one small step in lowering the Town's electric bill, by requesting the state change the blinking light to a LED bulb, which has saved the Town approximately 50%. The Selectmen agreed by consensus to submit LighTec's proposal to NHEC for their approval. The Selectmen thanked Mr. Grady and Andy for the time spent on this project.
2. Karel brought to the Selectmen's attention that more voting booths are needed. Carter added that there are 3 different requirements based on the type of election. For a presidential election, the Town needs 9 additional booths. The cost for 10 additional booths and equipment is \$2,025. As there isn't enough money in the Supervisor's of the Checklist budget, this must come from the general repair account. The Selectmen approved the request by Consensus.
3. Action: Authority to Enter Into Contract w/LBG & Expend \$8,300 from NH SAR Program: Carter informed the Selectmen that he received approval from DOT to expend \$8,300 from the NH SAR account for LBG to study the interim improvements to the entrance of Fox Hollow, the Route 25 Corridor matrix study, and evaluate and design preliminary recommendations for the 2009 road projects. He requested that the Chair be authorized to sign the LBG contract. Karel asked Carter to find out the exact amount in the NH SAR account, but felt certain there is plenty to cover the \$8,300. Betsey asked if this contract commits the Town to working with LBG on the 2009 Road Projects. Carter replied that it does not. Ed Made the Motion to authorize the Chair to sign the LBG contract for \$8,300. Betsey Seconded the Motion. The Motion carried Unanimously.

4. Action Re: LRPC Commissioner Appointment: Betsey made the Motion to reappoint Barbara Perry to the LRPC for a four year term. Ed Seconded the Motion. The Motion carried Unanimously.
5. Action Re: Sign Permit, 392 Whittier Highway (Meadow Pond Animal Hospital): Betsey Made the Motion to approve the Sign Permit for 392 Whittier Highway, Meadow Pond Animal Hospital. Jim Seconded the Motion. The Motion carried Unanimously.
6. Carter presented to the Selectmen the change order for Ossipee Park Road for a total of \$15,000 to cover the cost of the 3 turnouts requested by CG Roxane. The turnouts will provide more traffic control, allowing the trucks to pull off to wait and not block the road. In addition, Carter explained that he requested that the thickness of the pavement be increased at the bottom of the road for 150' to 5" to avoid rutting. Joel Made the Motion to authorize the Chair to sign the change order in the amount of \$15,000. Ed Seconded the Motion. The Motion carried Unanimously.
7. Karel informed the Selectmen that the Sandwich Fair has made their annual request to borrow and use the Recreation Department's bleachers for the 3 days of the fair. The Selectmen approved the request by Consensus.

**VII. OLD BUSINESS:**

1. Action: Closure Policy (Awaiting Board of Library Trustees): Carter informed the Selectmen that he did meet with the Library Trustees about the Closure Policy, the PEG Channel Access Policy, and the joint Town Meeting. He expects to hear back from them this week.
2. NH DOT, September 10, 2008 (Awaiting Gary Torressen from 10/02 Agenda): Carter reminded the Selectmen that they received DOT's letter last week regarding their request to have "Share the Road" signs installed on Route 25 and upon Gary Torressen's request, tabled the issue to this week to allow him to attend the meeting. Mr. Torressen requested that the Selectmen ask DOT to reconsider the request, as it is a dangerous area for cyclists. Karel suggested that the Cyclist Club writes their own letter and the Selectmen will write a cover letter supporting their request. Mr. Torressen replied that he would write the letter. Carter stated he will draft a cover letter to accompany Mr. Torressen's letter.

**VIII. OTHER BUSINESS:**

1. Legislative Update: Betsey stated she has fuel assistance and weatherization program information that she will give to the Human Services Department (fka Welfare). She reminded everyone that November 4<sup>th</sup> is Election Day.
2. Planning Board Update: Ed reported that they met last night, and they are looking forward to the completion of the Master Plan. Betsey asked when it will be presented and heard from Judy Ryerson, Planning Board Chair that it will be presented October 29, 2008.
3. Administration Update: None.
4. Zoning Board of Adjustment Meeting Minutes, October 1, 2008: Acknowledged.
5. Municipal Needs Committee Meeting Minutes, October 1, 2008: Acknowledged.
6. Advisory Budget Committee Meeting Minutes, September 4 & 15, 2008: Acknowledged.

**IX. PENDING:** None.

**X. CORRESPONDENCE:**

1. Time Warner Re: Digital Technology, October 26, 2008: Karel acknowledged Time Warner's letter informing the Selectmen that with the new signal requiring a digital box, a few channels will be lost. Time Warner will be sending a letter to its patrons with this information. Karel asked that the letter be posted on the bulletin board for public viewing.
2. Steering Committee for Fox Hollow Road, September 30, 2008: Karel acknowledged the letter from the Fox Hollow Road Steering Committee and asked Carter to comment. He informed the Selectmen that DOT stated at the most recent meeting that money could be available 2011 or 2012 and it is possible that the project could move up in priority if others were canceled. Carter added that in the meantime the interim work will be done to the entrance of Fox Hollow. The Route 25 Corridor matrix being done may or may not identify Fox Hollow as the highest priority of the several intersections.

Betsey Made the Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II (a) and (d). Jim Seconded the Motion. The Motion carried Unanimously. Karel called for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 8:32 p.m.

Betsey Made the Motion for the Selectmen to come out of Non-Public Session. Joel Seconded the Motion. Karel called for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 9:26 p.m.

Ed Made a Motion to seal the Minutes until the matter is resolved. Betsey Seconded the Motion. The Motion carried Unanimously.

**XI. ADJOURNMENT:** Ed Made the Motion to Adjourn. Joel Seconded. Motion Carried Unanimously. Karel adjourned the meeting at 9:27 p.m.

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Approved

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Date  
Respectfully Submitted  
Hope K. Kokas, Secretary