

**[B1][B2] OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

June 26, 2008

MINUTES

Present: Selectmen: Karel A. Crawford, Edward J. Charest, James F. Gray, Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Secretary.

I. CALL TO ORDER: Karel called the meeting to Order at 3:00 P.M.

Ed made the Motion to recess to confer with Town Counsel. Jim seconded the Motion. Karel asked for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye.

Ed made the Motion to adjourn at 5:10 p.m. Jim Seconded the Motion. The Motion carried Unanimously.

II. CALL TO ORDER: Karel called the meeting to Order at 7:00 P.M.

III. PLEDGE OF ALLEGIANCE

IV. REVIEW/APPROVE MINUTES: Ed Made the Motion to approve the Minutes of June 12, 2008 as written. Betsey Seconded. The Motion carried unanimously.

V. NEW RESIDENTS: Evan Sangrow, Donald A. & Kathleen A. Margeson, Chad D. Cote, Joe R. Smith, Michael T. & Bonnie L. Donahue.

VI. PUBLIC MEETING:

7:00 SAU & Board of Selectmen Joint Meeting - Advisory Budget Committee/Composition & Appointments: Karel stated that the Selectmen and the School Board are meeting together to hear the recommendations from the working group made up of Ed Charest, Jim Gray, Carter Terenzini, Mike Lancor, Laurie Whitley, and Kathy Garry. Laurie Whitley introduced fellow School Board members in attendance, Mark Borrin, Kathy Garry and Bill Blackadar. Ms. Whitley reminded everyone that the Budget Committee Study Group, sanctioned at the 2006 Town Meeting made their recommendation in the fall to create an advisory budget committee. Working towards that effort the working group was formed to develop the frame work of the Advisory Budget Committee (ABC). Three public meetings were held to develop the frame work. The Committee will be made up of five residents, one from the Board of Selectmen, one from the School Board, and three members appointed at large by the Selectmen and School Board. Within 45 days after Town Meetings, the ABC will review the past year's budget cycle and make any recommendations regarding the process, suggested revisions to the ABC, charge and composition for the upcoming year, and participate in any work group convened by both Selectmen School Board and Library Trustees to modify, extend or reformat this Charge and Composition. For the next year the question still remains whether to appoint new members or elect them at Town Meeting. The members of the ABC will meet at least four times and become involved and develop an understanding of their Board. Karel

- commented that the Selectmen and School Board ABC members will have double the amount of work. Ms. Whitley replied that the working group emphasized this point to the perspective candidates to be sure they understood the time commitment needed. She stated that the School Board appointed Kathy Garry as their representative on the ABC. Ed commented that all of the candidates are very qualified in finance. Ed Made the Motion to appoint Karel Crawford as the Board of Selectmen's representative to the ABC. Betsey Seconded the Motion. The Motion carried Unanimously. Betsey Made the Motion for the Selectmen to accept the Charge and Composition of the Advisory Budget Committee and their recommendation to appoint Gary Haracz, Jean Beadle, and Edward Marudzinski as the three members at large. Joel Seconded the Motion. Ms. Whitley asked to amend the Motion to include the School Board. The Motion carried Unanimously. Karel thanked everyone involved for their work in creating the ABC.
2. Joann Farnham, representing the Seniors Group, requested funds as budgeted at Town Meeting to pay for printing of their updated brochure. Ms. Farnham stated she had received a quote from Miss Print of \$65 for 100 brochures. Betsey asked Ms. Farnham if 100 would be enough and suggested that she get a quote for a larger number, as the price per brochure will be reduced with a larger number. In addition she instructed Ms. Farnham to have the printer send the bill to the Town Hall for payment. Betsey Made the Motion to approve the request to print new brochures for the Seniors Group at a cost to not exceed \$120. Ed Seconded the Motion. The Motion carried Unanimously.
 3. Jim Leiterman asked Carter if the Town's updated website would be ready to be presented at the Summer Informational Meeting. Carter responded that unfortunately it would not be ready for the Summer Meeting, July 19th.
 4. Hollis Austin presented his letter to the Selectmen and read it into the Minutes (attached) regarding the reconstruction of Ossipee Park Road and the Town reducing the cost by \$100,000 due to the Selectmen choosing to not go with the closed drainage system option. Ed commented that the \$100,000 was budgeted as a contingency fund. Carter added that although the Selectmen chose to go with a different drainage system, it is likely that the total cost will still be close to the original projection of \$992,000. Karel stated that the engineer presented two plans; one with the closed drainage system and one without and a contingency fund of \$100,000. Joel added that they won't know until the bids come in and the costs have increased since the first cost estimate. Karel stated that C.G. Roxane made an agreement with the Town that if the reconstruction of the road didn't pass at Town Meeting, the \$600,000 donation which is held by the Town would be returned to them and the Town could keep the interest.

VII. NEW BUSINESS:

1. Report: Complaints Re: Lakes Region Water Company: Karel reported that the Planning Board met and based on the CEO's recommendation, voted to have a compliance hearing on July 9th, to address the alleged violations of the removal of the sideline buffer and the installation of a driveway from Tax Map 071 Lot 006.
2. Action: Contract for Wetlands Inspectional Services: Karel reported that the CEO recommends contracting with Charlie Johnson, with the duty of overseeing the Shoreline Protection Act for a total of 10 hours per week, and to run through December of 2008. At that time the Selectmen can choose to end or extend the contract if needed. Joel Made the Motion to approve the contract for Charles Johnson's services at 10 hours per week, starting June 26, 2008 to December 31, 2008 and authorizing the Chair to sign the contract. Betsey Seconded the Motion. The Motion carried Unanimously.
3. Action: Review & Award CBR & Winter Sand Bids: Carter reported that they received only two bids to purchase crushed bank run and winter sand. The bids were opened by

- the Road Agent on Thursday, June 19th and were from Ambrose Brothers and Robinson's. The bid from Robinson's included a fuel deflater/inflater cost. The Road Agent recommends approval of the bid from Ambrose Brothers for \$143,500, which is about a 15% increase, but still below the amount budgeted. Joel Made the Motion to authorize the Chair to sign the contract with Ambrose Brothers for \$143,500 to purchase crushed bank run and winter sand. Ed Seconded the Motion. The Motion carried Unanimously.
4. Action: Review & Approve Charitable/Religious Exemptions: Karel questioned the Charitable Exemption for Camp Tecumseh and the omission on the form of the agreed upon PILOT. Betsey Made the Motion to approve the Exemption Applications for the following Charitable/Religious exemptions: Loon Preservation Committee, LRGHealthcare, West Wynde Retirement Community, Huggins Hospital, Audubon Society of NH, Squam Lakes Conservation Society, Moultonborough United Methodist Church, Geneva Point Center, Inc., The Taylor Home d/b/a Taylor Community, and Lakes Region Conservation Trust.
 5. Action: Review & Approve Hiring of Traffic Control & Parking Enforcement Officer: Karel reported that Chief Kinmond, in his memo to the Selectmen, requests that the Selectmen hire Tony J. Eldridge for the Traffic Control & Parking Enforcement Officer, which is a part-time position. Joel Made the Motion to hire Tony J. Eldridge for the Traffic Control & Parking Enforcement Officer, which is a part-time position, at Grade VIII, Step 1 at 95% of pay until completion of the six month probationary period. Ed Seconded the Motion. The Motion carried Unanimously.
 6. Action: Review & Approve Officer Peter John's Tuition Reimbursement Request: Karel reported that Officer Peter John has successfully completed his English Composition course and submitted his grade of B+. Joel Made the Motion to approve Officer Peter John's Tuition Reimbursement Request of \$500. Betsey Seconded the Motion. The Motion carried Unanimously.
 7. Action: Review & Approve Application for Permanent Sign Permit, 882 Whittier Highway - Off Premise, Moultonboro Neck Road: Karel reported that the CEO recommends approval for the North End Restaurant's application for a Permanent Sign Permit to be located off premise and on the DaSilva property, 7 Moultonboro Neck Road. Accompanied with the permit application is a letter from Chuck DaSilva, giving his permission to place the North End Restaurant sign on his property. The CEO recommends approval. Joel Made the Motion to approve the Application for Permanent Sign Permit, 882 Whittier Highway - Off Premise, located on 7 Moultonboro Neck Road. Betsey Seconded the Motion. The Motion carried Unanimously.
 8. Action: Review & Approve Application for Permanent Sign Permit, 882 Whittier Highway: Karel commented that the CEO noted that this is a temporary sign until the property owner can get a new one made. She added that she felt this application is submitted after the fact, as the sign has been up and is now down. Joel Made the Motion to approve the Application for Permanent Sign Permit, 882 Whittier Highway. Betsey Seconded the Motion. The Motion carried Unanimously.
 9. Action: Review & Approve Application for Temporary Sign Permit, 78 Whittier Highway: Karel commented that this is for the Red Hill Gym and the CEO recommends approval. Betsey Made the Motion to Approve the Application for Temporary Sign Permit for 78 Whittier Highway. Ed Seconded the Motion. The Motion carried Unanimously.
 10. Action: Review Hayes & Melly Lane Proposed Easements: Karel stated that both roads were voted to be made public during Town Meeting. Joel commented that the Town needs to update the policy for accepting roads to include giving easements to the Town. Carter recommended referring the submitted information to Town Counsel and the Planning Board to prepare the needed easements and policy procedures. Approved.

11. Action: Interpretation of Policy Re: Cemetery Plots: Karel reported that the Town has received a request from the daughter of a long standing and now deceased resident to maintain ownership of a cemetery plot, as that was her mother's intent which is stated on the deed. Carter commented that the Town's policy on cemetery lots does not address this and is looking to the Selectmen to interpret it. The Selectmen agreed that the mother left the cemetery lot to her daughter and she should be allowed to be buried in it. Betsey Made the Motion to allow the daughter to inherit the cemetery plot from her mother. Jim Seconded the Motion. The Motion carried Unanimously.
12. Action: July and August Meeting Schedule: Karel asked the Selectmen how they would like to proceed for the summer meetings. She added that she likes having the meetings every other week during the summer. Jim and Joel agreed. Jim Made the Motion for the Selectmen to meet every other Thursday during July and August. Joel Seconded the Motion. The Motion carried Unanimously. The dates for the upcoming Selectmen's Meetings are July 10, July 24, August 7 and August 21. The Summer Informational Meeting is scheduled for Saturday, July 19, 2008.

VIII. OLD BUSINESS:

1. Action: Fox Hollow Road Next Steps: Carter requested to table this issue to allow additional time to work on it. Keld Agnar asked the Selectmen to comment regarding the meeting between the Fox Hollow group's attorney, Doug Hill and Town Counsel. Mr. Agnar stated that the two attorneys were in agreement to allow the Town to request the needed easement from the State of NH. Karel stated that this is Attorney Hill's statement only. Betsey added that the Selectmen have met with Town Counsel and he does not concur with Attorney Hill. She stated that the Selectmen continue to work on the issue.

IX. OTHER BUSINESS:

1. Legislative Update: Betsey reported that during the summer the Legislators will be meeting on Thursdays only. She added that the Shoreland Protection Act goes into effect on July 1st.
2. Planning Board Update: Ed reported that he was unable to attend the meeting. Judy Ryerson commented that it was a short meeting, getting out at 8:30 p.m.
3. Administration Update: Carter reported that he's been asked by Cristina Ashjian to remind everyone that there will be a presentation at the Library on June 30th, 7 pm, on preserving New England and its rural character. Carter asked the Selectmen to attend a meeting with all of the Town's committees to review the information gathered and proposals coming out of it, on Thursday, July 17th, place to be announced. The Selectmen agreed.
4. Moultonborough Public Library Minutes, May 1, 2008: Acknowledged.
5. Moultonborough Visiting Nurse Board of Directors Minutes, June 3, 2008: Acknowledged.
6. Municipal Needs Committee, Minutes June 4, 2008: Acknowledged.
7. Planning Board Minutes, June 11, 2008: Acknowledged.
8. Municipal Records Committee Minutes, June 17, 2008: Acknowledged.

X. PENDING: None.

XI. CORRESPONDENCE:

1. David A. Nave, May 26, 2008: Joel asked to learn why there was a delay in the

Selectmen receiving Mr. Nave's letter. Carter replied that he'll look into it. Mr. Nave is requesting to temporarily place his mobile home on his lot Map 164, Lot 022 (34 Hanson Mill Road), while waiting to receive a septic approval and a building permit. Joel Made the Motion to allow David A. Nave to temporarily set his mobile home on his lot, Map 164, Lot 022, remaining uninhabited for a period not to exceed six months from today's date and asking the CEO to follow-up on the situation. Betsey Seconded the Motion. The Motion carried Unanimously.

2. NH Highway Safety Agency, June 12, 2008: Acknowledged.

Betsey Made the Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 (c) for a personnel issue. Jim Seconded the Motion. Karel asked for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 8:09 p.m.

Betsey made the Motion for the Selectmen to come out of Non-Public Session. Ed Seconded the Motion. Karel asked for a roll call: Jim – Aye; Betsey – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 9:10 p.m.

Ed made the Motion to seal the Non-Public Minutes until the matter is resolved. Ed seconded the Motion. The Motion carried Unanimously.

XII. ADJOURNMENT: Joel Made the Motion to Adjourn. Ed Seconded. Motion Carried Unanimously.
Karel adjourned the meeting at 9:11 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Secretary