

[B1][B2] **OFFICE OF SELECTMEN**
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254

Selectmen's Meeting

June 12, 2008

MINUTES

Present: Selectmen: Karel A. Crawford, Edward J. Charest, James F. Gray, Joel R. Mudgett, Betsey L. Patten; Carter Terenzini, Town Administrator; Hope K. Kokas, Secretary.

- I. **CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. **PLEDGE OF ALLEGIANCE**
- III. **REVIEW/APPROVE MINUTES:** Joel Made the Motion to approve the Minutes of May 29, 2008 as written. Betsey Seconded. The Motion carried unanimously.
- IV. **NEW RESIDENTS:** Tammy J. Daoust, John F. & Cheryl A. Botto, Melissa A. Walker, William F. Gustafson, Susan C. Nenning-Appleby, Carter Terenzini.
- V. **PUBLIC MEETING:**
 1. John McRae, Vice Chair of the Senior Site Council of the Lions Club, requested that the Selectmen appropriate the \$3,000 from Article 13 to be used to assist the Meals on Wheels drivers, increases in the cost of food and lunch scholarships for seniors, etc. Carter commented that in his discussions with the Senior Needs Committee, their petition for Article 13 was mainly for the purpose to update their brochure. Joann Farnham, the sponsor of the petition warrant article stated that the purpose for the money was to update the brochure and newsletter. Mr. McRae stated that if the Selectmen were to approve the request, the funds would go to senior programming and activities besides Meals on Wheels. The Selectmen agreed by Consensus to table the request to consider the needs of all and asked that the item be kept on pending. Carter stated that he would be prepared to address this item by determining the needs of the original petition in four weeks.
- VI. **NEW BUSINESS:**
 1. **Presentation & Swearing in, Police Officer Jared Beaulieu:** Chief Kinmond introduced Jared Beaulieu as the Department's new Police Officer. Officer Beaulieu is from Rochester and a recent graduate of Plymouth State University with a degree in Criminal Justice. Karel read the oath to Officer Beaulieu and his mother pinned his badge. The Selectmen and Chief Kinmond welcomed Officer Beaulieu to the Town and Police Department.
 2. **Introduction of New VNS Staff:** Debra Peaslee, Director of the Visiting Nurse Service introduced to the Selectmen three new employees for the department; Nurses, Nancy Gallagher and Tami Belliveau and Starla Watson as the Office Manager. The Selectmen welcomed all three to the Town.
 3. Betsey reported that she and Chief Bengtson, Debra Peaslee and Chief Kinmond of the All-Hazards Emergency Preparedness & Response Team attended a meeting to voice their concern about the proposed regional re-organization that would require the Town be

- affiliated with Carroll County instead of the Lakes Region area. From this meeting it appears that the Town and Sandwich will be allowed to continue to work with the Lakes Region group. She suggested that it would be beneficial for the Selectmen to send a follow-up 'thank you' for considering the Town's request to stay with the Lakes Region group.
4. Action: Review of Bids & Award of Transfer Station Fork Lift Truck: Carter reported that at Town Meeting \$24,000 was budgeted to purchase a fork lift truck. The third lowest bid, \$21,200 was for the Yale Veracitor fork lift from NITCO out of Williamton, MA, which has all of the requirements requested. Carter requested authority to sign the purchase order. Betsey Made the Motion for the Chair to sign the purchase order to purchase the Yale Veracitor fork lift from NITCO for the price of \$21,200. Ed Seconded the Motion. The Motion carried Unanimously.
 5. Action: Review & Award of Roofing Bid @ Community Center: Carter reported that Andy Daigneau sought three bids to re-roof the left wing of the Recreation Department/Community Center from: The Lacewood Group, Ray Bassett and Page Roofing. He received pricing from Lacewood only. The estimate is for \$4,900 using architectural shingles, which will match the other municipal buildings. Carter requested authority to sign the contract and any work change orders not to exceed \$6,000. Joel Made the Motion to authorize the Town Administrator to sign the contract and any work change orders not to exceed \$6,000. Karel Seconded the Motion. Betsey asked to amend the motion authorizing the Chair to sign the contract and any change order. Joel stated and Jim, Ed and Karel agreed that if a change order is required, the decision needed to be made immediately and can't wait for the Chair's decision. Karel added that if a change order comes up, Carter should notify her. A vote was taken on the Motion with four Ayes and one Nay (Betsey). The Motion carried.
 6. Action: Review & Approve VNS Office Manager Job Description: Carter provided the Selectmen with a draft of the updated job description, stating that there are two additions, #4 and #6. Betsey Made the Motion to approve the VNS Office Manager Job Description to include #4, "Performs all aspects of billing to include: Medicare, Medicaid and Private Insurance", and #6, "Encode, audit, lock and submit data elements (OASIS) to comply with State and Federal Regulations." Joel Seconded the Motion. The Motion carried Unanimously.
 7. Action: Review & Approve Tuition Reimbursement, Deana Harty: Karel reported that per Deana's earlier request, she has submitted her grade of an A and requests that she be reimbursed \$500. Betsey Made the Motion to approve Deana Harty's Tuition Reimbursement request of \$500. Ed Seconded the Motion. The Motion carried Unanimously.
 8. Action: Review & Approve Launch Request, Lee's Mills & State's Landing, Bubba Bassin: Hope explained that this tournament group is asking to change an earlier approved date for States Landing and requesting to launch from Lee's Mills on August 23, 2008. She added that Chief Bengtson and Chief Kinmond have reviewed the request and recommend approval. Joel Made the Motion to approve the Launch Request from Bubba Bassin for Lee's Mills, August 23rd & State's Landing October 11th. Betsey Seconded the Motion. The Motion carried Unanimously.
 9. Action: Review & Approve Temporary Sign Permit Application, 528 Whittier Highway: Karel reported that the CEO recommends approval for the dates of July 4, 5, 18, 19, August 1, 2, 29, 30 with rain dates. Joel Made the Motion to approve the Temporary Sign Permit Application, 528 Whittier Highway for July 4, 5, 18, 19, August 1, 2, 29, 30 with rain dates as stated. Betsey Seconded the Motion. The Motion carried Unanimously.
 10. Action: Review & Approve Permanent Sign Permit Application, 528 Whittier Highway: Karel reported that the CEO commented that this is for a previously unused building,

stating that it complies with the ordinance and recommends approval. Joel Made the Motion to approve the Permanent Sign Permit Application for 528 Whittier Highway. Jim Seconded the Motion. The Motion carried.

11. Action: Review & Approve Temporary Sign Permit Application, 240 Gov. Wentworth Highway: Karel reported that this is a temporary sign application for Buckey's Restaurant from June 13 to June 23, 2008 for Motorcycle Weekend. The CEO recommends approval as it complies with the ordinance. Betsey Made the Motion to approve the Temporary Sign Permit Application for 240 Gov. Wentworth Highway for June 13 to June 23, 2008. Ed Seconded the Motion. Four Ayes and Jim abstained from the vote. The Motion carried.
12. Karel asked the Selectmen to consider which two 'Welcome to Moultonborough' signs they would like to repair with granite posts. The Selectmen agreed by Consensus that the sign on Route 25 should be repaired and leave the second sign to Andy's discretion.

VII. OLD BUSINESS:

1. Action: Fox Hollow Road Next Steps: Carter reported that Town Counsel has responded to his memo from two weeks ago giving his opinion regarding the use of exaction fees on property that is not owned by Town and a related liability issue. He added that he has participated in two meetings with the parties involved and DOT. Town Counsel's opinion is that the state statute doesn't allow exaction fees to be used on anything but public roads, despite what the developer may have previously agreed to do. In addition, Town Counsel feels the Town would be exposed to liability if inviting the public to use a private right of way. Carter concluded that the proposal put forth by the Fox Hollow Committee does not meet the legal test. He added that the safety issue still remains. Carter reported that he asked DOT what could be done with the entrance from Route 25 into Fox Hollow and learned that there are some short term safety improvements, one of which is to improve the drainage culvert, providing more room for cars to make their turn in and out of the road. Betsey expressed her opinion that RSA 674:21 J contradicts Legal Counsel's opinion, and addresses use of exaction fees on property owned other than the municipality. In addition she expressed her concern that this would be taking the power away from the Planning Board which has given their approval to use exaction fees for off site improvements. She added that she would like to meet with Town Counsel to discuss the RSA. The Selectmen agreed that they need to meet with Town Counsel to discuss the issue. Joel Made the Motion to table the item in order for the Selectmen to meet with Town Counsel. Betsey Seconded the Motion. The Motion carried. Keld Agnar reminded the Selectmen that the issue is how to improve the safety of Fox Hollow and that their original request to the Selectmen is to request an easement from DOT. He made four statements: 1. DOT is supportive of the request; 2. The Planning Board has recommended this as the best option; 3. Fox Hollow Committee's participation in the meeting with the Town Administrator; 4. The money contributed by Keld Agnar can only be used if the Town supports what they proposed. The Selectmen stated that they will meet with Town Counsel as soon as possible to reach a conclusion.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey reported that HB 539 went into effect without the Governor's signature and they have been assured that it will not go into effect until 2011 or 2012. She added that the House and Senate voted to bond many budgetary issues at the cost of approximately \$100 million dollars. She expressed her opinion that this was done so the Governor can say the state has a balanced budget and in actuality they are borrowing

- money to pay for these projects. Betsey stated that it was a grueling last day and she regrets that these votes were taken and Moultonborough will once again become a donor town.
2. Planning Board Update: Ed reported that they met last night and heard several informal presentations. There was a question regarding Tom Mason's construction work on Route 109. Ed read the CEO's letter and Mr. Mason's response with a projected completion date of June 30th. In addition, he reported that he and Peter Jensen and Jean Beadle attended the Eastern Lakes Regional Housing Coalition meeting in Wolfeboro which portrayed the housing crisis and changing population of NH.
 3. Administration Update: Carter asked the Selectmen to approve Dionne's Plant Place's plan for the center island at Town Hall. The Selectmen approved of the plan by Consensus. Carter reported that he met with Chief Bengtson in order to develop a weekend staffing plan for the Red Hill Tower. This plan will increase wages approximately \$5,700. He recommended that the Town meet with surrounding communities in order to request that they increase their share of the cost. During this week Carter reported that he attended a meeting with DOT, Chief Kinmond and Wayne Richardson and the Town's engineer over the proposed Town road projects, one of which is Ossipee Park Road. He commented that the estimate for Ossipee Park Road is still the same, while the estimates for the other roads have increased dramatically. It was decided to exclude Sawmill Road as further study needs to be completed. Joel commented that he can understand an increase due to the cost of steel and asphalt, but these increases require an explanation by the engineer. Carter agreed that the Town needs to look at how it contracts with engineering firms. He added that they need to put the roads out to bid as soon as possible. The four roads are Ossipee Park Road, Shaker Jerry, Kona Farm Road, Hanson Mill Road and Glidden is the add alternate. Ed expressed his frustration that the Selectmen worked on the road budget with the engineer since November and felt that they should have been notified of the increases. Joel asked Carter what the status is of Lee's Mills. Carter replied that he requested information on the permitting and the engineer stated that he is concentrating on the roads first and then he will address this.
 4. Planning Board Minutes, May 28, 2008: Acknowledged.

IX. CORRESPONDENCE:

1. Raymond Bassett, June 4, 2008, Recreation Department: Acknowledged.

Scott Ouellette from the North End Restaurant asked the Selectmen of the status of the requested sign permit for off property signage. Karel responded that this was approved two weeks ago. Mr. Ouellette reported that they raised \$21,000 to benefit Mike Love, who passed away this morning.

Ward Bird addressed the Selectmen, requesting to read his letter into the Minutes, which he did regarding concerns about Tom Mason and Lakes Region Water Supply activities on MBLU 071-001 (old 083-012-00B) and surrounding lots. Karel asked that this item be put on the Agenda for the next meeting.

Cristina Ashjian informed the Selectmen and the audience that a meeting will be held on Monday, June 30, 2008 at the Moultonborough Public Library regarding preserving commercial and rural character of the Town.

Betsey informed the Selectmen that she recently attended a Right to Know seminar and provided the Selectmen with copies of the handouts she received and highlighted the changes.

Al Hume asked Betsey about the state employee retirement bill. Betsey responded that it passed with a

17 to 18% increase and a cap was placed on salaries to not exceed \$120,000. Ed suggested that Mr. Hume go on line to LGC's website for more information.

XI. ADJOURNMENT: Joel Made the Motion to Adjourn. Ed Seconded.
Motion Carried Unanimously.
Karel adjourned the meeting at 8:34 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Secretary