

[B1][B2] **OFFICE OF SELECTMEN**
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254

Selectmen's Meeting

April 24 , 2008

MINUTES

Present: Selectmen: Karel A. Crawford, Edward J. Charest, James F. Gray, Betsey L. Patten;
Carter Terenzini, Town Administrator, Hope K. Kokas, Office Secretary.

- I. CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW/APPROVE MINUTES:** Ed Made the Motion to approve the Minutes of April 17, 2008 as written. Joel Seconded. The Motion carried Unanimously.
- IV. NEW RESIDENTS:** None.
- V. PUBLIC MEETING:**
1. Jean Beadle asked the Selectmen to confirm that the "Bad Moose" Restaurant was purchased by the owner of a Subway Restaurant. Karel and the Selectmen acknowledged this. She voiced her concern that if a Subway goes in the area will look like a strip mall. Ed commented that any new business will need to present a site plan to the Planning Board. Karel suggested to Ms. Beadle that she should follow-up on this by attending the Planning Board meetings.
- VI. NEW BUSINESS:**
1. Action Re: Opening & Awarding of "Adopt a Spot" Applications & Locations: Karel stated that this has been Jim's project and she asked him to open the sealed envelopes. The envelopes were opened in the order that they were received.
- 1) Donnybrook Home Services: no garden spot indicated. Karel suggested speaking with Don Muscavitz to find out his preferred spot.
 - 2) Miracle Farms: 2 spots - Route 25/Center Harbor Town Line and Public Safety Building.
 - 3) Al Hume: Waste Management Facility.
 - 4) Gary Torressen of Moultonborough Cycling Club: 1st Recreation Building, 2nd Route 25/Center Harbor Town Line, 3rd Playground Drive.
 - 5) James and Karen Nigzus & Family: 1st Dedication Rock
 - 6) Pineridge Lawn & Landscape, LLC: 1st preference Route 25/Center Harbor Town Line.
 - 7) Lions Club: 1st preference Route 25/Center Harbor, 2nd Public Safety Building
- Carter suggested that he and Jim meet with the people to review their ideas and explain the Town's expectations to insure uniformity, then report back to the Selectmen.
Approved.

2. Karel asked Carter to complete the necessary DOT permits for the Memorial Day and Fourth of July Parades, and to request Time Warner to put up the American Flags in time for Memorial Day.
3. Action Re: Heidi A. Davis; Cemetery Lot Resale, April 7, 2008: Carter reported that in his review of the Town's policy on Sale of Cemetery Lots, he did not find anything to prevent an owner from directly deeding a lot to another. However, he recommended following the Town's practice to have unwanted lots deeded directly back to the Town. He added that as Heidi is a Town employee, he feels that it is important there is no favoritism. The Selectmen agreed to Carter's recommendation by Consensus. They acknowledged that Heidi's purpose was only to shorten the process. Carter suggested and the Selectmen agreed that they should review this policy for clarity.
4. Action Re: Ossipee Park Road Design Amendment: Carter informed the Selectmen that the Town's engineer has asked to put this on hold until next week, under Old Business. Approved. Linda Nolin asked the Selectmen to keep her informed of the design and plans of the road. The Selectmen agreed that they would.
5. Action Re: Endorsing LRPC Route 25 Corridor Study & DOT MOU: Betsey commented that although she was unable to read all of the study, she found it to be comprehensive and very timely for the Master Plan update. Ed stated that the Planning Board supports the Selectmen signing the Memorandum of Understanding between the Town and DOT. He added that based on this study the future capacity for Route 25 is extensive and in order to maintain the Town's character, the time to plan for it is now. Ed Made the Motion for the Selectmen to endorse the LRPC Route 25 Corridor Study by signing the Memorandum of Understanding. Betsey Seconded the Motion. The Motion carried Unanimously. Carter suggested and the Selectmen agreed to schedule a joint meeting between the Town and Center Harbor, Selectmen and Planning Boards. Peter Jensen asked the Selectmen to clarify what is being endorsed. It was explained that the Selectmen are endorsing the access management program and the hope is to partner with DOT, which now has jurisdiction over driveway access on Route 25. Judy Ryerson, the Chair of the Planning Board informed everyone that they will be having a work session on this topic next Wednesday and viewing a video on access management. Ed commented that he feels the two Boards are really working well together.
6. Action Re: Endorsing 2009-2010 LGC Legislative Policy: Betsey explained that Donna Kuethe, the Recreation Department Director, is requesting that LGC support exempting Recreation Departments and their summer camps from being licensed under child care licensing regulations. Betsey commented that if the Recreation Department had to be licensed, the cost would be prohibitive and the paperwork required by DHHS is overwhelming. She added that for those Towns that provide day camp/recreational activities for toddlers and infants, the licensure requirement is appropriate to protect these children. Carter recommended endorsing Donna's Proposed Policy. Approved.
7. Action Re: Change of Submission for Agenda Deadline: Carter requested that the submission deadline for the Selectmen's Agenda be changed to Fridays, 4:00 p.m. He added that this will start after May 10th. He will review the information and the Agenda packets will be put together by the end of the day Monday. This will allow the Selectmen to have more time to review their packets. Betsey Made the Motion to amend the deadline from Tuesday, noon to Friday, 4:00 p.m. Ed Seconded the Motion. The Motion carried Unanimously. Carter added that his update, along with all the departments will be provided to the Selectmen with the Agenda and the goal will be to have this on the Town's website.

8. Action Re: Request for Live Training at States Landing Beach: Karel explained that Ed Maheux is requesting to conduct a live fire training on the Town's States Landing Beach, Monday, April 28, 2008. She added that this is done on an annual basis and as in the past, he will notify all abutters. Betsey Made the Motion to approve the live fire training on States Landing Beach, Monday, April 28, 2008. Ed Seconded the Motion. The Motion carried Unanimously.
9. Action Re: Request to Revise Sign Permit #00145 – 937 Whittier Highway: Karel stated that this request is to revise a previously approved sign permit application for the North Shore Restaurant. The CEO states that the previous permit becomes void, and the new Application for Sign Permit complies with the ordinance. Betsey Made the Motion to approve the Application for Sign Permit for 937 Whittier Highway. Ed Seconded the Motion. The Motion carried Unanimously.
10. Action Re: Request for Temporary Sign Permit - #64 Moultonboro Neck Road: Karel explained that the Application for Temporary Sign Permit is for an estate auction, located 64 Moultonboro Neck Road, from April 26 to May 9, 2008 and May 11 to May 17, 2008. The CEO recommends approval. Betsey Made the Motion to approve the Temporary Sign Permit for 64 Moultonboro Neck Road from April 26 to May 9, 2008 and May 11 to May 17, 2008. Ed Seconded the Motion. The Motion carried Unanimously.

VII. OLD BUSINESS: None.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey thanked everyone for their letters and emails regarding SB 539. She added that she provided the Finance Chair with copies of the letters and emails she received and the Selectmen's letter. Last week Betsey was asked how the Town's three other representatives voted. She reported that Christopher Ahlgren, David Knox and Stanley Stevens all voted against SB 539. Betsey provided a follow-up to Joel's question from last week's meeting regarding permitting for property affected by the Shoreland Protection Act. She explained that there is a lot of confusion in Concord, as DES had not developed the administrative rules in time and they lack the staff for the permitting paperwork. She believes it is on hold for the time being.
2. Jim Leiterman asked the Selectmen to comment on the upcoming retirement bill. Carter responded that the Selectmen considered HB 1645 two weeks ago and are in favor of the bill, which will cost the Town an additional \$8,000 vs. \$108,000 without the bill. Carter added that he sent a letter to Mr. Leiterman explaining this. Betsey suggested he check the state's website. Hollis Austin asked why the Town wasn't included in the chart that was in the newspapers. Carter explained that the chart was created by the media and the Town has no control over this. He added that there is a formula and one needs to know the overall payroll to figure this out. Carter offered to answer the public's questions on a daily basis and welcomed anyone giving him a call.
3. Hollis Austin asked Betsey to explain why home schooling is being controlled by the Department of Education, thus increasing the overall cost. Betsey explained it is due to HB 530 mandating kindergarten.
4. Planning Board Update: No update.
5. Administration Update: Carter explained that his update is and will continue to be part of the Agenda packet. Betsey thanked him, stating that it is helpful.
6. Zoning Board of Adjustment Meeting Minutes, April 16, 2008: Acknowledged.

IX. PENDING:

1. Policy for Closing Town Offices Emergency/Inclement Weather, 5/15/08:

X. CORRESPONDENCE:

1. Resignation of Deana Harty & Advertising of Vacancy: Karel stated that Deana has been a long time employee and they accept her resignation with regret. She added that Deana will be attending nursing school and the Selectmen wished her luck in her endeavors. Carter will draft a letter.
2. Resignation of Douglas C. Whitley from Conservation Commission: Karel reported that Doug Whitley is resigning as Chair from the Conservation Commission and will take effect as of May 1, 2008. The Selectmen expressed their regret and thanked him for his services. Carter will draft a letter and also an advertisement for the newspapers.
3. NH Department of Safety Re: Various rules up for Adoption: Carter reported that Chief Kinmond is reviewing this and will report to the Selectmen.
4. Ed reported that he and Jim met with the School Board to review and discuss having a common day for the School District and Town Meeting. He added that the minutes of the meeting will be made available.
5. Karel announced that a representative from DOT will attend the Selectmen's Meeting on May 8, 2008 to provide information on the improvements to the State's property on 710 Whittier Highway. DOT is doing this as a courtesy.

- XI. ADJOURNMENT:** Betsey Made the Motion to Adjourn. Jim Seconded.
Motion Carried Unanimously.
Ed adjourned the meeting at 8:01 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Office Secretary