

[B1][B2] **OFFICE OF SELECTMEN**
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254

Selectmen's Meeting

March 20 , 2008

MINUTES

Present: Selectmen: Karel A. Crawford, Edward J. Charest (attended Non-Public Session), James F. Gray, Joel R. Mudgett; Carter Terenzini, Town Administrator, Hope K. Kokas, Office Secretary.

I. CALL TO ORDER: Karel called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. REVIEW/APPROVE MINUTES: Joel Made the Motion to approve the Minutes of March 13, 2008 as written. Jim Seconded. The Motion carried Unanimously.

IV. NEW RESIDENTS: Nicholas T. French, Heidi L. Burke, Michael J. St. Onge.

V. ORGANIZATIONAL MEETING:

1. Chair/Vice Chair
2. Board Committee Appointments

Karel stated that Betsey would not be at the meeting due to a family medical emergency. She added that Ed had earlier informed her that he may be late, but would try to attend the meeting. She asked Jim and Joel if they would be agreeable to wait for Ed to arrive and if he does not, postpone the organizational meeting until next week when both can be present. Joel and Jim agreed that was best.

VI. PUBLIC MEETING:

8:00 Non-Public Session, Personnel Issue:

1. Hollis Austin asked the Selectmen if they knew of the final recount of voters that attended Town Meeting. Karel replied that she didn't request the number and therefore was not able to answer his question. Mr. Austin also presented the Selectmen with his letter regarding his concern that anti-SB2 literature was left on the tables in the lobby of the Town Hall. Karel responded that she had no idea who did this. Carter added that citizens will leave paperwork in the Town Hall without Administration's knowledge, as was the case with pro-SB2 literature that was also left on the tables, both of which were promptly removed by Heidi Davis upon discovery. He stated that it was impossible to monitor what is left by citizens on a minute to minute basis, but when this kind of information is discovered it is disposed of promptly. Mr. Austin acknowledged that he knew that Heidi did remove the information promptly.

VII. NEW BUSINESS:

1. Tuition Reimbursement, Officer Peter John: Joel Made the Motion to approve Officer

John's request for tuition reimbursement of \$500. Jim Seconded the Motion. The Motion carried Unanimously.

2. NH Highway Safety Agency, MPD's Grant Awards (4): Karel announced that the Police Department was awarded four grants; Moultonborough In-Cruiser Video; Moultonborough Join the NH Clique Seat Belt Campaign; Moultonborough Tire Deflation Devices; Moultonborough Enforcement Patrols. Karel commented that the letters of award do not state the amount received for each grant and asked Carter to obtain these figures. Joel commented that the Selectmen appreciate the Police Department's efforts to apply for grants which allow the Department to provide greater services to the community.
3. Kate Lancor, Welfare Director: In Kate's letter to the Selectmen, she reports that she attended a training for Suicide Prevention at the Moultonborough Family Care Center by Eve Klotz, also of Carroll County Mental Health Center. Karel reported that Kate felt much more confident in handling such cases. The Selectmen expressed their appreciation that Kate took the initiative to enhance her knowledge in this area.
4. Launch Request, Freedom Bass, Lee's Mills, March 17, 2008: Approved by Consensus.
5. Moultonborough United Methodist Church, Easter Sunrise Service, Long Island Beach: Karel stated that this is MUMC's annual request. Approved by Consensus.
6. Application for Sign Permit, James Randall, 1094 Whittier Highway: Karel reported that the sign permit is to change the existing sign from Drive-In sign to Restaurant and adding a changeable letter sign of 5 square feet. The CEO reported that the application complies with the Ordinance. Joel Made the Motion to approve the Application for Sign Permit for James Randall, 1094 Whittier Highway. Jim Seconded the Motion. The Motion was carried Unanimously.
7. Town Administrator Work Plan, Workshop Date: Carter reminded the Selectmen that prior to accepting the position, he requested that they work with him to develop a work plan that he can follow, providing him with direction for the year. He asked that they set a date for a work session to develop the work plan. Karel responded that this was a good idea and stated that they need to postpone setting a date until all of the Selectmen are present.
8. Karel asked Carter to draft an advertisement seeking members for the Budget Advisory Committee, which would be reviewed by the Selectmen and School Board. Carter suggested that they first need to develop the mission statement for the Committee, adding that this task could be included in his proposed work session. Mr. Austin asked if there were specific qualifications to be a committee member. Karel replied that they would like to see members have a financial background.
9. Ralph Carrasco, Chair of the Municipal Needs Committee, offered an invitation to the Carter to attend their upcoming meeting. Carter thanked him, adding that he is planning to attend Planning and Zoning Meetings and will also attend a MNC meeting. He added that he wished to first develop his work plan with the Selectmen before attending these meetings.
10. Karel stated that the Town needs to place an advertisement for Adopt a Garden Space soon, as the calendar says it is now spring. Jim commented that the Selectmen have reviewed the ad and offered to work with Andy Daigneau on this. The Selectmen all agreed that it should be on a first come, first serve basis.

VIII. OLD BUSINESS: None.

IX. OTHER BUSINESS:

1. Legislative Update: No update.
2. Planning Board Update: No update.

3. Administration Update: Carter reported that he had his first staff meeting this past Tuesday. The date of the staff meetings have been changed to Fridays, every two weeks, to be more in line with the Selectmen's Meeting. He added that the Website Committee will be meeting on Monday. Carter stated that he has begun reformatting the newsletter and has learned from Susette Remson what the statutes are that dictate what can be included. He plans on reviewing this with Town Counsel.
4. Planning Board Meeting Minutes, March 12, 2008: Acknowledged.
5. Municipal Needs Committee Work Session Minutes, March 14, 2008: Acknowledged.

IX. PENDING:

1. Residency Ordinance for Registered Sexual Offenders, 4/15/08:
2. Policy for Closing Town Offices Emergency/Inclement Weather, 5/15/08:

X. CORRESPONDENCE:

1. Robert Damarell, March 13, 2008: Karel summarized Mr. Damarell's letter which stated that although he did not vote for Ed or Karel, he congratulated them on their reelection. In addition, he asked the Selectmen to not support the warrant articles for the RSPT.
2. Jim Leiterman, March 12, 2008: In Mr. Leiterman's email to Betsey and the Selectmen, he asked what the ramifications would be if the Town were to abandon Ossipee Park Road. Karel stated that those in attendance at Town Meeting were given this information.
3. Rickie Galipeault, March 14, 2008: As a member of Boy Scout Troop 142, Rickie is working on his Citizenship in the Community Merit Badge. Karel reported that he expressed his support of the community/senior center and in particular would like an indoor soccer field. Rickie feel it is important that people find ways to stay active, healthy and fit. Karel added that she met Rickie at Town Meeting and congratulated him on his work to earn his Merit Badge.
4. Joanne Farnham, March 17, 2008: Karel acknowledged Ms. Farnham's letter asking to be considered to fill the Chair position of the Senior Needs Committee. She suggested, and Jim and Joel agreed, to reexamine the mission of the committee. Tabled.
5. Tom Howard, March 14, 2008: Karel reported that Mr. Howard's email states that he learned that the MNC did not prematurely distribute information. The Selectmen were asked that the letter be read out loud. Joel read the letter which stated that Mr. Howard spoke with the Chair of the MNC, clarifying the source of information used by the Citizen's Alliance in their mailing last week. He was referred to the MNC/RSPT meeting minutes of December 4, 2007, item 46 which states the number of \$350,000, which is the only number directly attributed to the MNC in the Citizen's Alliance mailing.
6. Laurie Whitley, March 17, 2008: Karel summarized Ms. Whitley's letter which also addressed the flow of information. She learned from the Chair of MNC that the information contained in the Citizen's Alliance flyer was from a previous meeting. She expressed her appreciation for Mr. Carrasco's professionalism and responsiveness.
7. Paul Punturieri, March 18, 2008: Karel reported that Mr. Punturieri would like to be considered to become a member of the RSPT.

Karel asked for a Motion to go into Non-Public Session. Joel Made the Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II (a) for a personnel matter. Joel Seconded the Motion. Karel called for a roll call: Jim – Aye; Joel – Aye; Karel – Aye. The Selectmen went into Non-Public Session at 7:24 pm.

Joel Made the Motion for the Selectmen to come out of Non-Public Session. Jim Seconded the Motion. Karel called for a roll call: Jim – Aye; Ed – Aye; Joel – Aye; Karel – Aye. The Selectmen came out of Non-Public Session at 9:00 pm.

Ed Made the Motion to seal the Non-Public Minutes until the matter is resolved. Jim Seconded the Motion. The Motion carried Unanimously.

X. **ADJOURNMENT:** Joel Made the Motion to Adjourn. Jim Seconded.
Motion Carried Unanimously.
Karel adjourned the meeting at 9:01 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Office Secretary