

**[B1][B2] OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

January 24, 2008

MINUTES

Present: Selectmen: Edward J. Charest, James F. Gray, Joel R. Mudgett; Finance & Personnel
Director: Heidi Davis, Hope K. Kokas, Office Secretary.

I. CALL TO ORDER: Ed called the meeting to Order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. REVIEW/APPROVE MINUTES: Joel Made the Motion to approve the Minutes of January 17, 2008 as written. Jim Seconded. The Motion carried Unanimously.

IV. NEW RESIDENTS: March J. Stanek, William B. & Edith W. Spencer, Sharon V. Smith.

PISTOL PERMITS: None.

V. PUBLIC MEETING:

1. Public Hearing, 2008 Road Projects: Ed called the Public Hearing to order at 7:05 p.m., explaining that it was a duly ordered public hearing for the proposed road projects and seeking public input. Robert Saunders of Louis Berger Group, the Town's engineer presented the Selectmen with a list of road projects in order of priority. He explained that he met with Wayne Richardson, the Road Agent to identify the roads that are in need of repair/reconstruction. They prioritized the list using safety as the number one factor, considering the number of residents that live on the road. Robert explained the various terminologies involved. The five roads proposed are:

1.	Sawmill Road, reclaim to Kona Farm Road	\$111,740.40
2.	Kona Farm Road Part 2, reclaim	51,500.44
3.	Hanson Mill Road, reclaim	53,392.53
4.	Glidden Road Intersection, reconstruct	18,141.11
5.	Shaker Jerry Road, shim and overlay	<u>56133.00</u>
		\$290,907.48

Robert stressed that the number one factor is safety and because of this Sawmill Road is at the top of the list. He proposes to close the entrance to Sawmill Road, dead ending the entrance closest to the light on Route 25, and squaring off the entrance by Chickadee Station. Joel asked if it was possible when squaring up the intersection if this would change the line of sight coming out to Route 25. Robert replied that this would be part of the project. Jim asked Chief Kinmond which intersection he would recommend eliminating. The Chief agreed that the intersection on Sawmill, closest to the light should be eliminated, as presently it is a major factor for rear end accidents. He added that DOT will be happy with eliminating one road accessing Route 25, increasing the safety. Chief Kinmond asked if it was possible to improve the access to Red Hill Road. Robert replied

that with the work being done on Sawmill, that this could be done. Robert provided brief descriptions of the remaining roads on the list. He emphasized that Paradise Road will probably be one year's road budget and the Town needs to begin planning for it and starting the process the summer before. Discussion occurred about the need to obtain drainage easements from property owners on this road, and the likelihood of working with the Balmoral Association towards this effort. Robert added that the whole road will need to be surveyed. Ed commented that the road has been studied and in the past the property owners wouldn't give the easements to the Town to correct the problem. He added that the Town should have never accepted the road in the first place. Joel asked if the costs include the blending in of driveways. Robert said it did. Ed commented that the he felt they could wait another year on shim and overlay of the Town Hall parking lot. Joel asked Robert if it was possible to just seal the parking lot versus shim and overlay. Robert replied that sand sealant is easily disturbed by vehicle tires and then people track in the sealant. Joel stated that he knew of commercial parking lots that do this all the time with local contractors and it didn't appear that they had any problems. Robert said that he is only aware of the sand sealant, which is about 25% of the cost to shim and overlay and he'll inquire if there is another type of sealant. Don Muscavitz asked the Selectmen to consider working on Sheridan Road, as the pavement is breaking up and he predicts that mud season will worsen the problem. He added that it is due to all of the building construction and the heavy trucks and equipment on the road. Jean Beadle stated that there is one section that is in very bad condition, but that on each side, it appears that the road had been recently done. Ed made it clear that the reconstruction of Ossipee Park Road will have its own separate warrant article and will be voted on at Town Meeting separately from the rest of the road projects. He added that the Selectmen will not be making any decisions at tonight's meeting, cautioning that they are taking a conservative approach to the budget, continuing the work sessions next week. The cost for the five roads is in line with the road projects from previous years, but the Selectmen also have to consider the balance needed for Ossipee Park Road if approved. Chief Kinmond expressed his hope that the question for the reconstruction of Ossipee Park Road does not get confused with the need to complete the road projects presented for 2008. He added that he appreciated that Ossipee Park Road will have its own warrant article and will be treated separately. Robert commented that if Ossipee Park Road is approved, the bid process won't be able to start until June 1st, when the normal bid process begins April 1st. He added that if the RFP was for both projects; the five roads and Ossipee Park Road together, the Town would see a reduction in cost. Ed stated that the Selectmen are aware of this, but it is not likely to occur.

2. Joanne Farnham, as a member of the Advisory Board to the Recreation Department, told the Selectmen of her frustration that they are accomplishing little. She added that she has requested information regarding the 2007 budget, game schedules and facilities being used, etc., and has yet to receive it. Mrs. Farnham stated that today she requested from the Administration office and received a copy of the budget and additional information that she's been asking for. Mrs. Farnham asked the Selectmen to consider one of them attending their meetings. Ed responded that the Selectmen are unable to consider attending their meetings before Town Meeting, but they will review the situation. Mrs. Farnham asked if their committee can use a room at the Lions Club. Ed informed her that the Lions Club leases the property and they need to go through them to make any requests.

8:00 Non-Public Session, Andy Daigneau, Personnel Matter:

VI. NEW BUSINESS:

1. Susette Remson, Tax Collector, Mortgagee Searches: Susette explained that their office has been using Goulet Computer Consultants to research mortgage holders and she's had a number of problems with their accuracy. She added that it is very important that they have proper notification. She requested that the Selectmen give her approval to change companies to Title Pro from Alton. Susette stated that they are knowledgeable of the statute involved and charge \$25 per search and \$15 for repeat liens. She added that the number of repeat liens is considerable. Susette reminded the Selectmen that the Town has to pay the fee up front, but the property owner must reimburse the Town this fee. In addition the number of upcoming tax liens will increase. The Selectmen approved the request by consensus.
2. Petition for Warrant Article, Acceptance of Roads, Hayes Lane: Ed stated that the petition requests that the Town accept Hayes Lane. Joel suggested consulting with Town Counsel and with the Planning Board to revise the subdivision regulations to ensure that any new subdivision approval will require that property owners' deeds provide the Town with the needed road easements. To the budget folder.
3. Petition for Warrant Article, Acceptance of Roads, Melly Lane and Buckingham Terrace: To the budget folder.
4. Fishing Tournament Launch Request, Lee's Mills, NH B.A.S.S. Federation, April 20, 2008: Ed reported that the Police and Fire Chiefs have reviewed the request. Police Chief Kinmond had no problem with the request. Fire Chief Bengtson requires that clean and unobstructed access must be maintained to the Dry Hydrant (sketch provided) for "No Parking" zone around hydrant. Joel Made the Motion to approve the Fishing Tournament Launch Request from NH B.A.S.S. Federation to use the Lee's Mills launch, April 20, 2008 from 5:00 am to 5 pm. Jim Seconded the Motion. The Motion carried Unanimously.
5. Petition for Warrant Article, Milfoil Treatment, Hemlock Harbor & Lee's Mill Landing area: Ed reported that the petition is requesting \$4,300 towards the treatment of Milfoil. To the budget folder.
6. Request for Tuition Reimbursement, Deana Harty: Heidi stated that Deana in her letter is informing the Selectmen that she is taking another course, Anatomy and Physiology II, and requesting tuition reimbursement upon her successful completion. Joel Made the Motion to approve Deana Harty's Tuition Reimbursement request upon the successful completion of this course. Jim Seconded the Motion. The Motion carried Unanimously.
7. Request to Purchase GIS Data, First American Spatial Solutions: The Selectmen agreed that based on their denial of similar requests in the past that this request is also denied.
8. Waste Management Solid Waste Disposal Agreement: Ed reported that there will be a 3.4% increase as of April 1, 2008. The Selectmen questioned if in fact the Town has a contract and the possibility of changing dumpsters. Jim will follow-up on this. Ed added that during the budget process and scrutinizing costs they learned that two small dumpsters are being used, when one would suffice and at a lower cost.
9. LGC, NH Retirement Litigation: Ed summarized LGC's letter stating that on behalf of Town employers they are bringing litigation to stop the unfunded mandate to cover the rising retirement cost. Ed suggested and the Selectmen agreed to table this issue until all of the Selectmen are present. Chief Kinmond informed the Selectmen that the Police Chief Association has met on this subject and he hopes that the Selectmen will review their findings. He reminded the Selectmen that the employee's cost is greater than the employers and he hopes they will consider both sides.

VII. OLD BUSINESS:

1. Keld Agnar, Fox Hollow Intersection – Privately Funded Volunteer Project: Ed reported that Mr. Agnar informed him that all of the people involved were unable to attend tonight's meeting and asked that it be postponed until next week. Approved.

VIII. OTHER BUSINESS:

1. Legislative Update: No update.
2. Planning Board Update: Ed reported that last night's meeting was short and uneventful.
3. Administration Update: Ed reported that the new Town Administrator, Carter Terenzini has yet to receive a date to terminate his contract from his present employer, the Town of Spencer, MA.
4. Municipal Needs Committee, Work Session Minutes, January 15, 2008: Acknowledged.
5. Joint Loss Prevention Committee, Meeting Minutes, January 15, 2008: Chief Kinmond reported that they elected Jeri King as the Chair and Andy Daigneau as the Vice Chair. Acknowledged.
6. Planning Board Meeting Minutes, January 14, 2008: Acknowledged.
7. Zoning Board of Adjustment Meeting Minutes, January 16, 2008: Acknowledged.

IX. PENDING:

1. Moultonborough Transfer Project, January 10, 2008, LBG Recommendation:
2. Complaint Investigation: Ed reported that the investigation has been completed.
3. Moultonborough Transfer Station Project RFP's (2), January 30, 2008, 3:45 pm:

IX. CORRESPONDENCE: None.

Ed asked that the Town Clerk's memo be placed on the Agenda for next week, regarding their request for extra printers.

Jim Made a Motion for the Selectmen to go into Non-Public Session per RSA 91-A:3 II for a personnel matter. Joel Seconded the Motion. Ed asked for a roll call: Jim – Aye, Joel – Aye, Ed – Aye. The Selectmen went into Non-Public Session at 8:36 pm.

Joel Made the Motion for the Selectmen to come out of Non-Public Session. Jim Seconded the Motion. Ed asked for a roll call: Jim – Aye, Joel – Aye, Ed – Aye. The Selectmen came out of Non-Public Session at 9:17 pm.

Joel Made the Motion to seal the Non-Public Minutes until further meetings. Jim Seconded the Motion. The Motion carried Unanimously.

- X. **ADJOURNMENT:** Joel Made the Motion to Adjourn. Jim Seconded. Motion Carried Unanimously. Ed adjourned the meeting at 9:19 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Office Secretary