

**[B1][B2] OFFICE OF SELECTMEN  
6 HOLLAND STREET  
PO BOX 139  
MOULTONBOROUGH, NH 03254**

**Selectmen's Meeting**

**January 10, 2008**

**MINUTES**

Present: Selectmen: Karel A. Crawford, Edward J. Charest, James F. Gray, Joel R. Mudgett, Betsy L. Patten; Finance & Personnel Director: Heidi Davis, Hope K. Kokas, Office Secretary.

- I. CALL TO ORDER:** Karel called the meeting to Order at 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE**
- III. REVIEW/APPROVE MINUTES:** Ed Made the Motion to approve the Minutes of January 3, 2008 as written. Jim Seconded. The Motion carried Unanimously.
- IV. NEW RESIDENTS:** Connie J. & Robert S. Mako, William R. Hall, Geraldine A. & Wendell G. MacDonald, Scott W. Gagnon.

**PISTOL PERMITS:** None.

**V. PUBLIC MEETING:**

7:05 **Recreation Strategic Planning Committee Proposal:** Karel stated that during the whole month of December the Selectmen received public input on the proposed community center. She added that tonight the Selectmen will state their opinion about the RSPC's proposal for a community center based on the input they received. Karel acknowledged that the Recreation Strategic Planning Committee has a new chairman, Tom Howard. Joel began by thanking the members of the RSPC for all of their extensive time into the project. He feels it is important for them to know that he and the Selectmen appreciate their efforts. Joel commented that during the Public Hearings in December, the Selectmen heard from a lot of the Town's people who are not in favor of the proposed community center. He feels that the project should be put off for a few years until the state educational funding question is resolved. Joel suggested putting money in the Municipal Building Capital Reserve fund with this project in mind. In addition, Joel acknowledged the Municipal Needs Committee's recommendation of doing further studies regarding the water table of the Lions Club property. Joel concluded that he feels the community center is a good idea, but not at this time. Ed stated that he agrees with Joel for a lot of the reasons he stated and additional ones. He reminded people at last year's Town Meeting, when recommending purchasing the Lions Club property, that he asked people to take a long view. Ed would like to look at the project in phases, adding that some of the RSPC's proposal included some wonderful things, however not all are needed. He stated that recreation for all is important. However, Ed would like to see some alternatives offered. He stated that he still has some questions regarding the water table and is concerned about the economy, as he is on a fixed income. Ed acknowledged the MNC's recommendations which he feels are good, taking a staged approach, looking at all aspects of the community's needs. He concluded by saying that it is important to

keep the tax rate low, but planning is needed for all groups of the community. Betsey thanked the RSPC for their hard work and producing a beautiful dream, but feels that there needs to be a reality check and look at what the Town can afford. She added that there are no guarantees that the Town will never be a donor town again. Betsey feels that before taking on this project, the Town needs to examine its regulations, being sure that the Master Plan is up-to-date, and look at the Capital Improvements Program and Municipal Space Needs. Betsey agreed that a phased approach would be better. She acknowledged Tom Howard's recommendation from last week's meeting of putting away \$410,000 and \$500,000, but at this time the Town needs to be cautious. Betsey stated that she believes the Selectmen should consider the needs of the Town based on the Master Plan. Jim wanted everyone to know that the Selectmen haven't discussed this issue prior to this meeting. He agrees with a lot of what Ed, Betsey, and Joel have said. The present state of the economy with fuel costs and the unanswered question of the educational funding should be strongly considered. As a business owner in Town, Jim is finding people are being more conservative. He feels that the Selectmen should take the same approach. Karel thanked the RSPC for their effort and doing exactly what the Town asked them to do; bringing forth a proposal that looked at the whole Town's needs for the present and future. She feels that at some point in time the community center will be a wonderful thing to have in Town. Karel commented that what is proposed for senior activities would meet her future needs as an active senior citizen. She agrees that right now is not the time to build the community center. The Selectmen advertised for public input. They heard and listened from people who were concerned about the community center, positive and negative. Karel commented that unfortunately they heard more from those not in favor of the community center. As a Board they were elected to follow the Town's wishes. That is what should be considered, not their personal wishes. Karel reminded everyone that citizens can bring forth a warrant article at Town Meeting to go ahead with the proposal. In her years of experience, Karel stated that the Town has always planned for the future. She acknowledged the argument that the cost will be more in the future, but feels it is the prudent way to go. Karel stated that the Selectmen are now working on the budget and therefore today can't state an exact amount to put into the Municipal Building Capital Reserve fund. She reminded the RSPC that if they are not satisfied with the Selectmen's decision, to petition for a Warrant Article and the Town will vote on it. Karel concluded by saying that by consensus the Selectmen are in favor of the community center project and will put aside money into the Municipal Needs Capital Reserve for the future. Ed reminded everyone that there are other budgetary factors to keep in mind, such as the Waste Management Facility project, Ossipee Park Road and the Planning Board's recommendation for Fox Hollow Road. The Selectmen will have to make choices of what is the most important. Betsey reminded everyone that the last day to submit a petition with twenty-five signatures for a Warrant Article is February 5, 2008. Karel asked for any new comments from the audience. Lisa St. Onge read her letter that as a volunteer on the RSPC, members kept in mind the community's interest while being fiscally conservative. She questioned the concerns about the economy, but the Town's willingness to spend money for other projects. Ms. St. Onge also questioned the need to duplicate the water study when the Committee has done this and received assurances that what is proposed is suitable for the property. Donna Kuethe, Director of the Recreation Department, reminded the Selectmen that during the 1990's money was put aside in the ten year plan for recreation and asked what happened to those funds. Joel stated that last year the Town spent \$400,000 for the purchase of the Lions Club and no additional funds were added. Karel responded that money was used from this fund for the Public Safety Building and also to purchase the Lions Club Property, but was never earmarked for one project. She stated that the only way the funds could be earmarked is

if they are placed in a separate account. Karel added that people could petition for a Warrant Article to earmark an account for Recreation. Joel stated that this project is not just for the Recreation Department, but for a community center. The Selectmen all agreed with his statement. The Selectmen were asked if there is an existing Capital Reserve Fund. Karel replied that there is and the balance is \$500,000. Ed stated that the Selectmen can do what the Town authorizes them to do and their role is to make recommendations only. The Town will decide. Tom Howard, the RSPC Chair, reminded the Selectmen that since 1992 the Town has talked about a community center and the proposal put forth by the Committee was a road map for a five year plan. He asked the Selectmen to review the RSPC proposal versus the Master Plan. Mr. Howard added that the Committee was made up of professionals in all aspects of what was needed. He stressed that another gymnasium is needed and what is now being used is not fit. Although the community center seems like an overly large building, Mr. Howard stated that the gym is the only addition, with the majority of the space to replace the space now for the activities taking place in the present Lions Club building. Karel stated that the Selectmen would support a Warrant Article to put money aside for the community center.

#### **VI. NEW BUSINESS:**

1. Karel announced that the Town has a signed contract for a new Town Administrator, but they are unable to announce his name until Monday to allow him to notify his present employer. His name will be announced at next week's meeting.
2. Temporary Use Permit, TAP Enterprises, Lions Club, January 11 & 12, 2008: Karel stated that TAP Enterprises has conducted their tool sale at the Lions Club the past previous years without any problem. Ed Made a Motion to approve the Temporary Use Permit for TAP Enterprises to be held at the Lions Club on January 11<sup>th</sup> & 12<sup>th</sup>. Ed Seconded the Motion. The Motion carried Unanimously.
3. Petition for Warrant Article, Meals on Wheels: Karel asked that this be placed in the Budget Folder.
4. Deana J. Harty, Tuition Reimbursement: Karel stated that Deana has successfully completed another course and she is requesting that she be reimbursed \$500 per the Town's policy for Tuition Reimbursement. Joel Made the Motion to approve Deana Harty's Tuition Reimbursement request of \$500. Betsey Seconded the Motion. The Motion carried Unanimously. Betsey congratulated Deana on her 4.0 average.
5. Karel stated that based on last year's Town Meeting, the Selectmen will schedule Town Meeting for Saturday, March 15, 2008, 9:00 a.m., with Town Meeting following the School Meeting which will take place first. Ed Made the Motion to authorize that Town Meeting to take place on Saturday, March 15, 2008, with the School Meeting starting at 9:00 a.m. and Town Meeting following. Joel Seconded the Motion. The Motion carried Unanimously.

#### **VII. OLD BUSINESS: None.**

#### **VIII. OTHER BUSINESS:**

1. Legislative Update: Betsey stated that the Legislature is now in session, but no decisions have been made.
2. Planning Board Update: Ed stated that during a lengthy meeting last night, they discussed the Sabatino subdivision on Gilman Point Road, which will have five lots. The

Planning Board granted a conditional approval. Louis Berger Group presented their engineering study with two proposals, with the same cost of \$320,000. The Planning Board is in support of the plan to access the easement across the State shed's property versus reconfiguring Route 25. Ed was asked if the issue is one of safety. He replied that although there haven't been any accidents occurring at this intersection, statistically it is only a matter of time. He reminded everyone that a study was done years ago for a subdivision request, which did not take place and the Town has known that it is a dangerous intersection, but hasn't done anything about it. Herb Farnham warned the Town that he suspects that there is hazardous waste on the state shed site and the state should clean it up.

3. Administration Update: None.

#### **IX. PENDING:**

1. Moultonborough Transfer Project, January 10, 2008, 4:00 pm: Karel received the unopened bids and stated that she is reading only the base bid in the proposal.
  - 1) CMGC Building Corp., Bedford, NH, \$1,210,000
  - 2) Horne Corp., Rochester, NH, \$1,213,625.20
  - 3) Kinsmen Corp., Hooksett, NH, \$1,281,490
  - 4) T. Buck Construction, Inc., Auburn, ME, \$1,287,510
  - 5) Beloin Construction Inc., Rochester, NH, \$1,040,000
  - 6) Construction Dynamics Inc., Fitchberg, MA \$1,490,600
 Karel stated that the Town's Engineer, Louis Berger Group will analyze the bids to be sure that they meet the required specifications and will make their recommendation to the Selectmen at next week's meeting. In addition, LBG has requested to advertise the RFP for recycling equipment. Joel Made the Motion to authorize Louis Berger to advertise the RFP for the recycling equipment. Betsey Seconded the Motion. The Motion carried Unanimously.
2. GIS Contract Presentation, January 17, 2008, 7:05 pm
3. Public Hearing, 2008 Road Projects, January 24, 2008, 7:05 pm
4. Moultonborough Transfer Station Project RFP's (2), January 30, 2008, 3:45 pm
5. RSPT – RW Gillespie Contract, DES Dredge Application - States Landing

#### **IX. CORRESPONDENCE:**

1. James Leiterman, January 8, 2008: Karel summarized Mr. Leiterman's letter regarding the two letters read into the Minutes by Hollis Austin at last week's meeting and his concern that although the Selectmen's Minutes on the Town's website states that they are attached, they are not on the website. Mr. Leiterman questions why the letters were not scanned and placed on the website, requiring that people request the document from the Town Hall. Karel stated that during the Municipal Conference sponsored by the NH Local Government Center, municipalities were advised against scanning in documents, such as letters, etc., as they can be tampered with by reformatting, etc. She recommended to Mr. Leiterman to request a hard copy from Administration. Hollis Austin stated that he understood that the content of the Selectmen's Minutes is determined by the Selectmen and he asked if they felt his letters were not important as they weren't mentioned in the Minutes. Karel held up Mr. Austin's letters that were attached to her draft copy of the Minutes containing a summary of his letters. Betsey stated that the website has not been updated yet, as it is a budget item for 2008. Mr. Austin again asked the Selectmen for copies of three letters of opposition to a Budget Committee written by Mike Lancor, School Board and Library Trustees. Karel stated that the original report for the Budget Committee Study Group was given to the Selectmen, which did contain the

three requested letters. However, the whereabouts of the original report is unknown at this time. Administrative staff has requested and received copies of the three letters which are now available. Mr. Austin asked if there was a fourth letter written to the Library Trustees. Karel stated that if the letter exists and when the originals can be obtained, he is welcomed to a copy.

2. Karel announced that the Selectmen have received notice from Kate Lancor, Welfare Director, that she has reconsidered her decision to resign her position and will be staying on. The Selectmen are very pleased with her decision.

**X. ADJOURNMENT:** Joel Made the Motion to Adjourn. Ed Seconded.  
Motion Carried Unanimously  
Karel adjourned the meeting at 8:20 p.m.

---

Approved

---

Date  
Respectfully Submitted  
Hope K. Kokas, Office Secretary