

**Warrant Committee**

**March 30, 2016**

**Thirty-first meeting**

**Present:** Chair LeeMichael McLean, Secretary Ted Hays, Members Jean Eckner, Philip Mathews, Brian Beaupre, Betty White, Darnell Turner, Jonathan Schindler, Michael Maholchic, Chuck Karimbakas, and James Potter.

**Absent:** Richard Boehler and Steve McCurdy.

**Reserve Fund Balance:** \$597,445

**1.** The thirty-first meeting of the Warrant Committee for FY16 was called to order at 7:34 p.m. in the Carol Blute Conference Room of Milton Town Hall.

Using an overhead projector, Mr. McLean read through the current draft of the warrant, explaining recently added changes and addressing questions. The Report of the Warrant Committee, letter from the Moderator and budgeted revenues were discussed.

**2. Article discussions/votes:**

Article 6, Capital Improvements, was raised. A new line item for “roadways” (previously grouped with the DPW’s “locker room renovations”) had been added. Because a quote for the renovations was still pending and the Board of Selectmen had not yet voted the allocation, the Warrant Committee, on a motion by Mr. Turner, seconded by Mr. Mathews, voted the following recommendation pending the BOS’s April 11 vote *10/0/0*:

**RECOMMENDED that the Town appropriate the sum of \$3,374,160 to fund the capital projects listed below:**

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
DPW	Dump truck	\$ 170,000
DPW	Roadways	\$ 400,000
DPW	Locker room renovations	\$ 300,000
Police	Heating/hotwater system upgrades	\$ 140,000
Fire	Fire truck	\$ 550,000
Parks	Playground equipment improvements	\$ 125,000
Schools	Phone system	\$ 271,910
Schools	Upgrade wireless infrastructure	\$ 106,500
Water Enterprise Fund	Dump truck	\$ 182,000
Water Enterprise Fund	Front end loader	\$ 206,000
Sewer Enterprise Fund	Dump truck	\$ 210,000
Sewer Enterprise Fund	Mechanical rodding machine	\$ 18,000
	<b>Subtotal Recommended Bonded Capital Items</b>	<b>\$ 2,679,410</b>
Facilities-Schools	Replace security system (Glover)	\$ 37,000
Facilities-Schools	Security cameras	\$ 230,000
Facilities-Schools	Brooks Field track repairs	\$ 110,000
Facilities-Schools	MHS Parking lot and drainage upgrades	\$ 90,000
DPW	Paving roller	\$ 14,000
DPW	Urban forest	\$ 20,000
Facilities-Town	Paving and curbing repairs	\$ 15,000
Facilities-Town	Kitchen equipment	\$ 15,000
Schools	Computer replacements	\$ 25,000
Library	Computer replacements	\$ 23,750
Town	Computer replacements	\$ 24,000
Town	Server hardware replacement	\$ 17,500
Town	Replace department weapons	\$ 20,000

Cemetery	One ton dump truck	\$ 38,500
Town Clerk	Preservation of permanent records	\$ 15,000
	<b>Subtotal Recommended Non-bonded capital items</b>	<b>\$ 694,750</b>
	<b>Total Recommended Capital Items</b>	<b>\$ 3,374,160</b>

and that to meet said appropriation the sum of \$3,374,160 be appropriated for the purpose of financing the rehabilitation, replacement, or enhancement of the Town's facilities and public safety equipment as described above, including costs incidental and related thereto; that the Treasurer, with the approval of the Board of Selectmen, is authorized to sell and issue bonds or notes of the Town, aggregating not more than \$2,679,410 in principal amount, pursuant to the provisions of Chapter 44, Section 7 of the Massachusetts General Laws, as amended, or any other applicable law and that the Board of Selectmen be and hereby is authorized to accept and expend in addition to the foregoing appropriation one or more grants or gifts from any other public or private funding source and that the sum of \$694,750 be raised from funds certified by the Department of Revenue as free cash.

Article 12 was re-voted to include separate line items for overtime in the Fire and Police department budgets. On a motion by Mr. Turner, seconded by Mr. Maholchic, the motion passed 10/0/0. Ms. White recused herself from the vote.

**RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading "Recomm.:"**

<b>PUBLIC SAFETY</b>	<b>Actual FY15</b>	<b>Approp. FY16</b>	<b>Recomm. FY17</b>
<b>1 INSPECTIONAL SERVICES</b>			
Salaries & Wages	371,518	406,900	410,956
General Expenses	19,281	17,273	17,273
<b>Total Inspectional Services</b>	<b>390,799</b>	<b>424,173</b>	<b>428,229</b>
<b>2 FIRE</b>			
Salaries & Wages	4,352,749	4,685,517	4,664,287
Overtime	421,137	300,000	375,000
General Expenses	228,762	228,267	228,267
Capital Outlay	29,987	57,526	57,132
<b>Total Fire</b>	<b>5,032,635</b>	<b>5,271,310</b>	<b>5,324,686</b>
<b>3 MILTON EMERGENCY MANAGEMENT AGENCY (MEMA)</b>			
Salaries & Wages	750	750	750
General Expenses	-	785	785
Auxiliary Fire	4,380	4,380	4,380
Auxiliary Police	4,492	4,700	4,700
<b>Total MEMA</b>	<b>9,622</b>	<b>10,615</b>	<b>10,615</b>
<b>4 POLICE &amp; YOUTH</b>			
Salaries & Wages	5,299,275	5,753,690	5,776,689
Overtime	429,635	398,885	398,885

General Expenses	550,221	492,620	492,620
Leash Law	75,670	81,248	83,896
New Equipment	124,524	124,524	124,542
<b>Total Police &amp; Youth</b>	<b>6,479,325</b>	<b>6,850,967</b>	<b>6,876,632</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>11,912,381</b>	<b>12,557,065</b>	<b>12,640,162</b>

and that to meet said appropriation for Leash Law enforcement, the sum of \$1,400 be transferred from the Dog Licenses Surcharge Account received pursuant to Chapter 197 of the Acts of 1981, and that the balance of \$12,638,762 be raised in the tax levy of the fiscal year.

Article 13: Mr. McLean explained that the “Election and Registration” line had been moved from the Selectmen’s budget to the Town Clerk’s budget. On a motion from Mr. Turner, seconded by Mr. Philips, the recommendation was approved as written, 10/0/0:

**RECOMMENDED** that the Town appropriate the amount shown in the following tabulation under the heading “**Recomm.:**”

<b>GENERAL GOVERNMENT</b>	<b>Actual FY15</b>	<b>Approp. FY16</b>	<b>Recomm. FY17</b>
<b>A BOARD OF SELECTMEN</b>			
<b>1 CENTRAL BUSINESS OFFICE</b>			
Salaries & Wages	320,748	301,170	303,361
General Expenses	13,897	5,771	5,771
<b>Total Central Business Office</b>	<b>334,645</b>	<b>306,941</b>	<b>309,132</b>
<b>2 INSURANCE GENERAL</b>			
General Expenses	1,000,407	950,703	959,890
<b>Total Insurance General</b>	<b>1,000,407</b>	<b>950,703</b>	<b>959,890</b>
<b>3 LAW</b>			
Retainer	58,000	58,000	60,000
Professional & Special Services	236,962	197,000	284,000
Disbursements	87	5,000	5,000
Claims	0	1,000	1,000
<b>Total Law</b>	<b>295,049</b>	<b>261,000</b>	<b>350,000</b>
<b>4 INFORMATION TECHNOLOGY</b>			
Salary & Wages	130,939	135,530	137,073
General Expenses	226,305	326,273	312,006
<b>Total Information Technology</b>	<b>357,244</b>	<b>461,803</b>	<b>449,079</b>
<b>5 WARRANT/ANNUAL REPORTS/BYLAWS</b>			
General Expenses - Town Reports	4,615	6,300	6,300
General Expenses – Warrant	0	0	24,600
<b>Total Warrant/Annual Reports/Bylaws</b>	<b>4,615</b>	<b>6,300</b>	<b>30,900</b>
<b>6 SELECTMEN</b>			
Salary - Chairman	1,800	1,800	1,800
Salary - Other Two Members	3,000	3,000	3,000
Salary - Town Administrator	155,473	160,090	160,090
Salary - Other	293,843	333,871	384,215

General Expenses	27,174	26,577	26,577
<b>Total Selectmen</b>	<b>481,290</b>	<b>525,338</b>	<b>575,682</b>
<b>7 VETERANS BENEFITS</b>			
Salaries & Wages	19,975	20,275	20,275
General Expenses	1,762	1,785	1,785
Benefits	89,620	120,020	120,000
<b>Total Veterans Benefits</b>	<b>111,357</b>	<b>142,080</b>	<b>142,060</b>
<b>TOTAL BOARD OF SELECTMEN</b>	<b>2,584,607</b>	<b>2,654,165</b>	<b>2,816,743</b>
<b>B BOARD OF ASSESSORS</b>			
Salary - Chairman	1,800	1,800	1,800
Salary - Other Two Members	3,000	3,000	3,000
Salary - Other	213,823	215,249	217,945
General Expenses	22,071	23,753	23,753
Revaluation	115,000	115,000	-
<b>Total Board of Assessors</b>	<b>355,694</b>	<b>358,802</b>	<b>246,498</b>
<b>C TOWN CLERK</b>			
<b>1 TOWN CLERK</b>			
Salary - Clerk	88,640	90,316	93,122
Salary - Other	123,017	129,721	132,324
General Expenses	47,970	45,070	25,199
<b>Total Town Clerk</b>	<b>259,627</b>	<b>265,107</b>	<b>250,645</b>
<b>2 ELECTION &amp; REGISTRATION</b>			
Salaries & Wages	34,801	29,250	54,870
General Expenses	27,130	25,850	26,970
<b>Total Election &amp; Registration</b>	<b>61,931</b>	<b>55,100</b>	<b>81,840</b>
<b>TOTAL TOWN CLERK</b>	<b>321,558</b>	<b>320,207</b>	<b>332,485</b>
<b>D TREASURER-COLLECTOR</b>			
Salary - Treasurer	89,640	91,316	93,122
Salary - Other	195,328	203,804	197,843
General Expenses	59,645	85,370	85,370
<b>Total Treasurer-Collector</b>	<b>344,613</b>	<b>380,490</b>	<b>376,335</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>3,606,472</b>	<b>3,713,664</b>	<b>3,772,061</b>

Article 23 was re-voted 10/0/0 on a motion by Mr. Turner, seconded by Mr. Maholchic:

**RECOMMENDED** that the Town vote to authorize the Board of Selectmen, during Fiscal Year 2017, to accept on behalf of the Town, except with respect to real property that is located in a business district or on which a multi-family dwelling consisting of more than six (6) units is constructed or proposed to be constructed, any and all easements for any of the following purposes: roads, sidewalks, vehicular and/or pedestrian access or passage, drainage and utilities; and to abandon or relocate easements acquired for any of the foregoing purposes; provided, however, that such authorization shall pertain only to easements accepted, abandoned or relocated at no cost to the Town.

Article 28: The Committee discussed whether or not to include the \$1,000 special needs line item in the Parks budget, and Mr. Mathews made a motion, seconded by Mr. Schindler, to remove it. After discussing the potential repercussions at Town Meeting of such a move, the motion was withdrawn.

Article 29: On a motion by Mr. Hays, seconded by Mr. Turner, the Schools budget recommendation was re-voted 10/0/0 :

**RECOMMENDED that the Town appropriate the amount shown in the following tabulation under the heading "Recomm.:"**

<b>SCHOOLS</b>	<b>Actual</b>	<b>Approp.</b>	<b>Recomm.</b>
	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
School Department	39,445,980	40,747,500	43,614,300
<b>TOTAL SCHOOLS</b>	<b>39,445,980</b>	<b>40,747,500</b>	<b>43,614,300</b>

**and that to meet said appropriation the sum of \$42,664,300 be raised from the tax levy, and that the sum of \$950,000 be raised from funds certified by the Department of Revenue as free cash.**

Article 32: On a motion by Member Karimbakas, seconded by Member Potter, the Committee voted 10/0/0 to move \$25,000 into the reserve fund. On a motion by Mr. Karimbakas, seconded by Ms. White, the recommendation was approved 10/0/0:

**RECOMMENDED that the Town appropriate the amounts shown in the following tabulation under the heading "Recommended:"**

<b>INTEREST AND MATURING DEBT</b>	<b>Actual</b>	<b>Approp.</b>	<b>Recomm.</b>
	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Interest	1,249,313	1,024,316	957,145
Maturing Debt	3,038,561	3,008,378	2,979,379
<b>TOTAL INTEREST AND MATURING DEBT</b>	<b>4,287,874</b>	<b>4,032,694</b>	<b>3,936,524</b>

**and that to meet said appropriation the following sums be applied: \$221,371 from funds released from the Overlay Reserve, and the remainder of \$3,715,153 from the tax levy.**

Article 35: On a motion by Mr. Turner, seconded by Mr. Maholchic, the Committee re-voted the following recommendation 10/0/0:

**RECOMMENDED that the Town appropriate the sum of \$622,921 for the Reserve Fund for extraordinary or unforeseen expenditures for the twelve month period beginning July 1, 2016; and that to meet said appropriation the sum of \$225,476 is to be raised from the tax levy and \$397,445 be transferred from Article 39, Annual Town Meeting, 2015 (Reserve Fund).**

Article 36: On a motion by Mr. Maholchic, seconded by Ms. Eckner, the Committee re-voted the following recommendation 10/0/0:

**RECOMMENDED that the Town continue the revolving funds created under Chapter 44, Section 53E½ of the Massachusetts General Laws and established by votes of the Annual Town Meeting as indicated in the tabulation below:**

<b>Annual Town Meeting</b>	<b>Department</b>	<b>Purpose</b>	<b>Revenue Source</b>	<b>Limit</b>
<b>March 1994 Article 37</b>	<b>Board of Park Commissioners</b>	<b>Maintenance and repair of</b>	<b>Fees received from the use of Town parks and</b>	<b>\$100,000</b>

		Town parks and recreational facilities	recreational facilities	
May 1996 Article 31	Board of Library Trustees	Purchasing new books and other related materials	Fines for overdue materials and from charges for lost or damaged materials, printer use fees and receipts from the sale of trash stickers	\$65,000
May 2001 Article 29	Board of Selectmen	Operation, repair, rental and maintenance of the Senior Center	Fees received from rental of the facilities at the Senior Center	\$1,000
May 2004 Article 28	Board of Health	Operation of health programs and for the purchase of additional vaccine for Town of Milton residents	Fees and charges received from the operation of influenza and pneumonia clinics, a year round immunization program, other health programs	\$30,000
May 2008 Article 30	Board of Library Trustees	Operation, repair, rental and maintenance of the library facilities	Fees and charges received from rental of library facilities	\$25,000
May 2009 Article 40	Cemetery Department	Purchasing, storing and installing grave liners and other related materials and equipment	Fees for providing and installing grave liners	\$60,000
May 2011 Article 32	Conservation Commission	Purchasing and installation of trees, shrubs and plants, cleaning of waterways and removal of invasive species and improving drainage	Fees charged for fines imposed for the violation of the Wetlands Protection Act and the Town of Milton Wetlands Bylaw.	\$15,000
January 2012 STM Article 5	Board of Selectmen	Building maintenance, repair and improvement	Revenue collected from rent or fees for occupancy or use of the former East Milton Library	\$25,000

Article 38: On a motion by Mr. Maholchic, seconded by Ms. White, the following recommendation was re-voted *10/0/0*:

**RECOMMENDED that the Town vote to transfer care, custody and control of the land described to the Board of Selectmen: a parcel of land on Alvin Avenue containing approximately 0.215 acres or approximately 9,380 square feet, and shown on the Town of Milton's Assessor's Maps as Section G, Block 12, Lot 19.**

Article 41, authorization for a sales tax on Bed and Breakfasts: On a motion by Mr. Hays, seconded by Ms. White, the following recommendation was approved *10/0/0*:

**RECOMMENDED that the Town vote to refer the subject matter of this article to the Board of Selectmen for further study.**

Mr. McLean noted that the top ten signers and a description of the sponsors were added to Article 45, a citizen's petition for playground rehabilitations.

4. The next meeting was confirmed for May 2<sup>nd</sup>, pre-Town Meeting.

5. On a motion by Mr. Karimbakas, seconded by Mr. Maholchic, the meeting was adjourned at 8:38 p.m., *10/0/0*.

**Reserve Fund Balance: \$597,445**

Respectfully submitted by  
Julia Getman  
Warrant Committee Clerk