

Town of Milton
Town Government Study Committee
March 20, 2012

The Town Government Study Committee met on Tuesday, March 20, 2012, in Room 201 at Milton High School. Members John Cronin, Annemarie Fagan, Ewan Innes, Mary McNamara, Rick Neely, Leroy Walker and Katie Conlon were present.

Mr. Neely called the meeting to order at 7:07 p.m.

On a motion duly made and seconded, the Committee voted unanimously to approve the minutes of its February 16, 2012 meeting.

The Committee discussed a number of potential topics to be considered in carrying out its broad charge, which Mr. Neely listed on a whiteboard. Following a lengthy discussion, the list was narrowed to the following topics or groups of related topics. Members were assigned to research one or more topics as indicated below:

- A. Merge Treasurer/Assessors/Town Accountant
CFO creation
School business office with Town Accountant

Assigned to: Ms. Fagan and Mr. Neely
(Committee to discuss with Ed Spellman)

- B. Referral to Technology Committee
- technology hardware and software systems
 - integrated payroll system
 - reverse email/phone from Town departments
 - technology within Town and Schools
 - Software budgets and financial planning reporting

Assigned to: Mr. Innes

- C. Consolidation of:
- Trash pickup (underway)
 - Recycling (underway)
 - Snow removal

(Committee to discuss with Joe Lynch)

- D. Consolidate Parks/Cemetery into DPW
Consolidate facilities, including cemetery
Cemetery planning and operation

Assigned to: Mr. Innes and Mr. Walker

- E. Update master plan (underway)
Commercial development incentives
Affordable housing
State goals plan
Housing trust
Fast track commercial development

Assigned to: Mr. Cronin, Mr. Gatnik and Ms. Conlon

- F. Town Meeting form of government/legislative body
Elective offices
Number of Selectmen
Town Administrator authority
Citizen petition consulting

Assigned to: Ms. McNamara and Mr. Walker

- G. Regionalization of:

- 911
- Board of Health
- Council on Aging
- Cable TV
- Centralized purchasing

Assigned to: Ms. Fagan, Mr. Innes and Mr. Joyce

- H. Professional fleet management
(outsourcing?)

Assigned to: Ms. Conlon
(Committee to discuss with Joe Lynch)

I. Emergency Management Response Communication

Assigned to: Mr. Neely
(Committee to discuss with Joe Lynch)

J. Convert Police and Fire overtime to positions

Assigned to: Mr. Walker and Ms. McNamara

K. Increase PILOT and mitigation payments

Assigned to: Mr. Gatnik

The Committee scheduled its next meeting for Thursday, April 12, at 7:00 p.m., at which time the Committee will discuss members' initial research findings. Mr. Neely will invite Mr. Lynch and Mr. Spellman to the meeting.

On a motion duly made and seconded, the Committee voted unanimously to adjourn at 9:23 p.m.

Submitted by:

Katie Conlon
Secretary
March 22, 2012