

MINUTES
MILLIS FIELD ADVISORY COMMITTEE
June 23, 2014, 2014 6:30 PM
900 MAIN ST. MILLIS MA 02054 ROOM 206

Present: Andrea Wagner, Chair
 James McKay, Member
 Richard Nichols, Member
 Sean Doherty, Member
 David Baker, Member
 Steven MacInnes
 Chuck Adelsberger, CDM Smith

Ms. Wagner called the meeting to order at 6:43 PM and asked Mr. Adelsberger to update the committee as to the changes made to the Scope of Work presented on June 12, 2014.

Mr. Adelsberger explained that the scope was expanded to include the parking areas and although the parking would be gravel it would still need runoff. As a result, the geotechnical portions was expanded to include more borings. As a result, the engineering costs increased for draining at the parking area.

Mr. Baker asked if preparation of the ANRAD form (task 3) should be undertaken after the Site analysis rather than before (task 6). Mr. Adelsberger indicated that although these are numerical, many tasks would be completed in parallel, and that site analysis would be conducted prior to completion of ANRAD and supporting documentation.

Ms. Wagner asked whether this includes relocation of the tennis and basketball courts, and Mr. Adelsberger confirmed that it is included as part of the work at the high school site.

Mr. Adelsberger pointed out that the scope of work includes an estimate of costs as part of step 9, but also pointed out that it is their opinion that the current parking area drainage systems can handle the potential stormwater runoff from any proposed new areas and as such, new infiltrations systems are not included in this scope of work. If needed, the design would require additional funds.

MOTION by Mr. Baker: To approve the CDM proposal for Preliminary Design Services for Proposed Athletic Fields as detailed in the revised letter from Ian Mead, CDM Smith, Inc. dated June 17, 2014 in the amount of \$145,500.

SECONDED by Mr. McKay

VOTE 5 in favor, 0 opposed

Next the committee addressed future meetings. Mr. Adelsberger indicated that CDM Smith would anticipated bi-monthly meetings. Mr. Baker suggested that the committee meet in July to address the collateral matters of the committee. The board set the following dates:

July 10,

July 24

August 7

August 21

Each at 7:30 in Room 206.

MOTION by Mr. McKay to adjourn

SECONDED by Mr. Baker

VOTE 5 in favor, 0 opposed.

The Meeting adjourned at 7:03pm

Respectfully submitted,

Andrea J. Wagner