

**MILLIS COMMUNITY PRESERVATION COMMITTEE
MINUTES
JUNE 14, 2012
Room 206 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:40 p.m. by Mr. Maltinsky, Vice Chair.

Members present: Nathan Maltinsky, Vice Chair
John Northgraves, Treasurer
Pamela Rheaume-Mustard
Raymond Normandin
Anne Rich

Members absent: David Baker
Donald Hendon
Catherine MacInnes

Also present: Candace Loewen, Millis Housing, 310 Exchange St.
Beth Krimmel

NOMINATION/VOTE ON CPC MEMBERS - UPDATE

At the meeting on May 3, 2012, the CPC voted to recommend Mr. Shultze be appointed by the Selectmen as an at-large-member. Mr. Shultze has since resigned from the CPC as a liaison and, therefore, will not be an at-large member.

**Public Housing Preservation Project Presentation, Continuation (File # 2012-011)
Millis Housing Authority**

Candace Loewen

At the March 1, 2012 meeting, Ms. Loewen was asked to prioritize the work proposed. Ms. Loewen submitted a "Project Breakdown and Priority Level" document, which she reviewed with the CPC. Ms. Loewen stated that they "tightened up" the whole project. Mr. Normandin stated that all items listed are priorities; however, they had to start someplace. Ms. Loewen said that she has "feelers out everywhere" in the hopes of getting some funding for the window replacement. As Ms. Loewen stated at the last meeting, there are no other possible sources of state funding as the repair of the retaining wall took priority. They will not be eligible for state funds for another three years, she said.

There was discussion regarding preservation versus maintenance. Mr. Maltinsky said that he would consult with Stuart Saginor at the Community Preservation Coalition for clarification. Mr. Northgraves will consult with the Town Accountant for a current amount of available funds. Ms. Loewen will attend the meeting in September.

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New Library – Informal Discussion

Beth Krimmel

Ms. Krimmel discussed the new library construction and in particular, the Archive Room and Local History Room. She said the Archive/Storage Room would be closed off, with a door, and the Local History Room would have displays. She said the “basics” are covered in the building construction; however, proper conservation has separate specifications which were not included. She said the architects have prepared a price list for items needed. She reviewed this list with the CPC. Items to consider include display cases; window shades; steel coated shelving; and temperature and humidity controls.

Mr. Maltinsky asked why the HVAC unit, and other items, was not included in the original design budget. Ms. Krimmel stated that items were cut along the way because of increases in other costs.

Ms. Krimmel asked if the CPC would be interested in helping with funding in order to preserve town documents, photos, etc. She stated that there are enough valuable town records to warrant these items. She broke things down into four categories:

- 1) HVAC - \$7,500.00
- 2) Shades - \$300.00 ea.
- 3) Steel Shelving
- 4) Display Cases

Ms. Krimmel will file a formal funding request application.

Other Business:

Minutes

On a motion made by Ms. Rich, seconded Mr. Northgraves, it was voted unanimously to approve the minutes from May 3, 2012.

On a motion made by Ms. Rich, seconded Mr. Northgraves, it was voted unanimously to approve the minutes from May 14, 2012.

Adjourn

There being no further discussion and on a motion made by Mr. Northgraves, seconded by Ms. Rich, and voted unanimously, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Camille Standley
Department Assistant