

**MILLIS COMMUNITY PRESERVATION COMMITTEE  
MINUTES  
JUNE 13, 2013  
Room 206 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:35 p.m. by Mr. Nathan Maltinsky, Chair.

Members present:     Nathan Maltinsky, Chair  
                          John Northgraves, Treasurer  
                          David Baker  
                          Wendy Barry  
                          Pamela Rheaume-Mustard  
                          Andrea Wagner

Members absent:     Catherine MacInnes  
                          Raymond Normandin  
                          Anne Rich

Also present:         Denise Gibbons, Playground Committee

**Playground Project (File # 2012-012)**

**Invoices for Payment**

**Denise Gibbons**

Ms. Gibbons updated the CPC on the status of the project. The playground was built in the beginning of May. She said that in addition to the CPC funding, \$60,000.00 was raised privately for the project. Ms. Gibbons presented a written breakdown of requests for payment of invoices for the Millis Town Park Playground.

On a motion made by Mr. Baker, seconded by Ms. Barry, it was voted unanimously to approve the payment of invoice #D-0168A in the amount of \$54,823.00 to M.E. O'Brien & Sons, Inc. (\*Note: Accounting adjusted the payment amount to \$52,197.00)

On a motion made by Mr. Baker, seconded by Mr. Northgraves, it was voted unanimously to approve the payment of invoice #81411 in the amount of \$697.50 to Medway Lumber & Home Supply, Inc.

On a motion made by Mr. Baker, seconded by Ms. Barry, it was voted unanimously to approve the payment of invoice #00002830 in the amount of \$500.00 to Teako Enterprises.

**Public Housing Preservation Project (File # 2012-011)**

**Daniels Street Renovations**

**Millis Housing Authority**

Mr. Maltinsky summarized why the Daniels Street project payment had not been authorized. He explained that Ms. Loewen had to start the bidding process over because it had been done incorrectly the first time. The money is staying with the Town and disbursements will follow the same procedure as all projects for payment to the vendors, Mr. Maltinsky said.

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**CPA Presentation by Stuart Saginor/Community Preservation Plan**

Mr. Maltinsky summarized the information presented by Mr. Saginor on June 3, 2013.

Mr. Maltinsky stated that he will begin working on a Community Preservation Plan. Ms. Mustard suggested prioritizing potential projects. She volunteered to reach out to community groups to see what needs might be suggested/recommended.

**Other Business:**

**Payroll Signatories**

On a motion made by Mr. Maltinsky, seconded by Mr. Northgraves, the Community Preservation Committee unanimously voted pursuant to MGL Chapter 41, Section 41 to authorize *either* Nathan Maltinsky or Anne Rich to sign/approve payroll.

**Minutes**

On a motion made by Mr. Baker, seconded by Mr. Northgraves, it was voted unanimously to approve the minutes of April 4, 2013, as written.

**Adjourn**

There being no further discussion and on a motion made by Mr. Baker, seconded by Mr. Northgraves, and voted unanimously, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

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*Camille Standley  
Department Assistant*