

**MILLIS COMMUNITY PRESERVATION COMMITTEE
MINUTES
DECEMBER 6, 2012
Room 206 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:35 p.m. by Mr. Maltinsky, Chair.

Members present: Nathan Maltinsky, Chair
 John Northgraves, Treasurer
 Catherine MacInnes
 Pamela Rheaume-Mustard
 Raymond Normandin
 Anne Rich

Members absent: David Baker
 Donald Hendon

Also present: Candace Loewen, Millis Housing, 310 Exchange St.

Public Housing Preservation Project (File # 2012-011)

Millis Housing Authority

Candace Loewen

Ms. Loewen was in attendance and thanked the CPC as the project was approved at Town Meeting. She stated that procurement of the project takes a great deal of time and they would like to phase the project to do the window replacement as soon as possible. The exterior siding and porch renovations can wait until spring of 2013, she said. Ms. Loewen stated that they would like permission to put the windows out to bid as soon as possible to save residents money on heating costs. She said they will obtain three bids and go with the lowest bid, according to best business practice.

There was discussion regarding the Housing Authority receiving the funds up front, or submitting invoices to the CPC for payment. Mr. Maltinsky will speak with the Finance Director for guidance.

The CPC will also work on drafting a grant agreement for Ms. Loewen to sign.

On a motion made by Mr. Maltinsky, seconded by Ms. MacInnes, it was voted unanimously to allow phasing of the project to allow window replacement to be taken care of first, with the exterior siding and porch renovations taking place in the Spring of 2013.

Other Business:

Informal Discussion re: Basketball Courts

Ms. Mustard, as a representative of the Playground and Recreation Committees, discussed submitting an application for CPC funds for creation of a basketball court. There was discussion regarding whether that would fall under the “recreation umbrella” for CPC funds. The CPC was of the opinion that it would be a feasible project.

**MILLIS COMMUNITY PRESERVATION COMMITTEE
MINUTES
DECEMBER 6, 2012
Room 206 Veterans Memorial Building, 900 Main St., Millis, MA**

Minutes

On a motion made by Ms. MacInnes, seconded Ms. Rich, it was voted unanimously to approve the minutes from October 3, 2012 as written.

Adjourn

There being no further discussion and on a motion made by Ms. Mustard, seconded by Ms. Rich, and voted unanimously, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Camille Standley
Department Assistant