

**MILLIS COMMUNITY PRESERVATION COMMITTEE
MINUTES
DECEMBER 1, 2011
Room 206 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:30 p.m. by Mr. Butensky, Chair.

Members present: Jeffrey Butensky, Chair
 Nathan Maltinsky, Vice Chair
 John Northgraves, Treasurer
 David Baker
 Catherine MacInnes
 Anne Rich

Members absent: Raymond Normandin
 Pamela Rheaume-Mustard
 Donald Hendon
 Craig Schultz

Also present: Wayne A. Simpson, 6 Wainwright Circle
 Lisa Jane Hardin, Town Clerk

**Town of Millis Cemetery Review Committee
Prospect Hill Cemetery Funding Proposal (File #2010-004)
Wayne A. Simpson, Chairman**

Mr. Simpson presented the final update on the project, stating that everything they set out to do has been completed. He submitted the final invoice for the project. The invoice from Gravestone Services of New England is in the amount of \$24,600.00. The CPC approved payment of \$22,650.00, as this is the balance in the account for the project. Mr. Simpson stated the remaining balance of the invoice will be paid through other funding. Mr. Simpson thanked the CPC for the funding and support of the “very successful project.”

**Recreation & Wildlife Application (File# 2010-007)
Land for Open Space
Leo Braun**

Mr. Butensky updated the Committee on last minute events. Mr. Aspinwall had emailed Mr. Butensky earlier in the day letting him know that while CEI was conducting their dig, Mr. Braun informed them that he had sold the property. Mr. Butensky stated that the full report will be not produced. CEI will be paid for what has been done so far, and nothing further. There will be discussion at the next meeting as to whether the application should be formally withdrawn by Mr. Braun.

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Vital Records Preservation Project (Phase II)

Town Clerk

Ms. Lisa Hardin, Town Clerk, presented the invoice for the current project. She stated that the preservation of the Millis Vital Records Book 3: 1924-1949 of Births, Marriages and Deaths has been finished. The invoice from W.R. Dyer Bookbinding in the amount of \$5,470.00 was approved for payment.

Niagara Firehouse – Phase II

Funding Request

Nathan Maltinsky

Mr. Maltinsky discussed the email from Mr. Aspinwall, dated November 8, 2011, regarding sub-bids for public building construction projects. Mr. Maltinsky stated that for Phase I of the project, no sub-contractors were used. He is not sure yet if Phase II will be sub-contracted. He stated that he is finalizing the drawings and specs and will give them to Mr. Aspinwall when completed.

Dewey Property

5.3 Acre Parcel

Mr. Maltinsky presented an invoice from Matt Mayo of Course Brook Farm in the amount of \$1,247.00. Mr. Mayo's letter stated that "it was necessary to brush hog the field to cut down the weeds and Queen Anne's lace." He then filled holes, removed timbers and rocks, and plowed and seeded the field.

Mr. Butensky stated that the CPC should have been provided an estimate and time to discuss and vote on the work prior to it being done. The CPC was in agreement. The invoice was not approved for payment. Mr. Maltinsky will speak to Mr. Aspinwall regarding this invoice.

Minutes

On a motion made by Mr. Butensky, seconded Ms. MacInnes, it was voted unanimously to approve the minutes from November 3, 2011, as written.

Adjourn

There being no further discussion and on a motion made by Ms. Rich, seconded by Mr. Maltinsky, and voted unanimously, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

*Camille Standley
Administrative Assistant*