

**MILLIS COMMUNITY PRESERVATION COMMITTEE  
MINUTES  
JANUARY 10, 2013  
Room 229 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:34 p.m. by Mr. Nathan Maltinsky, Chair.

Members present:     Nathan Maltinsky, Chair  
                          Catherine MacInnes, Vice Chair  
                          John Northgraves, Treasurer  
                          David Baker  
                          Raymond Normandin  
                          Pamela Rheaume-Mustard  
                          Anne Rich

Members absent:     Donald Hendon

Also present:         Wendy Barry, Paddock Lane

Mr. Maltinsky welcomed all to the annual televised meeting of the Community Preservation Committee, a committee formed after the passage of the Community Preservation Act adopted at Town Meeting in May 2006. Members introduced themselves. Mr. Maltinsky explained the property tax surcharge, state matching funds, and how the funds are to be used:

- (1) Open space preservation
- (2) Creation of recreation opportunities
- (3) Creation of community housing
- (4) Preservation of historic buildings and landscapes

The CPC's purpose, Mr. Maltinsky said, is to review all written project proposals on a "case by case" basis and (1) vote to approve or reject projects for submittal to Town Meeting and (2) review the needs of the Town and make recommendation for the use of CPA funds. Mr. Maltinsky encourages any resident and/or organization to submit proposals for the CPC to review.

Mr. Maltinsky stated that ten projects have been approved, two were withdrawn and two were dismissed by the CPC since adoption of the Act. He summarized the projects approved by the Community Preservation Committee and Town Meeting thus far. Mr. Maltinsky described the three projects that were approved at the Spring 2012 Town Meeting:

- Daniels Street Housing Authority Renovation Project for \$117,000.00
- Millis Playground Committee Project for \$60,000.00
- Public Library History & Archive Room Project for \$8,500.00

Mr. Maltinsky thanked Mr. Jeffrey Butensky, former CPC Chairman, for his service, as he resigned from the CPC the end of June. He stated that there currently is an opening on the CPC for an at-large member.

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Mr. Northgraves, CPC Treasurer, discussed the Community Preservation accounts, and described how they are broken down (see attached). He stated that the percentage of State matching funds has gone down from 30% each year. The State matched funds from FY08 – FY12 total \$190,479.00.

Mr. Northgraves discussed the purchase of the Dewey property for \$300,000.00 through a five year bond. He stated that \$60,000.00, plus interest, must be set aside for that bond each year.

Mr. Maltinsky stated that the CPC typically meets the first Thursday of every month at 7:30 p.m. in Room 206 of the Veterans Memorial Building and all are welcome to attend.

Mr. Maltinsky stated that the CPC “Project Evaluation Criteria and Application Guidance” document can be obtained from the Department Assistant, Camille Standley. The application can also be downloaded from the Town of Millis website.

The televised portion on the meeting ended at 7:50 p.m.

**Other Business:**

**Grant Agreement Document**

The Committee reviewed the drafted document and made edits/revisions. Deed restriction documentation was discussed. Mr. Maltinsky will consult with Town Counsel and Stuart Saginor for guidance.

**At-Large Member Vacancy**

**Wendy Barry**

Ms. Barry expressed interest in joining the CPC. This appointment would fill the vacancy left by Mr. Jeffrey Butensky. After discussion with Ms. Barry, on a motion made by Mr. Baker, seconded by Mr. Maltinsky, it was voted unanimously to recommend that the Board of Selectmen appoint her to the Community Preservation Committee.

**Minutes**

On a motion made by Mr. Normandin, seconded by Mr. Northgraves, it was voted unanimously to approve the minutes of December 6, 2012, as written.

**Adjourn**

There being no further discussion and on a motion made by Ms. MacInnes, seconded by Mr. Northgraves, and voted unanimously, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

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Camille Standley  
Department Assistant