

**MILLIS COMMUNITY PRESERVATION COMMITTEE
MINUTES
SEPTEMBER 19, 2013
Room 206 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:35 p.m. by Mr. Nathan Maltinsky, Chair.

Members present: Nathan Maltinsky, Chair
 John Northgraves, Treasurer
 David Baker
 Catherine MacInnes
 Pamela Rheaume-Mustard
 Raymond Normandin
 Andrea Wagner

Members absent: Wendy Barry
 Anne Rich

Also present: Meg Wilkes, Millis Historical Commission

Ellice Schoolhouse Project (File # 2014-001)

185 Pleasant St.

Millis Historical Commission

Meg Wilkes

Ms. Wilkes presented the application and funding request for the project. She stated that the Millis Historical Commission is requesting \$12,500.00 from the Community Preservation Committee for Phase I, Pre-Development Project.

Ms. Wilkes provided a summary of the history of the schoolhouse and property. The overall project seeks to restore the Ellice School and its surrounding landscape to visually and architecturally represent the period when it was constructed in 1849. Equally important to the refurbishment, she said, is the development of a plan for sustainability and use. Plans for the use of the restored property would include “historic school” days, “historic Rockville” days, and the potential for historic school related events during Massachusetts Archaeology Month. Ms. Wilkes stated that the Pre-Development project will focus on completing an overall survey of the structure that will result in a prioritized list of repairs based upon the results, plans, and specifications from architectural, engineering, and landscape surveys. The intent, she said, is to complete the Pre-development project and use the information and materials gained from this phase for a Development project.

According to Ms. Wilkes, the total Pre-Development phase cost estimate is \$25,000.00. The Millis Historical Commission has identified the Massachusetts Preservation Projects Fund (MPPF) as a main source for matched-grant awards. They plan to apply for a grant in April, however, they must have half of the budget in place for this grant. On behalf of the Historical Commission, Ms. Wilkes is requesting \$12,500.00 from the CPC for the assessment of structures; plans and recommendations, with costs, to be provided; and plan development. She said they should know the total budget for the development phase at the end of the pre-development phase.

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On a motion made by Mr. David Baker, seconded by Mr. John Northgraves, it was voted unanimously (7-0) to appropriate and raise by transfer the sum of \$12,500.00 from the Community Preservation Historic Resource Reserve Fund for the **Historic Ellice Schoolhouse Phase I Pre-Development Project**.

**Dewey Property
Tree Line Cutting Project Proposal (File #2014-002)
Nathan Maltinsky**

Mr. Maltinsky presented the project proposal. He stated that he had confirmation from Stuart Saginor of the Community Preservation Coalition that this was an allowed use since the property was purchased with CPC funds.

Mr. Maltinsky presented an estimate from LDI Lawn & Tree for tree/brush cutting from the perimeter of the Dewey property, located at the intersection of Exchange Street and Orchard Street. Ms. MacInnes stated that if this project is done, the Town should be able to maintain the area to keep from becoming overgrown.

On a motion made by Mr. John Northgraves, seconded by Ms. Pamela R. Mustard, it was voted (6-1) in favor, with Mr. Ray Normandin opposed, to appropriate and raise by transfer the sum of \$3,950.00 from the Community Preservation Open Space Reserve Fund for the **Dewey Property Tree Line Cutting Project**.

**Dewey Property
Stone Wall Restoration Proposal
Nathan Maltinsky**

Mr. Maltinsky presented an estimate from TH Stone for stone wall restoration and rebuilding at the Dewey property in the amount of \$19,400.00.

There was discussion regarding the two phases of the project: restoration and rebuilding. Mr. Baker requested that more estimates be provided prior to voting on the project. Current account balances must also be verified.

On a motion made by Mr. John Northgraves, seconded by Ms. Andrea Wagner, it was voted (2-5) in favor, with Mr. Ray Normandin, Mr. John Northgraves, Mr. David Baker, Ms. Pamela Mustard, and Ms. Andrea Wagner, opposed. The motion did not carry.

**Public Housing Preservation Project (File # 2012-011)
Daniels Street Renovations
Millis Housing Authority**

Mr. Normandin updated the CPC on the status of the project. The new wall is up and the new stairs are completed, he said. The contracts went to new bidders for the windows and siding and things should be underway soon.

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Other Business:

Housekeeping Item

Ms. LaPlant, the Finance Director, will be contacted for the procedure to return remaining unused project funds back into the appropriate accounts.

Minutes

On a motion made by Mr. Baker, seconded by Ms. Wagner, it was voted unanimously to approve the minutes of June 13, 2013, as written.

Adjourn

There being no further discussion and on a motion made by Mr. Northgraves, seconded by Mr. Maltinsky, and voted unanimously, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Camille Standley
Department Assistant