

**MILLIS CONSERVATION COMMISSION  
MEETING MINUTES  
Room 104, Veterans Memorial Building, 900 Main St., Millis, MA  
September 12, 2016**

The meeting was brought to order at 7:30 p.m. by Mr. Edward Chisholm, Acting Chair.

The following members were present:

Ed Chisholm, Acting Chair  
Christine Gavin, Cara Krinsky, Daniel Lee

Members Absent: Dr. James Lederer, Anne Rich, Tim Chorey

Others present: Robert Sullivan, 310 Village St.  
Bruce Wilson, G&H, Franklin  
Adam Riquier, Keene, NH  
Beau Grassia, 39 Main St., Eastside Cafe

**DEP FILE#CE225-0397, NOTICE OF INTENT, PUBLIC HEARING, CONT.  
310 VILLAGE STREET-WETLAND CROSSING FOR SINGLE FAMILY HOME  
ROBERT SULLIVAN**

The public hearing continuation was opened at 7:30 p.m. by Mr. Chisholm, Acting Chair.

Materials presented for this application:

- Plan entitled, "Resource Area and Plot Plan, 310 Village Street, Millis, Massachusetts," (2 sheets) dated June 16, 2016, last revised August 24 and August 25, 2016

Mr. Wilson presented the revised plan with the requested changes. The garage has been re-located, turned and reduced in size, a small retaining wall around the pool is shown, and the breezeway has been removed. The foundation has also been lowered. The "Wetland Disturbance" calculations are now shown on the plan as the Commission requested.

The replication plan was reviewed. Additional low ground cover was recommended for the replication area. Ms. Gavin stated that native wetland ferns are to be used in the replication area.

On a motion made by Mr. Lee, seconded by Ms. Krinsky, it was voted unanimously at 7:50 p.m. to close the public hearing.

On a motion made by Ms. Krinsky, seconded by Ms. Gavin, it was voted unanimously (4-0) to approve an Order of Conditions, with Special Conditions, for 310 Village Street, DEP File# CE 225-0397, for single family home construction.

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**39 Main Street – Eastside Café**

**Beau Grassia**

**Informal Discussion**

Mr. Grassia met with the Commission at their last meeting and is in the process of having engineering plans prepared to file a Notice of Intent.

Mr. Grassia stated that he wants to install a bulkhead on the side of the building to gain access to the basement. He would like to “cut a general, double-door, bulkhead, with staircase, into the foundation.” He stated that he hoped this would be allowed prior to filing the Notice of Intent.

Mr. Lee stated that the Commission would need to review something, whether it is a sketch/drawing with the bulkhead, and something showing the proximity to the wetlands. Mr. Chisholm stated that the installation of the bulkhead should be included in the filing of the Notice of Intent; it cannot be done without anything on file.

Mr. Grassia will work on sketches to discuss at the October 3<sup>rd</sup> meeting. He stated that he hopes that the Notice of Intent will also be ready to file in time for a hearing on October 3<sup>rd</sup>.

**Other Business:**

**Dover Road Water Main Project**

**Email from Michael Carter, PE**

**GCG Associates, Inc.**

The Commission reviewed the letter, dated August 25, 2016, with attachments, from Mr. Carter. The Town is planning on replacing the existing water main on Dover Road this fall and the end of the project is adjacent to some wetlands and the Charles River. Mr. Carter, on behalf of the Town, is requesting the Commission’s confirmation that the activities stated are not subject to regulation under the Wetlands Protection Act based on compliance with regulations as referenced in his letter.

The Commission reviewed the information and there was discussion regarding the exemptions. Mr. Chisholm stated that 310. CMR Sec. 10.02(2)(a)2 would also apply.

On a motion made by Ms. Krinsky, seconded by Mr. Lee, it was unanimously voted that no Request for Determination would be required for the Dover Road Water Main project as described in Mr. Carter’s letter, dated August 25, 2016.

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**Volunteer Field Agent**

**Discussion**

Mr. Chisholm stated that he spoke with Mr. Wayne Carlson and he would like to offer his services as a Volunteer Field Agent for the Commission. He would periodically visit approved construction sites for compliance with Orders of Conditions (erosion controls, etc.). Mr. Carlson would then inform the Commission, through Ms. Standley, Administrative Assistant, of any deficiencies, etc., as he will have no authority to direct the contractor/developer.

The Commission agreed that due to his qualifications and experience, it would be very beneficial to the Commission to have Mr. Carlson serve as a volunteer field agent. A memo will be sent to the Selectmen and Town Administrator recommending Mr. Carlson for this position.

**43 Auburn Road  
James & Kathleen Giles  
Plantings**

Two emails were sent to Ms. Giles requesting an update on the status of the plantings. No response has been received. A letter will be sent requesting attendance at the next meeting. (Note: no letter was sent as a response email, with a sketch, was received September 13, 2016. This will be reviewed at the October 3, 2016 meeting.)

**Amendments to Rules & Regulations**

**Daniel Lee**

Mr. Lee will finalize the revisions in time to discuss at the October 3, 2016 meeting.

**Minutes**

On a motion made by Ms. Gavin, seconded by Mr. Chisholm, the minutes from August 8, 2016, were unanimously approved as amended.

Scheduled Conservation Commission Meetings:    November 14, 2016  
December 5, 2016

There being no further business, on a motion made by Mr. Lee, seconded by Mr. Chisholm, and voted unanimously, the meeting adjourned at 8:50 p.m.

*Respectfully submitted,*

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*Camille Standley  
Administrative Assistant*