

COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM September 17, 2017

CALL TO ORDER: Helen called meeting to order at 9:10 – No Quorum

The following persons were present:, COA Director Patty Kayo, Chairperson, Secretary Helen Daly, Carol LaFreneire, Lisette Walter, Sam Fish

Secretary's report reviewed – will be voted on at next meeting

Treasurer's Report

We are beginning of the fiscal year – everything is standard reporting at this time

HESSCO

- No report – Maria at HESSCO meeting today

Outreach Report:

- Fuel Assistance applications – Carol needs to interview each new applicant – she mails package to them and then helps applicant to fill out all necessary information. After the first year- applicant is mailed package directly and must provide proof of income and housing expense. For one person the cut off is approx. \$34K
- Provider is paid directly

Director's Report

- Wayne Klocko has discussed new school project with Patty and laid out a parking plan at the back of Town Hall which also provided a grassy area for the seniors to enjoy – Patty has asked that there be a covered area to also be included in this plan.
- Patty spoke with Jim McKay re: new Storm Water Run-off assessment of 200K per year to the town. There will be a meeting in Rm 18 on Monday 9/18 with Jim McCaffrey, Town Administrator and Jim McKay to explain the ramifications.

Chairman's Report - None.

Old Business

- Happy Hour will be held on 10/25. Phil Burr a local musician will be the entertainment. The Friends have approved \$200 to cover food and entertainment. Patty will secure sandwiches from Roche Bros. and "Mock Cocktails" will also be served. Will see how this is supported before another is planned.
- Tasty Tuesday – only 3 persons have signed up so far. The first week there were 20 in attendance. Charge is \$3.00 per person. Carol will make some calls to see why no one is signing up for the event. – Patty needs at least 10 people to attend; otherwise we may stop this activity.
- The van going in next week for repair of the blinker and the overhead compartment and inspection of the handicap lift.

New Business

- Dan Harp will be helping with Open Enrollment on 10/23 – will work on Mondays and Mary will still be here on Thursdays – until enrollment ends in December.
- Memory Screenings will be held on 11/9 led by town nurse. Time has not yet been set.
- Flu Clinic will be held in November by the Board of Health
- Better Business will hold meeting on 11/22 to address Holiday fraud problems.
- Thanksgiving Luncheon discussed – suggested we hire Bossy's Catering with help of high school students to serve. We will ask Carol to decorate.

- Christmas luncheon – Patty will check with Chief Soffayer – 103 attendees at last year’s luncheon provided by the Police Department.
- Next meeting will be held 10/13

Motion to adjourn the meeting made by Lisette at 10:00 am

**Next COA Board Meeting: October 13, 2017
at 9:00 AM – VMB Room 19**