

COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM April, 11, 2014

CALL TO ORDER: Mary Skilling called the meeting to order at 9:45 am.

The following persons were present:, COA Director Patty Kayo, Chairman, Mary Skilling, Secretary Helen Daly, Maria Neville, Bill Brown, Eleanor Harkins

Secretary's report – Approved as presented

Motion made by Bill to approve as presented second by Eleanor

Treasurer's Report

- Patty is still working with Peggy – Patty may just continue to do the paperwork as it seems that it will be easier for her in the long run. We need to think about anyone who may be interested in doing this job
- All numbers are on track at this time

Motion to accept report made by Bill, seconded by Eleanor

HESSCO Report –

- No HESSCO report as their meeting has yet to take place this month.

Outreach report-

Carol on vacation – no outreach report

Director's Report –

- Selectmen's meeting went well but she was advised that there is no money in the budget at this time. The last Fin Com meeting suggested that there were some funds found due to an accounting glitch and the COA would be funded an additional \$20,000. This amount would take us to less than ½ of our goal. The increase would allow the Center to be open on average of 5.2 hours per week, staying open until 2:00 M-Th. Director would be increased 5 hours (25 total), Department Assistant and Outreach increased 3 hours (15 hours total) and the drivers \$4.00 increase per hour (\$12.00 total).
- Decision was discussed and made that if anything is offered we should take what we can now. And revisit full funding at next year's budget.

Motion to accept report made by Bill, seconded by Eleanor

Chairman's Report

- No Chairman's Report

Old Business:

- Summer events discussed – planning standard BBQ and Ice Cream socials.
- July 1st marks beginning of new budget year. If we are allotted additional funds, we can make more extensive plans for summer events.

New Business:

- Board members appointments:
 1. Eleanor, Sam and Mary terms are up – must re-apply with forms from the Selectmen's office.
 2. Linda renewed in 2013, term expires 2016
 3. Helen's 3 year terms expires 2015
 4. Bill appointed in 2013, term expires 2016
- We could use one more person to fill the board. Mary will re-check the by-laws and report at the next meeting.

- Mary will contact Sam to determine his interest in continuing
- Mother's Day Brunch will be held on May 12th. The Garden Club cannot participate this year due to scheduling restraints. Patty will ask Everade if he will play the piano for the luncheon.
- Eleanor suggests that we hold another grandparent's day in the future.
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Motion to adjourn the meeting made by Bill, seconded by Eleanor

Meeting adjourned at 10:30 AM

Next COA Board Meeting: May 9, 2014 at 9:30 am