

**COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM June 10, 2013**

CALL TO ORDER: Linda Beyer called the meeting to order at 9:35 am. The following persons were present, COA Director Patty Kayo, Secretary Helen Daly, Linda Beyer, Bill Brown, Maria Neville, Carol LaFreniere

Secretary's report accepted as written.

Treasurer's Report

- Now using Revolving Funds monies until Town money is received in July. Balance from driver wages will revert back to the general fund.
- Driver wage line item is low due to: (3) Dialysis patients are no longer using our services, drivers were not hired on until mid-September and staffing difficulties with drivers this year.

Motion to accept report made by Linda, seconded by Bill

HESSCO Report –Maria will be attending her first HESSCO meeting this coming Wednesday and will report back to this committee at our next meeting

Outreach report-

- Carol has worked very hard to make a difference to one client whom she has worked with for over three years. This client is now in Housing and doing remarkably well. She has a number of other high risk clientele who are in need of additional support and is working very closely with them.

Motion made to accept made by Linda Beyer. Seconded by Bill Brown

No Director's Report

No Chairman's Report

Old Business:

- Sign committee tabled until next meeting as Mary and Sam are not present at this meeting. Discussion will be continued and a decision will be made at that time.
- Volunteer Luncheon will be held at 10am- 55 attendees are expected.
- The Friends books have been reconciled and now show \$23K. This suggests that we have enough funds (plus trade-in of old vehicle) to purchase a new vehicle. Hyundai passenger car and Chevrolet were suggested as good choices. Patty will get 3 estimates before decision is made. Patty will also check with Meehan at Imperial Chevrolet.
- Carpeting has been cleaned in the entry way – but due to long time neglect they still do not look very presentable. The Town is planning on replacing the most worn carpeting and will arrange to deep clean the others.

Meeting adjourned at 10:10

Next COA Board Meeting: July 12, 2013 at 9:30 am