

COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
July 13, 2012
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM July 13, 2012

CALL TO ORDER: Mary Skilling called the meeting to order at 9:45 am. The following persons were present: Chairman Mary Skilling, COA Director Patty Kayo, Outreach coordinator Carol LaFreniere, Secretary Helen Daly, Linda Beyer, Betty Barrett, and Treasurer for the Friends of the COA Roger McCann

Secretary's report from June 8th meeting presented.

Motion made by Linda Beyer to remove Ellinor Harkins name from 6/8 meeting notes. Seconded by Betty Barrett. The motion passed unanimously.

Treasurer's Report presented by Patty Kayo:

- End of Fiscal Year figures are in order. Formula Grant monies will be transferred to the Gift Acct – other line item figures will be 0'd out to show start of new Fiscal Year budget

Motion made by Linda Beyer to accept Treasurer's Report as presented, seconded by Betty Barret

Outreach report presented by Carol LaFreniere:

- No town-wide needs at the moment, however, Carol is working closely with a few individuals
- Dan Harp, Shine Representative, continues to be a great help to Carol.

Motion made by Linda Beyer to accept Outreach Report as presented, seconded by Mary Skilling

Director's Report

- Room #1 has been painted leaving only the bookcases yet unpainted. White spray paint has been suggested and agreed upon by the board. Patty will have 2 high school boys help with this painting. Bulletin Board will be painted a dark green.

Motion made by Mary Skilling to have Carol paint the Bulletin Board. Seconded by Betty Barrett. The motion passed unanimously

Motion made by Linda Beyer to place a Drop Off Basket by the door so that all returned books will be placed here to be properly refilled in alphabetical order by a member of the COA.. Seconded by Mary Skilling. The motion passed unanimously.

No Chairman's Report

Old Business:

Motion made by Linda Beyer to sponsor an OPEN HOUSE on Wed., Sept 26th to try and generate interest in the facility. Seconded by Mary Skilling. The motion passed unanimously.

Motion made by Mary Skilling that future Bingo games starting Sept 26th will be called by a member of the COA. Seconded by Betty Barrett. The motion passed unanimously.

Motion made by Mary Skilling to form an exploratory committee to determine the feasibility of a new senior center facility. Seconded by Betty Barrett. The motion passed unanimously.

New Business

- Friends treasurer Roger McCann submitted Friend's Treasurer's Report January 1 through December 31, 2011. He has agreed to review figures for the year 2012 and will submit a report on a monthly basis beginning at the 9/14/2012 meeting.
- Patty reported that she has received only (1) reply for the driver position which is currently open at \$8.00 per hour. Patty will re-post on Craig's List.
- Supportive Day Care Salary Reserve of \$80.00 will be received in July.

Motion made by Mary Skilling that the \$80.00 which was received from this Salary Reserve Fund go directly to Patty Kayo to help cover the time she has committed to this program.

Seconded by Linda Beyer. The motion passed unanimously

Motion made by Linda Beyer to adjourn at 10:45. Seconded by Mary Skilling. The motion passed unanimously

Next COA Board Meeting: August 10, 2012 at 9:30 am