

COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
October 12, 2012
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM October 12, 2012

CALL TO ORDER: Mary Skilling called the meeting to order at 9:40 am. The following persons were present: Chairman Mary Skilling, COA Director Patty Kayo, Outreach coordinator Carol LaFreniere, Secretary Helen Daly, Betty Barrett, Ellinor Harkins, Linda Beyer, Bill Brown

Secretary's report from September 14th meeting presented and accepted with one correction.

Treasurer's Report

- Figures for the Gift Account will be reviewed by Patty

Motion made by Linda Beyer to accept report – second by Ellinor

Outreach report presented by Carol LaFreniere:

- Carol has been extremely busy with 15 re-certs and 2 pending
- Carol will be going to training on 10/22
- Re-iterated that the Millis Fund should not give aid to any applicant until Fuel Assistance has been determined
- Holiday Meals – Thanksgiving and Christmas provided by HESSCO – Carol waiting for sign ups for these meals – notice will be put in the next newsletter.

Motion made by Linda Beyer to accept Outreach Report as presented, seconded by Ellinor Harkins

Director's Report

- Conflict of Interest must be completed by COA Board members by end of month. Sign on to MASS.gov, State Ethics Commission.
- The proceeds from the sale of the Patty Wagon may be used to purchase of a new vehicle.
- Patty did not have time to present an article for the replacement of the carpeting – will address at a later date.
- Bingo schedule set as follows: Helen, 1st week of month, Ellinor, 2nd week, Mary, 3rd week, Linda 4th week, Bill Brown will do the 5th week of each month

Motion made by Linda: Bingo will start at 12:15 and end at 1:30pm – seconded by Mary

Director's Report accepted

No Chairman's Report

Old Business:

- Friends ledger has been received for the past 6 months – Patty has requested report for every month.
- Mary questions the FOX tour figure – Revenue shows \$103 with \$581 expenses. Patty will question this line item.
- Discussion: Change Friends dues from \$4.00 per person? Patty will check other towns for an average – COA board will then suggest increase to the Friends group.
- Handicapped parking discussed – letter received from Charlie Aspinwall that only 4 spaces are required for this building which is what we currently have. Has consideration been made to the fact that they are used by the Senior Center as well as the general public coming to the Town Hall? And also that the ramp to the Sr. Center is closed due to bad weather as we are not allowed to use any de-icer. In any emergency situation – this would then leave the Sr. Center attendees no way to get out as access to the elevator would also be shut down. Helen will speak to Mike and report back to Patty.
- Ellinor has volunteered to sit on the Sign Committee – we are still waiting for other volunteers to serve with her.

New Business

- Open House has been set for 10/24/2012 from 11:30 am to 1:30 pm. Pastries, coffee, cider, cheese and crackers will be served.
- Nametags will be provided for the COA Board members to wear.

Motion made by Linda Beyer to adjourn at 11:00. Seconded by Mary Skilling. The motion passed unanimously

Next COA Board Meeting: November 9, 2012 at 9:30 am