

## MILLIS COUNCIL ON AGING

### MEETING NOTES FROM January 10, 2012

Attending: Patty Kayo, Carol LaFreniere, Mary Skilling, Helen Daly, Ellinor Harkins, Linda Beyer

Meeting convened at 9:40 AM by Mary Skilling

Secretary report accepted as written

Treasurer's Report presented by Patty:

- We are running low on supplies – will use GIFT FUND to purchase
- Postage will be going up – we have enough in Formula Grant to cover
- We are financially on target at this time

Treasurer's Report accepted as presented.

- HESSCO Report - No HESSCO representative attending
- Patty has not heard from Jean Smith – we assume that she is no longer involved. Carol will get in touch with her before we put an ad in the next newsletter seeking a new volunteer.

Outreach report presented by Carol LaFreniere:

- Fuel assistance – we have had more re-certs than new applications so far this season
- Christmas Goody bags were donated by an anonymous donor – Carol helped to deliver them, Ellinor will add to her column for next newsletter.
- Christmas dinner delivered by HESSCO was hash which was terrible. Carol will call them
- Only 2 volunteers for walk shoveling for seniors

Outreach report accepted.

Director's Report

- Receptionist laptop computer has failed. Estimated replacement cost is \$600.00. Patty will check with Kathy LePlant to find best price and will replace using monies from the Transportation Revolving Account
- Re: Newsletter – Patty was advised by Charlie Aspinwall that we (the town) can not sign any contract for more than 3 years. To remain with the current supplier we will have to go to 6 page format (use smaller font). Ellinor suggests that we print our own 1 page insert if needed.
- Update on driver's status – Patty talked with the Town Attorney regarding driver status. Charlie will speak with the attorney and selectmen and told Patty to keep status quo for the time being.

Director's Report accepted

No Chairperson's Report

#### Old Business:

- Decided not to take the offer of the copier from St. Paul's.
- Carol looked into new cabinets and pictures. A cabinet with doors would cost approximately \$200.00, pictures from \$16.99 to 39.99 at Home Goods. She will check on 6' cabinets with and without glass doors. We have \$500.00 in our budget for these improvements – we will ask the Friends for their assistance in the purchase.
- Helen said that Thora Smith might be willing to come and give some ideas at the next meeting
- Patty could not attend the HESSCO meeting last week – she would like to suggest a cold plate menu instead of some of the food offerings.

#### New Business

- The Board has heard complaints that Patty is not visible enough at the center – Mary suggests that Patty should ask for 10 more hours per week. She currently has 20 hours/week and 5 hrs- 4 days/week with the Supportive Day Program. There are currently 6 people in Supportive Day which is a self-supporting program. Patty currently has an applicant to assist with this program – she is waiting for results of CORI report.
- The committee will attend the Fin-Com meeting on 1/25 @ 8:15 to request increase of Patty's hours from 20 to 30 hours per week.
- Patty will research other director's hours in the area.
- St. Paul's Feasibility Study discussed – possibility of using St. Paul's if town moves to purchase? Helen advised that a P&S has been signed by another party for the property.
- It was noted that town support of seniors lacks terribly – that according to recent town report – we have more seniors than school aged children in Millis.

Motion to adjourn and approved at 10:50

**Next meeting to be held February 10, 2012**