

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, January 7, 2019, 2018
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. MacInnes called the meeting to order at 7:00 pm. The following persons were present: Sel. Cathy MacInnes, Sel. Loring Barnes, Sel. James McCaffrey, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

ANNOUNCEMENTS

Karen Bouret announced that Open Burning Season will begin on January 15th-May 1st between the hours of 10:00am-4:00pm and noted that the permit, which cost \$5.00, must be obtained from the Fire Department.

Chair MacInnes announced that she has taken out papers and will be running for another term as Selectmen.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

19-001 Appointment of Recreation Members

Sel. Barnes made a motion to appoint Sharon Locke and Erin LeBlanc as Recreation Committee members effective immediately. The motion was seconded by Sel. McCaffrey and passed unanimously.

19-002 Request for Change of Hours

Sel. Barnes made a motion to approve the request from Kerry Barrett, owner of Victory Lane, to amend the current hours of operation for sale of alcohol to 8:00am-1:00am Monday-Saturday and 10:00am-12:00am on Sundays. The motion was seconded by Sel. McCaffrey and passed unanimously.

19-003 Approval of Amendment #1 – Infiltration/Inflow (I/I) Project

James McKay, DPW Director, asked the Board to approve an amendment to the scope of work for the I/I Repair Project due to an increase in the project size to include additional repairs at the 2018 Fall Town Meeting.

Sel. McCaffrey made a motion to approve amendment #1 for the contract between the Town and GCG Associates, Inc. for Engineering Services for I/I Repair Project in the amount not to exceed \$18,460.00 for a total project cost of \$37,060.00. The motion was seconded by Sel. Barnes and passed unanimously.

19-004 Discuss Award of Asset Management Grants

Mr. McKay said Millis scored 2nd out of over 34 applicants for Asset Management Grants. The grant project will enable Millis to develop an asset management plan for drinking water, wastewater, and stormwater assets. The Grant Project cost is \$147,500 and the Clean Water Trust will cover \$88,500.00.

19-006 Economic Development Director/Planner Update

Mr. Guzinski asked the Board if they have any concerns or objections to Millis becoming the Host Community for a 50/50% split for an Economic Development Director/Planner. Mr. Guzinski said the Town Manager of Southborough said the Board of Selectmen there have voted to freeze the creation of

any new positions. Mr. Guzinski said the Southborough Board may vote in favor of a shared Economic Planner if Millis becomes the lead community.

Sel. McCaffrey made a motion of approve the TA's request to update the intermunicipal agreement with Southborough to reflect Millis as the host community. The motion was seconded by Sel. Barnes and passed unanimously.

19-005 Discuss Potential Senior Center Expansion

Mr. Guzinski reviewed the process of improving and expanding or potentially building a new Senior Center. Mr. Guzinski asked the Board to consider a feasibility study to review the Town's needs.

CONSENT ITEMS-10/15/18 MINUTES

Sel. McCaffrey made a motion to approve the minutes of 10/5/18 as written. The motion was seconded by Sel. Barnes and passed unanimously.

ADJOURNMENT

Sel. McCaffrey a motion to adjourn at 8:00 pm. The motion was seconded by Sel. Barnes and passed unanimously.

Respectfully submitted: Karen M. Bouret