

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
Monday, December 3, 2018  
Veterans Memorial Building Room 229  
900 Main Street, Millis, MA 02054**

**CALL TO ORDER:** Sel. MacInnes called the meeting to order at 7:00 pm. The following persons were present: Sel. Cathy MacInnes, Sel. Loring Barnes, Sel. James McCaffrey, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

**ANNOUNCEMENTS**

Coach Steve Bailen, Varsity Girls Soccer Team Coach, introduced the team and announced that the team is the 2018 State Champions.

Karen Bouret announced that there will be a Community Outreach meeting on December 19<sup>th</sup> at the Millis Library regarding a proposed adult-use marijuana dispensary facility to be located at 1525 Main Street.

Karen Bouret announce that the Town was awarded a grant from MIIA to assist in community risk management efforts for a rechargeable shovel to help prevent back injuries, two eye wash stations, as well as an infrared thermography camera.

Sel. MacInnes announced that the Recreation Department is hosting Santa's Holiday House where children pick out and custom package four small gifts for a fee of \$25 on Saturday, December 8<sup>th</sup> from 10:00am-12:00pm at the Veterans Memorial Building.

Fire Chief Rick Barrett announced that the annual holiday tree lighting and Santa parade hosted by Millis Fire will also be held on Saturday, December 8<sup>th</sup> with details to be found on their website or Facebook page.

**PUBLIC HEARINGS & SCHEDULED APPOINTMENTS**

**18-263 Application of On-Call Library Assistant**

**Sel. McCaffrey made a motion to ratify the Town Administrator's appointment of Susan Allison as an On-Call Library Assistant. The motion was seconded by Sel. Barnes and passed unanimously.**

**18-264 Appointment of Temporary Full Time Firefighter**

**Sel. McCaffrey made a motion to ratify the Town Administrator's appointment of Cam Wenzell as Temporary Full Time Firefighter effective immediately, to cover for a firefighter who is currently out injured on duty. The motion was seconded by Sel. Barnes and passed unanimously.**

**18-265 Stormwater and Land Disturbance Hearing Lots Southend Farm**

**Sel. McCaffrey made a motion to open the Stormwater and Land Disturbance Hearing for numbers 1, 2,5,6,9,10,13,14 Frontier Lane at Southend Farm (Lot 1C, 2A, 3A, 4A, 5A, 6A, and 8C). The motion was seconded by Sel. Barnes and passed unanimously.**

Dan Merrikin of Merrikin Engineering presented on behalf of the applicant. Melissa Recos, of BETA Engineering acting as peer review, reviewed her findings and comments. Mr. Merrikin said the same conditions and restrictions have been accepted for all of the other lots in that area.

**Sel. McCaffrey made a motion to close the Stormwater and Land Disturbance Hearing for numbers 1, 2,5,6,9,10,13,14 Frontier Lane at Southend Farm (Lot 1C, 2A, 3A, 4A, 5A, 6A, and 8C). The motion was seconded by Sel. Barnes and passed unanimously.**

**Sel. McCaffrey made a motion to grant a Stormwater Management Permit and a Land Disturbance Permit for each of No. 1, 2, 5, 6, 9, 10, 13, 14 Frontier Lane based on the findings identified in the draft decisions dated November 29, 2018 and subject to the conditions enumerated therein and subject to final review and approval from BETA. The motion was seconded by Sel. MacInnes and passed unanimously.**

18-266 Approval of Eden Street Sewer Extension

Mr. Merrikin presented the Eden Street Sewer Extension Plan which includes a proposed extension of the existing low pressure sewer system from the existing end located at 11 Eden Street and noted that all peer review comments from GCG Associates were addressed.

**Sel. Barnes made a motion to approve the Eden Street Extension Plan as presented. The motion was seconded by Sel. McCaffrey and passed unanimously.**

18-267 Acknowledgement of Gift – Babfar Equipment

Diane Jurmain, Vice Chair of the Permanent Building Committee and Elementary School Building Committee, said Babfar Equipment donated four heating units to allow construction work to continue throughout the winter at the Clyde F. Brown project and noted they also helped with the Library construction a few years ago. The units are valued at approximately of \$19,000.00 and the project will be credited back for these savings. The Board thanked the Berry family, Babfar owners, for their very generous donation.

**Sel. McCaffrey made a motion to present a Certificate of Appreciation on behalf of the Town to acknowledges with thanks and appreciation the generous gift made by Bruce A. Berry and BABFAR Equipment corporation to the new Clyde Brown School project, and offer sincerest thanks and gratitude to you as both citizens of Millis and as business owners who are invested in the success and well-being of our community, give this 3<sup>rd</sup> day of December 2018. The motion was seconded by Sel. MacInnes and passed unanimously.**

18-268 Approval of Gasoline & Diesel Pricing

Robert Weiss, Energy Manager, presented a proposed contract from the Norfolk County consortium for a purchase of fuels through a contract with Global Montello Group for the period 9/1/19-8/31/22.

**Sel. McCaffrey made a motion to approve entering into a contract with the Norfolk County consortium to purchase fuels from Global Montello Group for \$2.0741 per gallon for 87 Octane and to allow an increase of not more than 3% at contract execution. The motion was seconded by Sel. MacInnes and passed unanimously.**

18-269 Stormwater Utility Update

Mr. Guzinski made a few remarks and noted that approximately 30% of property owners have paid their bills currently, and all bills are due on December 1, 2018. Mr. McKay presented a packet of materials, which he noted will be available on the website, detailing the background of the stormwater utility and showing a timeline of how the utility came to be implemented. Mr. McKay briefly discussed the MS4 permit, an unfunded mandate which comes from the EPA. Sel. MacInnes said the Town will be fined

\$25,000.00 per day if it is not in compliance and added that the Town is actively engaged in a group lawsuit attempting to fight the new regulations. Sel. Barnes noted that the bills were sent out later than intended due to outdated software. Sel. Barnes also said she has heard people with strong concerns about paying their bills in one lump sum, and are looking to break up the payments. Sel. MacInnes noted that the Board voted unanimously in June of 2018 to accept the stormwater utility rates. Sel. MacInnes also encouraged residents to call their congressmen and voice displeasure at this unfunded mandate.

A resident asked a question about how credits, if any, will be issued. Mr. Guzinski explained that if property owners feel there was an error in the mapping system relating to impervious areas, they may apply for abatement once the bill has been paid. The credit program will allow property owners, based on remediation that they must capture water on site, to apply for a credit beginning in year two.

A discussion ensued about this new financial challenge that is shared as a Town. Brutus Cantoreggi, a resident, voiced concerns about the overall budget amount and the policy decision of the Board regarding the credit policy. Mr. Cantoreggi also noted that this is a community effort and unfortunately is not going away. Sel. McCaffrey noted that a utility was set up to designate the money to be spent specifically on stormwater. More discussion ensued.

Sel. MacInnes encouraged residents to send comments and/or questions to [stormwatermgmtgrp@millisma.gov](mailto:stormwatermgmtgrp@millisma.gov).

#### **SCHEDULED BUSINESS**

##### **18-271 Request for Directional Signs on Town Property – Toll Bros Project**

Ryan O'Rourke, the Project Manager from Toll Bros, asked the Board to approve temporary directional signage to be placed on Town property while Orchard Street is being worked on. A map was presented.

The Board asked Mr. O'Rourke to speak to the current poor conditions of the road who replied that Toll Bros will do a better job of communicating to the contractors regarding cleaning up the road and making sure it is in better shape. Mr. McKay said Toll Bros has been a good partner with the Town and said the DPW and Town will also make sure the roads are being kept in decent condition despite the ongoing construction.

**Sel. McCaffrey made a motion to approve the request for temporary 18x24" directional signs to be placed at the areas designated on the map that was submitted while construction work is being conducted. The motion was seconded by Sel. Barnes and passed unanimously.**

##### **18-270 Snow & Ice Contractor Rate Discussion**

Mr. McKay read a letter that he wrote to the Town Administrator on November 28, 2018 regarding concerns about a lack of seasonal snow plow operators and the need to raise the hourly rates to both keep existing contractors and recruit new people.

**Sel. Barnes made a motion to accept the rate structure for the 2018-19 snow season as presented in the letter from the DPW Director ranging from \$70.90, including a 3.5% fuel adjustment, for a ¾ ton pickup with 4-wheel drive to \$150.00 for a loader with a minimum 10'-0" plow. The motion was seconded by Sel. MacInnes and passed unanimously.**

18-272 Approval of Economic Development Intermunicipal Agreement

**Sel. McCaffrey made a motion to approve the Intermunicipal Agreement for Economic Development and Planning Services Between the Town of Millis and the Town of Southborough and for the Town Administrator to sign on behalf of Millis. The motion was seconded by Sel. Barnes and passed unanimously.**

CONSENT ITEMS-11/19/18MINUTES

**Sel. MacInnes made a motion to approve the minutes of 11/19/18 with one minor change. The motion was seconded by Sel. McCaffrey and passed unanimously.**

ADJOURNMENT

**Sel. Barnes made a motion to adjourn at 9:25 pm. The motion was seconded by Sel. MacInnes and passed unanimously.**

Respectfully submitted: Karen M. Bouret