

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, November 19, 2018, 2018
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. MacInnes called the meeting to order at 6:30 pm. The following persons were present: Sel. Cathy MacInnes, Sel. Loring Barnes, Sel. James McCaffrey, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

EXECUTIVE SESSION

**Sel. MacInnes made a motion to enter executive session for the following reasons:
To conduct strategy sessions in preparation for negotiations with union personnel. (SEIU)**

**To consider the purchase of real estate if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.
(Ward)**

Return to regular session at 7:00pm.

ANNOUNCEMENTS

Karen Bouret announced that there will be a free Community Thanksgiving Dinner to be held at 5:00 pm at the Millis Church of Christ at 142 Exchange Street. All are welcome.

Sel. MacInnes announced that the Holly Jolly Fair will be held the first weekend in December.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

18-252 Tax Classification Hearing

Sel. McCaffrey read the tax classification hearing legal notice that was advertised in the Milford Daily News. Assistant Assessor, Paula Dumont, asked the Board to adopt a single tax rate for Levy Year 2019.

Sel. Barnes made a motion to adopt a single tax rate for Levy Year 2019. The motion was seconded by Sel. McCaffrey and passed unanimously.

18-252.1 Approval of Common Victualler and Entertainment Licenses

Sel. McCaffrey made a motion to approve Common Victualler and Entertainment licenses for 2018 for Rock 'N Coal restaurant. The motion was seconded by Sel. Barnes and passed unanimously.

18-253 Review and Approval of Green Communities Annual Report

Robert Weiss, Energy Manager, reviewed the report saying Millis has had a 10% reduction of total energy use from the base year including significant reduction in streetlight use due to the new LED lights.

Sel. Barnes made a motion to approve the Green Communities Annual Report and to authorize the Chair to sign on the Town's behalf. The motion was seconded by Sel. MacInnes and passed unanimously.

18-257 Appt. of Economic Development Committee and Approval of Mission Statement

Sel. Barnes said she hosted an informal Economic Development meeting two weeks ago where good discussion was had regarding the development of an actual Economic Development Committee (EDC). Sel. McCaffrey voiced concerns about the scope of work that was presented by Sel. Barnes on behalf of the group and said he would like it to be simpler and broader based. Sel. McCaffrey wants the future EDC to be an advisory committee which would make recommendations to the Selectmen who in turn would make policy decisions. A discussion ensued about how to move forward. Sel. MacInnes acknowledged Sel. Barnes' work to get to this point with committee development but also voiced concerns about the committee's role. Sel. McCaffrey submitted a draft of his own which he suggested as less prescriptive. Sel. Barnes expressed frustration in the process of developing a committee and said she would like to move forward noting that a new Economic Development and Planning position is in the works for the Town.

Sel. MacInnes made a motion to request that a letter be sent to the Planning Board Chair to make a recommendation of one of the members become a member of the Economic Development Committee. The motion was seconded by Sel. McCaffrey and passed unanimously.

Sel. MacInnes asked that this topic be placed on the 12/3 agenda for continued discussion.

18-254 Request for Approval of Land Use for Cows

Nate Maltinsky, resident, gave a brief presentation via PowerPoint asking for the Town to permit him to raise 4-6 beef cattle and allow them to graze on Town-owned land by leasing the land. Sel. MacInnes recused herself from the discussion since Mr. Maltinsky is her neighbor. Mr. Maltinsky said it would be roughly 1 ½ acres next to his home on Route 115 across from Oak Grove Farm. The Conservation Commission gave their approval in a letter and if the Board approves this proposal Mr. Maltinsky will go to the Board of Health to make sure their requirements have been met. Mr. Guzinski said a lease of town property would be much more involved and instead said Town Counsel suggests issuing a license. Sel. McCaffrey said he wants to make sure that the Town doesn't violate any restrictions from the environmental grant that was used to acquire the land and asked the Town Administrator to research that. Sel. McCaffrey also asked that Mr. Maltinsky provide the economic impact of his proposal. Sel. Barnes said she wants to make sure all abutters are notified. The Town Administrator will work with Town Counsel to move forward.

18-255 Approval of DPW Design Renovation Contract

Wayne Klocko, Chair of the Permanent Building Committee (PBC), presented a proposal to develop a schematic design and renderings for repairs and two new buildings for the DPW garage facility. Mr. Klocko said the renderings and cost estimate would be presented at the Spring Town Meeting where a vote to continue with the design would occur. Mr. Klocko said the PBC is taking a very measured approach to make sure this will be a long term solution.

Sel. McCaffrey made a motion to approve a contract with SGH for schematic design work for the DPW building in an amount not to exceed \$46,000.00. The motion was seconded by Sel. MacInnes and passed unanimously.

18-256 Appointment of Seasonal Snow Plow Drivers

James McKay, DPW Director, asked the Board to approve the Town Administrator's appointment of Alex McColl and Kyle Lopez as seasonal snow plow drivers.

Sel. McCaffrey made a motion that the Board approves the Town Administrator's appointment of Alex McColl and Kyle Lopez as Seasonal Snow Plow Drivers from 11/27/18-3/31/19. The motion was seconded by Sel. Barnes and passed unanimously.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

18-258 Approval of Purchase of DPW Pickup Truck

Mr. McKay asked the Board to approve the contract with Liberty Chevrolet for a pickup truck as specified on the 9/18/18 letter.

Sel. McCaffrey made a motion to approve the purchase of a Chevrolet Silverado 2500 4x4 Pickup for a total of \$43,167.96 as specified in the 9/18/18 proposal. The motion was seconded by Sel. Barnes and passed unanimously.

18-260 Approval of Pavement Management Contract

Mr. McKay briefly reviewed the contract explaining that a drone will fly over and a plan will be developed for paving. Sel. MacInnes added that this provide residents with detailed information and recommendations on all of the roads in town. A discussion ensued about hiring an in-house engineer but Mr. McKay said this is a specialized project.

Sel. Barnes made a motion to approve the Pavement Management Services contract with Kleinfelder, and for the Town Administrator to sign on the Town's behalf, for a not to exceed amount of \$39,800.00.

18-259 Hazard Mitigation Plan Adoption

Sel. McCaffrey made a motion that Whereas, the Town of Millis established a Committee to prepare the Town of Millis Hazard Mitigation Plan 2018 Update; and Whereas the Town of Millis Hazard Mitigation Plan 2018 Update contains several potential future projects to mitigate potential impacts from natural hazards in the Town of Millis, and Whereas, duly-noticed public meetings were held by the Millis Local Emergency Planning Committee on April 12, 2018 and July 9, 2018 and Whereas, the Town of Millis authorizes responsible departments and/or agencies to execute their responsibilities demonstrated in the plan, and Now, Therefore Be It Resolved that the Town of Millis Board of Selectmen adopts the Tow of Millis Hazard Mitigation Plan 2018 Update in accordance with M.G. L. 40§4 or the charter and bylaws of the Town of Millis. The motion was seconded by Sel. Barnes and passed unanimously.

The motion was seconded by Sel. Barnes and passed unanimously.

18-261 Holiday Schedule for Municipal Offices

Sel. McCaffrey made a motion to approve the Town Administrator's recommendation that municipal offices/operations be closed all day on December 24th and to close at 4:30 pm on December 31st for non-emergency personnel. The motion was seconded by Sel. Barnes and passed unanimously.

18-262 Approval of Water/Sewer Commitments

Sel. MacInnes made a motion to approve the Water/Sewer Department Commitments for October 2018 in the amount of \$1,476.35 and 2nd Quarter FY19 for \$657,518.89. The motion was seconded by Sel. Barnes and passed unanimously.

JM motion to approve with change – 2nd by LB/PU

JM motion to approve the 7/9, LB recused – 2nd CM - PU

CONSENT ITEMS MINUTES

Sel. McCaffrey made a motion to approve the minutes of 10/29/18 with a change as noted. The motion was seconded by Sel. Barnes and passed unanimously.

Sel. McCaffrey made a motion to approve the minutes of 7/9/18 as written. The motion was seconded by Sel. MacInnes. Sel. Barnes recused herself since she was not present at the meeting. The motion passed.

ADJOURNMENT

Sel. McCaffrey a motion to adjourn at 9:25 pm. The motion was seconded by Sel. Barnes and passed unanimously.

Respectfully submitted: Karen M. Bouret