

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, August 27, 2018, 2018
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. MacInnes called the meeting to order at 6:30 pm. The following persons were present: Sel. James McCaffrey, Sel. Catherine MacInnes, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret. Sel. Barnes was unable to attend.

EXECUTIVE SESSION

ANNOUNCEMENTS

Jim McKay, DPW Director, read a letter from the Governor saying that Millis has been awarded a Recycling Dividends Program grant of \$3,850.00. Mr. McKay suggested that maybe the Town can start separating paper and cardboard which could be a good commodity for Millis.

PUBLIC HEARINGS & SCHEDULED APPOINTMENTS

18-190 Appt of Part Time Building Assistant

Michael Guzinski, Town Administrator, asked the Board to approve his appointment of Gunbhushan Kaur to the position of Part Time Building Assistant for 8 hours per week. This is in addition to her current position at the Council of Aging.

Sel. McCaffrey made a motion to ratify the Town Administrator's appointment of Gunbhushan Kaur as Part Time Building Assistant for 8 hours per week. The motion was seconded by Sel. MacInnes and passed unanimously.

18-191 Appt of Energy Committee Member

Robert Weiss, Energy Manager, asked the Board to approve the appointment of Chris Jackson as a member of the Energy Committee. Mr. Weiss said the Energy Committee is in favor of having him join.

Sel. McCaffrey made a motion to appoint Chris Jackson to the Energy Committee for the duration of FY19. The motion was seconded by Sel. McKay and passed unanimously.

18-192 Appt. of DPW HEO Laborer

Mr. McKay asked to Board to ratify the Town Administrator's appointment of Eric Earl as HEO/Laborer to work Tuesdays through Saturdays.

Sel. McCaffrey made a motion to appoint Eric Earl to the position of HEO/Laborer with the DPW subject to the completion of the CORI, DOT physical and drug screen and to obtain a water treatment (T1) and water distribution (D1) licenses. The motion was seconded by Sel. McKay and passed unanimously.

18-193 Memorial Gift

Mr. McKay said a town resident has been working with the DPW and Recreation to design new basketball courts. John Welch, a long-time resident of Millis, told the Board his son passed away in 2016. Mr. Welch said the family has collected \$11,000.00 in donations for a memorial basketball court to honor his memory. Mr. Welch said he would like to give the funds to the Town and reiterated that he

has been working with the DPW and Recreation. Sel. McCaffrey thanked the family on behalf of the Town and noted the courage it takes to speak about the loss of a child. Kris Fogarty, Recreation Director, spoke about the proposed location behind the Mobil station. Mike Banks, Recreation Member, said he has talked with the School Facilities Manager to coordinate the project. Mr. McKay said they hope to have the project done by end of October.

Sel. McCaffrey made a motion on behalf of the Board to gratefully accept the \$11,000.00 gift in memory of Mr. Welch's son for the purpose of building memorial basketball courts. The motion was seconded by Sel. MacInnes and passed unanimously.

18-194 Jasper Hill Licenses

John Tracy, owner of the future Jasper Hill restaurant to be located at the former Rossi's location came in for approval of both Common Victualler and Entertainment licenses. Ms. Bouret noted that the All Alcohol liquor license was approved previously by the Board and was just formally approved by the ABCC.

Sel. McCaffrey made a motion to approve the Entertainment License for Rocklawn Restaurants, LLC d/b/a Jasper Hill subject to final approval by the Fire Chief and Building Commissioner. The motion was seconded by Sel. MacInnes and passed unanimously.

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SCHEDULED BUSINESS

18-195 Stormwater Credit Manual Discussion

Mr. McKay said the manual has not been fully completed, and asked for this item to be delayed until the 9/10/18 BOS meeting.

18-196 Approval of Dover Road Project

Mr. McKay presented a contract amendment to the Dover Road project for a total of \$23,391.00 to cover additional work including design and construction of an additional water service to a home on Main Street and determining the existing water system.

Sel. McCaffrey made a motion to approve the contract amendment with GCG Associates, Inc. for an additional \$23,391.00 for additional engineering services and construction observation for the Dover Road Water Main Improvements. The motion was seconded by Sel. MacInnes and passed unanimously.

18-197 Marijuana Discussion – Nuisance Regulations

Sel. McCaffrey reviewed the current status of retail marijuana and said the BOS will have a joint meeting with the Retail Marijuana Committee on Wednesday evening. Mr. McKay said the Board just received information from town counsel on rules and regulations to operations of marijuana establishments to prevent nuisance as well as regulations for marijuana cultivators, manufacturers and testing facilities. Jay Talerman, town counsel, said the state regulations are still a moving target at this point and feels the Board of Selectmen should have a role in the basic licensure piece. He also said the Board of Health would be a good fit for handling the nuisance regulations, and zoning can handle zoning regulations.

Sel. MacInnes said she would like applicants to have a smooth process and not see a lot of overlap and redundancy.

18-199 Discussion Regarding Appointment of Election Workers

Mr. Guzinski said there are three individuals who require appointment as election workers. Mr. Guzinski said there may be other appointments and asked the Board for permission to appoint election workers without the confirmation of the Board.

Sel. McCaffrey made a motion to ratify the Town Administrator's appointment of Paula Norton, Claire Gorman and Janice Skenderian as election workers and to grant authority to the Town Administrator to appoint any other new election workers for the Fall 2018 primary election without ratification of the Board. The motion was seconded by Sel. MacInnes and passed unanimously.

18-198 Remote Participation

Mr. Talerma spoke about remote participation guidelines and caveats including that inflection etc. and the full benefit of being present at a meeting are a consideration. A discussion with the Board ensued. Mr. Talerma said this would need to be approved across all town boards, not just the Board of Selectmen. Ms. Bouret noted that a full quorum must be present; a remote participant would not complete the quorum. Mr. Talerma suggested writing a very clear policy before adopting anything. Sel. McCaffrey said it puts a lot of pressure on the Chair to decide if there is a valid reason to participate remotely. Sel. McCaffrey suggested that maybe the IT/IS Committee could weigh in on whether we have the technology to make remote participation as well.

18-200 Approval of Water/Sewer Commitment

Sel. McCaffrey made a motion to approve the Water/Sewer Department Commitment to Collector for August 2018 in the amount of \$774,276.55. The motion was seconded by Sel. MacInnes and passed unanimously.

CONSENT ITEMS

Sel. McCaffrey made a motion to approve the BOS minutes from 8/13/18 as written. The motion was seconded by Sel. MacInnes and passed unanimously.

ADJOURNMENT

Sel. McCaffrey made a motion to adjourn at 8:30 pm. The motion was seconded by Sel. MacInnes and passed unanimously.

Respectfully submitted: Karen M. Bouret