

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, June 25, 2018
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. MacInnes called the meeting to order at 6:30 pm. The following persons were present: Sel. James McCaffrey, Sel. Catherine MacInnes, Sel. Loring Barnes, Town Administrator Michael Guzinski, and Operations Support Manager Karen Bouret.

EXECUTIVE SESSION

Sel. MacInnes made a motion to open regular session at 7:05 p.m.

18-152 Appointment of New Hires

Mike Giampietro, Building Commissioner, asked the Town Administrator to recommend the appointment of Jennifer Sweet as Assistant Wiring Inspector.

Sel. Barnes made a motion to approve the appointment of Jennifer Sweet as Assistant Wiring Inspector consistent with the current Building Department hours. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. MacInnes said Sel. Barnes had two announcements to make.

Sel. Barnes commended a 15-year-old Millis resident for returning a cell phone to another resident that was found after a last day of school concert that occurred at Tangerini's Farm.

Sel. Barnes also noted that the 200th anniversary of Norfolk County was recently celebrated.

Sel. Barnes made a motion to ratify the appointment of Ellie Baczkowski as Department Assistant II in the Board of Assessor's office. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. Barnes made a motion to ratify the appointment of Raphaela Morais-Peroba as Department Assistant II in the Treasurer/Collector's office pending successful CORI and physical results.

18-153 Secretary Ash Discussion

Sel. Barnes introduced Secretary of Housing and Economic Development, who addressed the Board regarding economic development opportunities in Millis. Secretary Ash said some of the programs his office has available include a tax credit program, the MassWorks program both of which help revitalize communities. They have created a program called the Site Readiness program that deals with industrial parks and offer funding for studies and a Community Innovation Fund where grants can be attained. Secretary Ash commended the Town for the housing growth and said it's the foundation of economic growth adding that there will be a new round of affordable housing grants available shortly.

A discussion ensued about Millis being somewhat inaccessible due to lack of highway access and how to expand regardless of that issue. The Secretary said to start with Millis' assets including existing businesses and create a dialog as well as schools and educational programs. Sel. Barnes asked for assistance from the state in bringing Millis up to speed with other towns that have more resources for

economic development. Secretary Ash said you need to start with property owners and real estate brokers engaging them in what possibilities are and then the state can step in and offer assistance. Secretary Ash said the relationship with businesses and showing that the Town is a partner is very important.

18-154 Hearing: All Alcohol License for Jasper Hill

Sel. McCaffrey made a motion to open the hearing for an all alcohol license application for Jasper Hill. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion to open the hearing for an all alcohol license application for Jasper Hill. The motion was seconded by Sel. MacInnes and passed unanimously.

The owners of Jasper Hill said they are anticipating opening in late summer and will serve American fare, be available for special events, and have live bands.

Sel. McCaffrey made a motion to grant an all alcohol license to Rocklawn Restaurants d/b/a Jasper Hill at 270 Exchange Street from Sundays-Saturdays from 11:00 a.m. through 1:00 a.m. The motion was seconded by Sel. Barnes and passed unanimously.

18-155 Hearing: FY19 Water Rates

Sel. McCaffrey made a motion to open the hearing for the FY19 Water Utility Rates. The motion was seconded by Sel. MacInnes and passed unanimously.

Mr. McKay, Deputy Director of the DPW, said a study was done and a three-year rate scheme was presented back at a Board meeting back in December 2017.

Sel. McCaffrey made a motion to close the hearing for the FY19 Water Rates. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion to increase the water rates by 10% from the FY18 rates to the FY19 rates. The motion was seconded by Sel. MacInnes and passed unanimously.

18-156 Hearing: FY19 Sewer Rates

Sel. McCaffrey made a motion to open the hearing for the FY19 Sewer Utility Rates. The motion was seconded by Sel. Barnes and passed unanimously.

Mr. McKay said the same study done for water rates also had recommendations for sewer rates. There is no increase to sewer rates currently.

Sel. MacInnes made a motion to close the hearing for the FY19 Sewer Rates. The motion was seconded by Sel. Barnes and passed unanimously.

Sel. McCaffrey made a motion that the FY19 Sewer rates remain the same as the FY18 rates with no increase. The motion was seconded by Sel. Barnes and passed unanimously.

18-157 Hearing: FY19 Stormwater Rates

Sel. MacInnes made a motion to open the hearing for the FY19 Stormwater Utility Rates. The motion was seconded by Sel. Barnes and passed unanimously.

Mr. McKay explained the anticipated annual fees for billing units based on square feet of impervious area and explained the rate structure for the newly created dedicated fund for stormwater management. Mr. McKay said there will be a credit program for eligible activities which control stormwater on-site. Betsy Frederick, the Town's consultant from Kleinfelder, addressed the Board about the process of developing a utility and NPDES permitting and a quick timeline review. Mr. McKay stated that there is a new employee who does street sweeping, catch basin cleaning will start shortly, in an effort to get the program going with the main goal to be limiting phosphorous from getting into the water system. Ms. Frederick said this is an investment in the Town's infrastructure not just for regulatory compliance. Meeting attendees asked questions regarding billing and questions/concerns about the enterprise fund. Hannah York explained that there has been a lot of discussion about how to pay for stormwater remediation and an enterprise fund affects all residents and businesses where a tax increase would not do that. A resident from Rockville Meadows voiced concern over the amount of impervious surface he is being billed for and it was explained that the costs for a private development include billing for private roads and walkways which have been incorporated into the number. Mr. McKay said anyone with concerns about billing units can call or email him.

Sel. MacInnes made a motion to close the hearing for the FY19 Stormwater Utility Rates. The motion was seconded by Sel. McCaffrey and passed unanimously.

Sel. Barnes made a motion that the Board approves the Stormwater Utility Rates as presented, seconded by Sel. McCaffrey. The motion passed unanimously.

18-158 FY19 Paving Update

Mr. McKay asked the Board to approve the paving bid for \$188,739.02 for Lorusso Corp. for the paving projects for Dyer Street, Middlesex Street and Main Street.

Sel. McCaffrey made a motion to approve and for the Town Administrator to execute the paving contract with Lorusso Corp. for the paving projects as specified in an amount not to exceed \$188,739.02. The motion was seconded by Sel. Barnes and passed unanimously.

Sel. McCaffrey made a motion to approve and for the Town Administrator to execute the crack sealing contract with Crack Sealcoating Inc. for crack sealing in an amount not to exceed \$75,000.00. The motion was seconded by Sel. Barnes and passed unanimously.

Mr. McKay also asked for the Board to approve the purchase of a Mini-Track Paver in the amount of \$40,000.00 which would leave \$92,959.00 in contingency to possibly be used toward the Dover Road Bridge.

Sel. McCaffrey made a motion to authorize the purchase of a \$40,000.00 Mini-Track Paver from Ambrose Equipment Co., Inc., seconded by Sel. MacInnes. The motion passed unanimously.

18-159 Appointment of DPW Director

Mr. Guzinski said he did an internal search for a candidate for DPW Director and recommends James McKay with full confidence.

Sel. Barnes made a motion to ratify the full-time appointment of James McKay effective July 1, 2009 as Director of Millis Public Works. The motion was seconded by Sel. McCaffrey and passed unanimously.

18-160 Retail Marijuana Committee Goals for Summer

Sel. McCaffrey said after a conversation with the Chair of the RMC, he is asking that they work on establishing general bylaws to regulate nuisance issues, and to work with counsel, and to develop recommendations for the Board of Selectmen. Sel. McCaffrey said the current moratorium is in place through December 2018, but the attorney general is now allowing towns to extend their moratoriums through June of 2019 which is an option for the Town. Sel. McCaffrey said any recommendations will be brought to the Board and then the Board would recommend that these be added to a town meeting warrant to be voted on. Sel. Barnes asked that the potential budgetary impacts be provided by departments which Mr. Guzinski said is currently in process. A discussion ensued about options. The Board agreed that extending the moratorium is not a direction they want to go and would like to be able to present something in November. The Board also said they will task the Planning Board with developing zoning bylaws for an overlay district going forward.

Sel. MacInnes made a motion for the Town Administrator to draft a memo to be sent to the RMC for the goals for summer as discussed by the Board. The motion was seconded by Sel. Barnes and passed unanimously.

Sel. Barnes asked the Town Administrator to also thank the RMC for their work up to this date.

Sel. McCaffrey made a motion to approve the inter-function transfer from Planning Board Expense to Planning Board Salaries Clerical wages. The motion was seconded by Sel. MacInnes and passed unanimously.

18-161 Review and Approve Inter-Function Transfer

Sel. McCaffrey made a motion to approve and inter-function transfer in the amount of \$2,606.00 from Planning Board expenses to Planning Board salaries clerical. The motion was seconded by Sel. Barnes and passed unanimously.

18-162 Appointment/Reappointment of Board & Committee Members for FY19

Sel. MacInnes made a motion to approve the following appointments for the terms listed:

EXP	TERM	BOS APPT	COMMITTEE	LAST NAME
2019	1 year	x	Agricultural Commission	Hubbard
2019	1 year	x	Agricultural Commission	Tangerini
2019	1 year	x	Agricultural Commission	Tangerini
2019	1 year	x	Animal Inspector	Hamelin
2021	3 years	x	Board of Assessors (Chair)	Keyes
2019	1 year	x	Cable TV Advisory Committee	Forman
2019	1 year	x	Cable TV Advisory Committee	Koch
2019	1 year	x	Cable TV Advisory Committee	Normandin
2019	1 year	x	Cable TV Advisory Committee - BOS Liaison	McCaffrey

2019	1 year	x	Cable TV Advisory Committee - Ex Officio	Yusna
2019	1 year	x	Cable TV Advisory Committee -Sch Comm Liaison	Catalano
2020	2 years	x	Capital Planning Committee	McCaffrey
2020	2 years	x	Capital Planning Committee	Perkins
2020	2 years	x	Capital Planning Committee	Roche
2020	2 years	x	Capital Planning Committee (Chair)	Barry
2020	2 years	x	Capital Planning Committee	Corcoran
2020	2 years	x	Capital Planning Committee	Jurmain
2019	1 year	x	Cemetery Committee	Doyle
2019	1 year	x	Cemetery Committee	McKay
2019	1 year	x	Cemetery Committee	Mushnick
2019	1 year	x	Cemetery Committee	Vecchi
2019	1 year	x	Cemetery Committee - BOS Liaison	MacInnes
2019	1 year	x	Cemetery Committee (Chair)	Collins
2021	3 years	x	Community Preservation Committee	Barry
2021	3 years	x	Community Preservation Committee	Maltinsky
2021	3 years	x	Community Preservation Committee	Normandin
2021	3 years	x	Community Preservation Committee	Rheume-Mustard
2021	3 years	x	Community Preservation Committee	Rich
2021	3 years	x	Community Preservation Committee (BOS)	MacInnes
2021	3 years	x	Community Preservation Committee (Plan Board)	McKay
2021	3 years	x	Conservation Commission	Lederer
2021	3 years	x	Conservation Commission	Tangerini
2021	3 years	x	Council on Aging	Daly
2021	3 years	x	Council on Aging	Lannon
2021	3 years	x	Council on Aging (Chair)	Neville
2021	3 years	x	Cultural Council	Doherty
2021	3 years	x	Cultural Council	Ferrimy
2021	3 years	x	Cultural Council	Lagos
2021	3 years	x	Cultural Council	Neville
2021	3 years	x	Cultural Council	Copice
2019	1 year	x	Drinking Water Committee	DeSouza
2019	1 year	x	Drinking Water Committee	Guzinski
2019	1 year	x	Drinking Water Committee	Lannon
2019	1 year	x	Drinking Water Committee	McKay
2019	1 year	x	Drinking Water Committee - BOH ex officio	McVeigh
2019	1 year	x	Drinking Water Committee - BOS Liaison	MacInnes
2019	1 year	x	Drinking Water Committee - Fin Com Liaison	Riley
2019	1 year	x	Economic Development Committee - BOS Liaison	Barnes
2019	1 year	x	Economic Development Committee	Sabitus
2019	1 year	x	Emergency Management Agency Co-Director	Byrne

2019	1 year	x	Emergency Management Agency/Communication	Doe
2019	1 year	x	Emergency Management Agency/Communication	Yeager
2019	1 year	x	Energy Committee	Farrar
2019	1 year	x	Energy Committee	Gibbons
2019	1 year	x	Energy Committee	O'Connell
2019	1 year	x	Energy Committee	Streck
2019	1 year	x	Energy Committee (Chair)	Barry
2019	1 year	x	Energy Committee-ex officio	Guzinski
2019	1 year	x	Energy Manager	Weiss
NEW	UC	x	Elementary School Building Committee (Voting)	Nichols
2021	3 years	x	Historical Commission	Graci
2021	3 years	x	Historical Commission	Bobinski
2021	3 years	x	Historical Commission	Slayton
2021	3 years	x	Historical Commission - Associate	Fuzy
2021	3 years	x	Historical Commission - Associate	Vecchi
2019	1 year	x	Insurance Advisory Committee	Gove
2019	1 year	x	Insurance Advisory Committee	Kane
2019	1 year	x	Insurance Advisory Committee	Klocko
2019	1 year	x	Insurance Advisory Committee	Schofield
2019	1 year	x	Insurance Advisory Committee - Ex Officio	Bouret
2019	1 year	x	IS & Communications Committee	Harlow
2019	1 year	x	IS & Communications Committee	Jurmain
2019	1 year	x	IS & Communications Committee	McCain
2019	1 year	x	Local Emergency Planning Committee	Barrett
2019	1 year	x	Local Emergency Planning Committee	Byrne
2019	1 year	x	Local Emergency Planning Committee	Driscoll
2019	1 year	x	Local Emergency Planning Committee	Engler
2019	1 year	x	Local Emergency Planning Committee	Guzinski
2019	1 year	x	Local Emergency Planning Committee	Howley
2019	1 year	x	Local Emergency Planning Committee	Jacobsen
2019	1 year	x	Local Emergency Planning Committee	Lannon
2019	1 year	x	Local Emergency Planning Committee	McKay
2019	1 year	x	Local Emergency Planning Committee	McVeigh
2019	1 year	x	Local Emergency Planning Committee	Soffayer
2019	1 year	x	Local Emergency Planning Committee (BOS)	Barnes
2019	1 year	x	Master Plan Implementation Committee	Giampietro
2019	1 year	x	Master Plan Implementation Committee	Guzinski
2019	1 year	x	Master Plan Implementation Committee	Hilton
2019	1 year	x	Master Plan Implementation Committee	Schultze
2019	1 year	x	Master Plan Implementation Committee	Yered
2019	1 year	x	Master Plan Implementation Committee (BOS)	Barnes

2019	1 year	x	MBTA Advisory Board Designee	Guzinski
2019	1 year	x	Metropolitan Area Planning Council Representative	Guzinski
2019	1 year	x	Metropolitan Area Planning Council Representative	Riley
2019	1 year	x	Norfolk County Advisory Board Designee	MacInnes
2021	3 years	x	Permanent Building Committee	Jurmain
2021	3 years	x	Permanent Building Committee	Wine
2021	3 years	x	Permanent Building Committee - Chair	Klocko
2019	1 year	X	Permanent Building Committee - ex officio/BOS	MacInnes
2019	1 year	x	Planning Board - Associate	Molinari
2019	1 year	x	Playground Committee	Farrar
2019	1 year	x	Playground Committee	Fong
2019	1 year	x	Playground Committee	Gibbons
2019	1 year	x	Playground Committee	McKay
2019	1 year	x	Playground Committee	Rheaume-Mustard
2019	1 year	x	Public Weighers	Bianco
2019	1 year	x	Public Weighers	Collins
2019	1 year	x	Public Weighers	Gilleney
2019	1 year	x	Public Weighers	Lapierre
2019	1 year	x	Public Weighers	Lariviere
2019	1 year	x	Public Weighers	Murphy
2019	1 year	x	Public Weighers	Pukanasis
2019	1 year	x	Public Weighers	Rorrie
2019	1 year	x	Public Weighers	Rossi
2019	1 year	x	Public Weighers	Tresca
2019	1 year	x	Public Weighers	Tresca
2019	1 year	x	Public Weighers	Tresca
2019	1 year	x	Recreation Committee	Cassidy
2019	1 year	x	Recreation Committee	Davis
2019	1 year	x	Recreation Committee	Juhl
2019	1 year	x	Recreation Committee	Vara
2019	1 year	x	Recreation Committee (Chair)	Banks
2019	1 year	x	Recreation Committee (Vice Chair)	Rheaume-Mustard
2019	1 year	x	Recreation Director/ ex-officio member	Fogarty
2019	1 year	x	Regional Transportation Advisory Council	Chisholm
2019	1 year	x	Regionalization Sharing Comm. (Medfield)	Barnes
2019	1 year	x	Registrars of Voters	Conroy (R)
2019	1 year	x	Registrars of Voters	Hardin (D)
2019	1 year	x	Registrars of Voters	Murphy (D)
2019	1 year	x	Registrars of Voters	Yeager (R)
2019	1 year	x	Retail Marijuana Committee	Boiardi
2019	1 year	x	Retail Marijuana Committee	Borgman

2019	1 year	x	Retail Marijuana Committee	Maltinsky
2019	1 year	x	Retail Marijuana Committee	McCaffrey
2019	1 year	x	Retail Marijuana Committee	Riley
2019	1 year	x	Retail Marijuana Committee	Schofield
2019	1 year	x	Retail Marijuana Committee (Chair)	Riley
2019	1 year	x	Safety Committee	Barrett
2019	1 year	x	Safety Committee	Bouret
2019	1 year	x	Safety Committee	Engler
2019	1 year	x	Safety Committee	McKay
2019	1 year	x	Safety Committee	McVeigh
2019	1 year	x	Safety Committee	Soffayer
2019	1 year	x	Safety Committee	Soffayer
2019	1 year	x	Safety Committee	Tolson
2019	1 year	x	Sewer Study Committee	Bocchino
2019	1 year	x	Sewer Study Committee	Cantoreggi
2019	1 year	x	Sewer Study Committee	Chisholm
2019	1 year	x	Sewer Study Committee	Guzinski
2019	1 year	x	Sewer Study Committee	McKay
2019	1 year	x	Sewer Study Committee	McVeigh
2019	1 year	x	Sewer Study Committee - Board Liaison	MacInnes
2019	1 year	x	Southwest Area Planning Council (SWAP)	Guzinski
2019	1 year	x	Southwest Area Planning Council (SWAP)	Riley
2019	1 year	x	Town Counsel	Mead, Talerman & Costa
2019	1 year	x	Town Counsel - Labor Counsel	KP Law
2019	1 year	x	Treasurer & Collector	Scannell
2019	1 year	x	Website Committee	Barnes
2019	1 year	x	Website Committee	Stetson
2021	3 years	x	Zoning Board of Appeals	Carlson
2019	1 YEAR	x	Zoning Board of Appeals - Associate	Lawson
2019	1 YEAR	x	Zoning Board of Appeals - Associate	Rivers

The motion was seconded by Sel. Barnes and passed unanimously.

18-163 Approval of One Day Entertainment License

Sel. Barnes made a motion to approve a One-Day Entertainment license for Nancy Thum for a band to perform from 2:00-8:00pm at the Boggestowe Club at 206 Ridge Street in Millis on June 30, 2018. The motion was seconded by Sel. MacInnes and passed unanimously.

18-164 Cable Unforeseen

Sel. Barnes made a motion whereas, the Tow of Millis (Town) is desirous of completing a Cable Television Renewal License (Renewal License), pursuant to the informal licensing process set out in Section 626(h) of the Cable Act to be issued by the Town to Comcast of Massachusetts II, Inc.; Whereas, Comcast and the Town have engaged in a good faith cable license negotiation process; And Whereas, the Board of Selectmen (Board) as Cable Television License Issuing Authority deems it prudent to protect the interests of all parties with respect to the formal license renewal process. Now therefore, because a Renewal License has not yet been finalized and issued by this Board, and in order to protect the interests of the Town and Comcast as both parties work to finalize the Renewal License, the Board, pursuant to Section 626(c)(1) of the Cable Act, hereby issues this “friendly” “Preliminary Assessment of Denial” to provide additional time to complete the license renewal process and issue a renewal cable license. The motion was seconded by Sel. McCaffrey and passed unanimously.

ADJOURNMENT

Sel. Barnes Made a motion to adjourn at 11:25 pm . The motion was seconded by Sel. And passed unanimously.

Respectfully submitted: Karen M. Bouret