

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, September 11, 2017 at 7:00 PM
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. McCaffrey called the meeting to order at 6:00 pm. The following persons were present: Sel. James McCaffrey, Sel. Catherine MacInnes, Sel. Loring Barnes, Town Administrator Michael Guzinski and Support Manager Karen Bouret.

EXECUTIVE SESSION: 6:00 PM

Motion by Sel. McCaffrey to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare.

(Police/Dispatch/DPW Contracts).

By Roll Call Vote: Sel. McCaffrey—aye, Sel. MacInnes—aye, Sel. Barnes—aye.

RETURN TO REGULAR SESSION: Sel. McCaffrey called the regular session to order at 7:00pm. The following persons were present: Sel. James McCaffrey, Sel. Catherine MacInnes, Sel. Loring Barnes, Town Administrator Michael Guzinski and Karen Bouret.

ANNOUNCEMENTS AND ACKNOWLEDGEMENTS:

Sel. McCaffrey wanted to acknowledge the 9/11 tragedy which occurred 16 years ago today. Sel. McCaffrey asked that all present at the meeting rise and join in a silent remembrance for all citizens who lost their lives and suffered the aftermath of that tragedy.

Sel. McCaffrey asked Police Chief Christopher Soffayer to formally introduce the newly appointed police officers. The Rev. Jennifer Monroe Nathans said a few words and noted how important and critical it is to reflect on the care and need for the Fire and Police Departments.

PUBLIC HEARINGS AND SCHEDULED APPOINTMENTS.

17-221 POLICE PINNING CEREMONY

Police Chief, Christopher Soffayer thanked the former Interim Town Administrator, Suzanne Kennedy, Senator Ross, Representative Linsky, Representative Dooley, the current BOS and the Millis Police Association collective bargaining unit to have Millis removed from Civil Service.

Chief Soffayer introduced the 3 new Police Officers: Robert Afienko-Time Police Officer, Farrah Gray-Full Time Police Officer and Paul Kearns-Part Time Police Officer.

Officers were pinned by family members and congratulated by the BOS.

ANNOUNCEMENTS AND ACKNOWLEDGEMENTS:

Sel. McCaffrey announced the Field of Flags Event. The event is held by the Millis Lions and Leos who are joining an effort to honor the Millis Veterans with a Field of Flags which is going to be displayed in front of the Millis Town Hall. He asked the citizens of Millis to join in with them and to purchase a flag for \$10.

Sel. McCaffrey presented a letter from the Oak Grove Farm Commission informing the public of activity they may see at the farm. A grove of trees will need to be cut down due to disease and that new trees will be replanted.

Sel. McCaffrey wanted to inform the Town of Millis residents that the Norfolk County Registrar of Deeds will be holding a seminar on September 19th from 4:30pm-5:30pm which will be an informational computer seminar on land record research. To register contact: Alicia Gardner at 781-461-6104.

Sel. McCaffrey updated the BOS on the recreational marijuana issue and the proposed moratorium warrant article which is listed on the Fall Town Meeting Warrant. He noted that the Planning Board will discuss briefly on September 12th. The warrant article states: "To see if the Town will vote to amend the Town's Zoning Bylaw by adding a new Section V Us Regulations, Subsection G., TEMPORARY MORATORIUM ON RECREATIONAL MARIJUAN ESTABLISHMENTS. A formal hearing regarding zoning requirements will be held during the 1st week in October.

Sel. McCaffrey announced the Press Release dated August 29, 2017 listing the paving projects and work to be completed on Exchange Street, Village Street I and Village Street II.

PUBLIC HEARINGS AND SCHEDULED APPOINTMENTS.

17-222 INTERSECTION OF FOREST ROAD AND VILLAGE STREET

Mrs. Randall, a Wrentham resident presented her concerns about this intersection and told of her daughters' accident there.

A few Millis residents also discussed their concerns.

Chief Soffayer discussed with the BOS the issues at this intersection and gave suggestions on what can be done to alleviate some of the problems there.

Deputy DPW Director, James McKay also addressed the concerns and comments regarding this intersection.

Sel. Barnes suggested that they initiate some of these solutions and that going forward a task force can be convened to come up with other options.

17-225 APPOINTMENT OF LIBRARY ASSISTANT

The Town Administrator, Michael Guzinski, recommended to the BOS to ratify the appointment of Rebecca Applebaum as Library Assistant.

Sel. McCaffrey motioned that the BOS approve the Town Administrator's recommendation. The motion was seconded by Sel. MacInnes and passed unanimously.

17-226 APPOINTMENT OF ADULT SERVICES COORDINATOR LIBRARY

The Town Administrator, Michael Guzinski, recommended to the BOS to ratify the appointment of Ester Davis as Adult Services Coordinator at the Library.

Sel. McCaffrey motioned that the BOS approve the Town Administrator's recommendation. The motion was seconded by Sel. MacInnes and it passed unanimously.

17-223 SPRING STREET RESIDENTS TRAFFIC CONCERNS FOLLOW UP

Police Chief Soffayer presented to the BOS a letter dated August 15, 2017 listing his suggestions that would alleviate the issue of speed at minimal cost.

The Town Administrator noted that he will meet with Deputy DPW Director McKay and Police Chief Soffayer to review the recommendations.

17-224 STORMWATER MANAGEMENT HEARING FOR CFB

Sel. MacInnes motioned that the BOS open the public hearing for the Stormwater Management Permit Application relative to the property located at 5 Park Road. Sel. Barnes seconded and it passed unanimously.

Representatives from: Compass, Agostini Construction Beta Group, Inc., Warner Larson Landscape Architects and Tappe were present and addressed questions/concerns from the BOS and Millis residents.

Sel. McCaffrey noted that there are still some outstanding and asked that the hearing be continued sometime after the 16th.

Sel. McCaffrey made a motion to continue the hearing with regards to the Stormwater Management Permit Application. Sel. MacInnes seconded and it passed unanimously.

17-227 APPOINTMENT OF SENIOR BUILDING MAINTENANCE WORKER

The Town Administrator, Michael Guzinski, recommendation that the BOS ratify the appointment of Paul Sims as Senior Building Maintenance Worker.

Sel. McCaffrey made a motion to the BOS to approve the Town Administrators recommendation to appoint Paul Sims as Senior Building Maintenance Worker. Sel. MacInnes seconded and it passed unanimously.

17-228 REQUEST FOR PERMIT FEE WAIVER/CFB

Chairman Permanent Building Committee, Wayne Klocko reviewed and updated and requested that the BOS waive the Permit Fee for the CFB school project. Town Administrator, Mr. Guzinski noted to the BOS that he supported and recommended the request.

Sel. Barnes motioned that the BOS waive the permit fee. Sel. MacInnes seconded and it passed unanimously.

17-229 STORMWATER UTILITY UPDATE/DISCUSSION

Town Administrator, Mr. Guzinski, updated the BOS that there are two (2) working groups meeting with representatives from Kleinfelder on putting together a bylaw for consideration at the Fall Town Meeting for Stormwater Utility for the community. Mr. Guzinski stated that the meetings have been very productive and he presented in the BOS packet a draft article for town meeting for general bylaw for further work and study for the town.

DPW Deputy Director, Mr. McKay gave information to the BOS on what the next steps are and what will happen prior to town meeting.

Sel. McCaffrey stated the components of the draft bylaw: property fees for residents, impervious surface, what the impact is to the residents of Millis, educate the public, plan, setting rates and infrastructure.

Informational pamphlet to be worked on by Mr. McKay and Sel. Barnes.

17-230 OPEN FALL MEETING WARRANT – 11-6-17

Sel. McCaffrey motioned that the BOS open the Fall Town Meeting Warrant on September 22, 2017 and close the Warrant on September 28, 2017. Sel. MacInnes seconded the motion and it passed unanimously.

17-231 APPOINTMENT OF NEW FINCOM LIAISONS TO CAPITAL PLANNING, SIDEWALK AND DRINKING WATER COMMITTEES

Sel. McCaffrey motioned that the BOS appoint Doug Riley as a member of the Drinking Water Committee. Sel. MacInnes seconded the motion and it passed unanimously.

17-232 APPOINTMENT OF NEW CULTURAL COUNCIL MEMBER

Sel. Barnes made a motion that the BOS appoint Steven Smith as a new member of the Millis Cultural Council. Sel. MacInnes seconded the motion and it passed unanimously.

17-233 BOS MEETING SCHEDULE FOR FALL SEASON

9/13/17, 9/25/17, 10/2/17, 10/16/17 and 10/30/17. All at 7:00pm in the VMB, Room 229.

17-234 APPROVAL OF WATER/SEWER COMMITMENTS (3)

Sel. McCaffrey made a motion that the BOS approve the Water/Sewer Commitment for August 2017 in the amount of \$1,787.45. Sel. MacInnes seconded the motion and it passed unanimously.

Sel. McCaffrey made a motion that the BOS approve the Water/Sewer Commitment for July 2017 in the amount of \$1,901.55. Sel. MacInnes seconded the motion and it passed unanimously.

Sel. McCaffrey made a motion that the BOS approve the water system, sewer system, on/off T's, cross connections and capital assessment for the 1st Quarter Fiscal Year 2018 in the amount of \$604,505.59. Sel. MacInnes seconded the motion and it passed unanimously.

17-235 APPROVAL OF RIDE FOR FOOD EVENT PERMIT

Sel. McCaffrey made a motion to approve the permit for the Three Squares New England Ride for Food on September 24, 2017. Sel. MacInnes seconded the motion and it passed unanimously.

17-236 BOND ANTICIPATION NOTE (BAN) RENEWALS

Sel. McCaffrey made a motion that the BOS approve the Bond Anticipation Note to Eastern Bank in the amount \$60,000.00 with an interest rate of 1.4%. Sel. Barnes seconded the motion and it passed unanimously.

CONSENT ITEMS

Sel. McCaffrey made a motion that the BOS approve the 6/26/17 BOS meeting minutes. Sel. MacInnes seconded the motion and it passed unanimously.

Sel. McCaffrey made a motion that the BOS approve the 7/10/17 BOS meeting minutes with the change of naming who actually made the motion. Sel. MacInnes seconded the motion and it passed unanimously.

Sel. McCaffrey made a motion that the BOS approve the 7/24/17 BOS meeting minutes with a change in Item 17-199, **Jon** Barry, not John. Sel. MacInnes seconded the motion and it passed unanimously.

Sel. McCaffrey made a motion that the BOS approve the 8/7/17 BOS meeting minutes. (Sel. Barnes was not present at this meeting.) Sel. MacInnes seconded the motion and it passed unanimously.

Sel. McCaffrey made a motion that the BOS approve the 8/14/17 BOS meeting minutes. Sel. MacInnes seconded the motion and it passed unanimously.

ADJOURNMENT

Sel. McCaffrey motioned to adjourn the meeting at 10:15 pm. Sel. Barnes seconded the motion and it passed unanimously.

Respectfully submitted: Karen Bouret