

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, March 27, 2017 at 6:00 PM
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. Neville called the meeting to order at 6:00 pm. The following persons were present: Sel. James Neville, Sel. James McCaffrey, Sel. Catherine MacInnes, Operations Support Manager Karen Bouret, and Town Administrator Michael Guzinski.

EXECUTIVE SESSION: 6:00 PM

Motion by Sel. Neville to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare.

(DPW Union Contract).

By Roll Call Vote: Sel. Neville—aye, Sel. McCaffrey—aye, Sel. MacInnes—aye.

ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

Sel. Neville introduced Michael Guzinski as the new Town Administrator.

Sel. Neville read a letter regarding the Army Corps of Engineers study...

Sel. Neville announced the Rabies Clinic which will be held on April 8...

Karen Bouret announced that the Millis Destination program sent 11 teams to the Regional Tournament and 5 moved on to the State level.

Sel. Neville said Mr. Guzinski attended a Millis Public Forum event on Thursday 3/23/17.

PUBLIC HEARINGS/SCHEDULED APPOINTMENTS

17-079 Street Sign Request 1003 Main Street

Police Chief Soffayer is asking for approval to put up 30 minute only signs in front of the station the corner of Main Street and Auburn Road. The Chief said there is plenty of parking out back for area businesses, and people coming in for Police business aren't able to find parking. Chief Soffayer spoke to the owner of Lumpy's Liquors who was on board with limited parking time.

Sel. McCaffrey made a motion that "30 minute parking only" signs be placed in front of the Police station from the Centennial Plaza entrance to Auburn Road. The motion was seconded by Sel. MacInnes and passed unanimously.

17-080 ESBC Project Endorsement

Wayne Klocko, Chair of the PBC and ESBC member, spoke on behalf of the ESBC to ask the Board to endorse the elementary school project. Mr. Klocko said the MSBA needs to see that the Town are in favor and it also lets the citizens of Millis know the project is supported.

Sel. Neville recapped the financial figures that have been presented. Mr. Klocko reviewed the financing which includes interest only in the first two years and then 28 years thereafter as provided by the Town Treasurer. Sel. Neville noted that there will be a 16 year overlap with taxes for the payoff of the Police and Fire project and Library as well. Sel. McCaffrey noted that this will be the single largest building project for the town and there is a lot to think about, it is very expensive but this is an exciting

opportunity. Sel. McCaffrey said he needs the cost to justify the project and the BOS is committed to making sure the voters will have all the facts. Sel. McCaffrey outlined some goals of the BOS including looking at other capital needs in the Town and feels that voters need to be made aware of those needs and what may be deferred by voting in favor of this project. Sel. McCaffrey said these include water system improvements, roads, a deteriorating DPW garage, sewer system projects, improvements or a new senior center, etc. Sel. McCaffrey will vote in favor of bring the CFB project to the top of the priority list and will vote for it at the election and town meeting because he feels this is a very important thing for the Town. Mr. Klocko said he, and believes his board as well, concur that the opportunity should be at the top of the list but have a full understanding of all the needs that face the Town. Sel. MacInnes said a building maintenance committee for the town is a necessary thing to look at so these new buildings are taken care of.

Sel. McCaffrey made a motion to support the proposed solution as determined by the ESBC and as submitted to the MSBA. Sel. MacInnes seconded and it passed unanimously.

SCHEDULED BUSINESS

17-081 Compass Project Management Contract Increase

Mr. Klocko asked the BOS to approve an increase to the Compass Project Management fee in relation to services provided for the Article 97 land swap work and the time extension for the Schematic Design phase for the Clyde F. Brown project.

Sel. McCaffrey made a motion to approve Amendment No. 1 for Compass Project Management, Inc in the amount of \$215,332.00. Seconded by Sel. MacInnes and passed unanimously.

17-082 Consideration & Vote to Apply for CM at Risk Status for the Proposed CFB Project

Mr. Klocko explained the CM at Risk process and said it's the same method that was used for the Police and Fire project. Helps prevent change orders...MSBA gives an additional point for pursuing the CM at Risk. Sel. Neville said he supports it especially in light of the difference between the Library project which was not used but was used for P & F. WK to the extent that we prevent change orders it benefits all of us. Getting the right team together and working cooperatively is the key to making the project run smoothly and CM at Risk supports that effort per Wayne Klocko. Sel. MacInnes voiced her support.

Sel. McCaffrey made a motion to approve the use of Ch. 149A, Construction Manager at Risk for the Clyde F. Brown Elementary School project and authorize the ESBC to apply to the Inspector General's office for permission to do so. Seconded by Sel. MacInnes. This motion passed unanimously.

Sel. Neville noted that a discussion will be had/considered to potentially move the date of Town meeting out by a few weeks. Mr. Klocko said if the Town approves the project it will be critical to get moving as soon as possible. The engineering and site work package will need to get started to hit the targeted September date, and the ESBC will be coming to an upcoming BOS meeting for approval of a change order regarding this package.

CONSENT ITEMS

Motion by Sel. McCaffrey, seconded by Sel. MacInnes to approve and accept the Regular Session minutes of 6/6/16 change from "Interim" Town Administrator Charles Aspinwall to Town Administrator Charles Aspinwall. The motion passed unanimously.

Motion by Sel. McCaffrey, seconded by Sel. MacInnes to approve and accept the Regular Session minutes of 2/6/17 as written. The motion passed unanimously.

Motion by Sel. McCaffrey, seconded by Sel. MacInnes to approve and accept the Regular Session minutes of 3/13/17 with a change from" simple majority" vote to 2/3 vote. The motion passed unanimously.

MISCELLANEOUS INFORMATION

The next Regular Session meeting will be held on Thursday, 3/30/17 at 7:00pm in Room 229.

ADJOURNMENT

Sel. McCaffrey made a motion to adjourn at 8:08 pm, seconded by Sel. MacInnes. The motion passed unanimously.

Respectfully submitted: Karen M. Bouret